

OFFICE ACCOMPLISHMENT REPORT For FY's -2011 to 2013

The Provincial Assessor's Office ensures that all laws rules and policies governing the assessment of real properties for taxation purposes are properly executed in accordance with the provisions of Title Two, Book II of R. A. 7160, otherwise known as the Local Government Code of 1991. It provides all forms of technical assistance and supervision or caters the thirty four (34) local assessment offices and the cities of Cauayan and Ilagan, as component cities, of the province. All assessment transactions emanating from the local assessment offices are subject for approval by the Provincial Assessor or his authorized representative in accordance with existing assessment rules and regulations and approved Schedule of Market Values. Hereunder are accomplishments covering the period from FY- 2011 to FY- 2013, which were based from our Office Plans and Programs for three consecutive years, to wit;

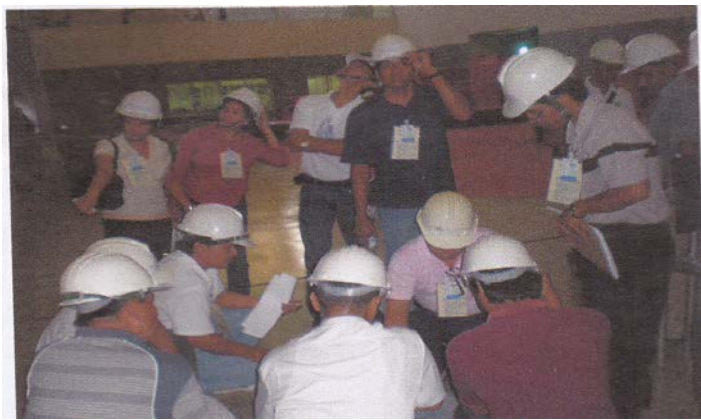
I. ON LOCAL REVENUE GENERATION AND RESOURCE MOBILIZATION PROGRAM:

1. We have prepared Joint Action Plan with the Provincial Treasurer on Revenue Generation Program for FYs -2011 to 2013 and were properly implemented, we, have assisted the Provincial Treasurer's Office in the conduct of Tax Information Campaign in the thirty four (34) municipalities of this province by way of streamers, with radio and cable retune thru PTO, and announcement during flag raising ceremony every 1st quarter of the year.

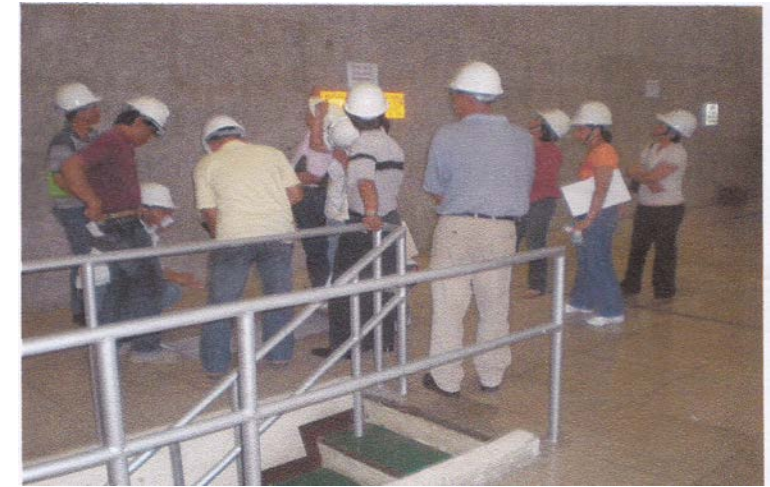
1. Conducted ocular inspection of real properties upon request of interested parties subject for re-assessment in order to determine the actual conditions of the subject real properties, to wit:
 - a. 35 Real Property Units (buildings and machineries) owned by SN Aboitiz, (Magat Dam), situated at Aguinaldo Ramon, Isabela.

Technical Team from Regional and Provincial Office together with the Municipal Assessor of Ramon, Isabela, have conducted ocular inspection of SN Aboitiz properties.

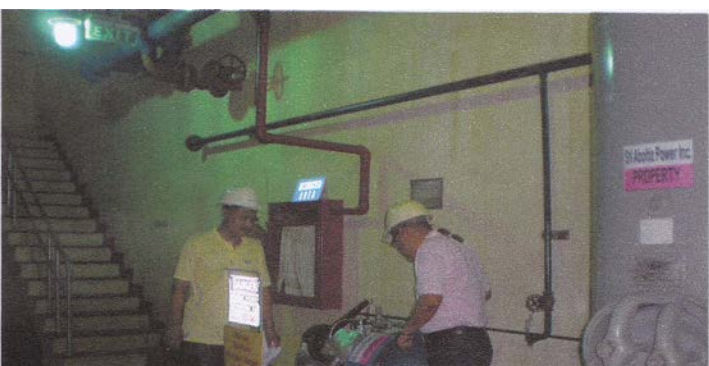




Mr. Gilbert Gumabay Acting Asst. Regional Director & Atty. Alex Miguel of BLGF, DOF, Region 02, together with the representative from the Provincial Assessor's Office and Municipal Assessor's Office of Ramon, having conference in relation to the re-appraisal of real properties (buildings and machineries) of SN Aboitiz .



Ocular inspection conducted by technical personnel of the BLGF, DOF Region 02 together with representatives from the Provincial. and Municipal Assessor's offices, on the real properties of SN Aboitiz



b. GEOGEN Mining Company situated at Dinapigue, Isabela on June 5-7, 2013.



BLGF, DOF Regional Office No. 02 Evaluation Team together with representatives from Provincial and Municipal Assessors Offices at Municipal Hall, Dinapigue, Isabela.

PROJECT SITE OF GEOGEN MINING COMPANY





BLGF, DOF Regional Office No. 02 Technical Team together with representatives from Prov'l. Assessor and Treasury offices at the mining site of Geogen Mining Company.

- c. Cabagan Breeding Station owned by the Local Government Unit of Isabela assisted in the relocation survey.
- d. Setting of boundary monument of Cauayan District Hospital and National Irrigation Administration,
- e. 1 RPU situated at Sta. Filomena, San Mariano, Isabela for sanitary landfill of the Local Government Unit of San Mariano, Isabela on Oct. 4, 2013.



Mr. Noel B. Babas , LAOO – IV and Mr. Edgardo S. Rico, Tax Mapper IV, together with representatives from the Municipal Assessor's Office of San Mariano, conducting ocular inspection.

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- c. 15 RPU's situated at Tumauni, Isabela, requested by Hon. ARNOLD S. BAUTISTA, Municipal Mayor of Tumauni, Isabela, subject properties intended for the proposed construction of feeder road of barangays Cumabao and Camasi of Tumauni, Isabela.
- d. 1 RPU containing an area of 728 hectares situated at barangay Santiago of Quirino, this province for resettlement area.



Atty. Francis James Meer Provincial Legal officer, together with Mr. Noel Babas making representation to rebel returnees at barangay Santiago, Quirino, Isabela



Some of the above cited real property units were subject for a resolution, duly deliberated by the Provincial Appraisal Committee, it was passed and resolved by the committee and unanimously agreed to a common belief and decision, for a fair, just, and reasonable selling price of the subject property, for acquisition by the concerned Local Government Unit, intended for public use.

2. We have properly verified/ reviewed all assessment transactions submitted for approval by the Municipal Assessors of the 34 municipalities of this province whether assessment rules and regulations were being adhered to and we were able to approved the following:
 - a. 4,570 Real Property Units (RPU's) on new discovery
 - b. 13,980 RPU's on re-assessment or with physical changes (subdivisions/consolidations)
 - c. 17,445 RPU's on transfer of ownership
3. We have issued the following, upon proper verification of existing assessment records and upon payment of corresponding fees/charges to the

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Provincial Treasurer's Office (PTO) provided thru Provincial Tax Ordinance:

- a. 4,772 certified true copy of Tax Declarations (TD's)
 - b. 2,832 certified photo copy TD's and other related assessment documents.
 - c. 3,025 certifications relative to real property holdings and no real property holdings, and such other certifications in relation thereto.
5. We have received a total of one hundred fifty seven (157) requests for annotation and have actually annotated encumbrance on the face of two hundred sixteen (216) Field Appraisal and Assessment Sheets (FAAS)/ TD's based on mortgage contract and one hundred thirty four (134) FAAS/ TD's based on court order of bail-bond and upon payment of required fees/charges to PTO.
 6. Received a total of one hundred forty three (143) Notices of Extra Judicial Sale under Act 3135, as amended by Act 4118, furnished by the Provincial Sheriff RTC, second Judicial Region, Branch 18, Ilagan, Isabela, for posting and were properly posted in the bulletin board.
 7. We have coordinated with local officials to support programs being implemented by the office (conduct of General Revision and Data

Computerization) and dialogued with national offices/agencies (BIR, DAR, DENR, ROD, DPWH, and NEDA) in support with the implementation of national programs.

II. ASSESSMENT ACCOUNTABILITY AND DISCIPLINE:

1. Conducted visitation/inspection and extended technical assistance and close supervisions to local assessment offices of all the thirty four (34) municipalities and the two (2) component cities (Cauayan and Ilagan), all of this province, in relation to the conduct of 2012 General Revision of Real Property Assessment and Classification as mandated under the provisions of Section 212 of R. A. 7160, otherwise known as the Local Government Code of 1991, wherein we ensured that all rules and regulations pertaining assessment operations were being adhered to and real property tax administration records conversion system were properly maintained, and at the same time validated their Unit Performance Evaluation Sheet for six Semesters, of FY - 2011 to FY- 2013.
2. We have assisted Evaluation Team from the Bureau of Local Government Finance, Department of Finance, Region II in the conduct of Revenue and Assessment Performance Evaluation in various local assessment offices of of the province, as per schedule of the BLGF, DOF, Regional Office No. 02., to report a few are as follows;

Municipality of Luna:



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Real properties of Golden Season Grains Center, Inc. situated at Dadap, Luna, Isabela

Municipality of Cabatuan:





Real properties owned by Mr. Juanito Tiu, situated at Diamantina, Cabatuan, Isabela.

Municipality of Aurora





Real properties of Tasty Grains situated at Sta. Rita, Aurora, Isabela that were discovered during the conduct of assessment audit.

Municipality of Roxas:





Mrs. Nelia A. Leal ,Mun. Assessor & her staff of MAO- Roxas, Isabela, together with Mr. Noel B. Babas and PGSO/MGSO representatives, conducting ocular inspection of the demolished property owned by Pro'l. Government of Isabela, situated at Rizal, Roxas, Isabela

3. Monitored the submission of assessment and agency reports of the thirty four (34) local assessment offices of this province, as follows:
 - a) BLGF Form 3-a of the 34 municipalities (quarterly)
 - b) RPTA Comparative Data of 27 tax mapped municipalities
 - c) Plans and Programs for FY-2011 to FY-2013
 - d) UPE for six Semesters of FY-2011 to FY-2013
 - e) Joint Action Plan of Municipal Treasurers and Assessors on Revenue Generations Program for FY- 2011to FY-2013
4. Verified/checked assessment reports submitted by MA's and simultaneously consolidated, as our assessment reports BLGF 3-b both taxable and exempt properties, and submitted to the BLGF, DOF both central and regional offices. for twelve quarters, starting 1st quarter of FY- 2011 to 4th quarter of FY- 2013.
3. We have properly maintained the records systems maintenance in our office by updating all assessment forms both technical and non technical in all approved assessment for the FY 2011-FY-2013 and cancellation of the superseded records on the result of 2012 General Revision, as follows;

For tax mapped municipalities (27) For un tax mapped municipalities(7)

FAAS/TD –
SM/TMCR
ROA

FAAS/TD
ROA

III. LGU CAPABILITY BUILDING:

The Provincial Assessor have attended/sent personnel to several conferences and relevant seminars/trainings conducted by BLGF, DOF, Regional Office; PHALTRA; REGATA II, and other line agencies that have intensify the ability/ knowledge and competency of concerned personnel.

BLGF/REGATA REGIONAL ANNUAL PLANNING CONFERENCE SEMINAR WORKSHOP

Aberdeen Court, Quezon City
December 2-5, 2013



Provincial Treasurer Maria Theresa A. Flores with BLGF ICO Regional Director Tessie S. Mangacat and Provincial Assessor Mr. Guillermo B. Barretto



Provincial Treasurer Ma. Theresa A. Flores and some Municipal Treasurers of Isabela with the BLGF Executive Director Atty. Salvador M. del Castillo, ICO Regional Director, Ms. Tessie S. Mangacat, during the Awarding Ceremonies held at Aberdeen Court, Quezon City, wherein Certificate of Recognition was awarded to the Local Government Unit of Isabela as Top Local

Revenue earner under Provincial Category for generating Php- 723,724,327.07 in absolute amount from its local revenue sources, a joint effort of treasury and assessment offices.



IV. SPECIAL PROJECTS:

1. FY- 2011:

- a.) Data Computerization Program, e-gas, wherein assessment records on the results of 2008 General Revision of Real Property Assessment by Classification as mandated pursuant to the provisions of section 219 of R. A. 7160, otherwise known as the Local Government Code of 1991, and DILG-DOF Joint Memorandum Circular 2010-01 dated October 10, 2010, were encoded, and that the project concludes September 30, 2011, the implementation of the project was deemed a success in manner that assessment service was made in a more convenient/easier one, because by merely click on the computer, certificate of property holding either no property holding of certain person comes out, certified copy of Tax Declaration can be extracted instantly from the system.
- b.) Preparation of Schedule of proposed Schedule of Market Values (SMV) for 2012 General Revision of Real Property Assessment by Classification, submitted proposed SMV of the thirty five (35) municipalities and the city of Cauayan were finalized upon proper presentation, discussion, comparison, of all local assessors and technical working group from the provincial office, they come up to a common proposed SMV of agricultural lands and

building using the opinion and sales approach, applicable province wide, proposed SMV submitted by the local assessors for urban lands were being followed, finalized proposed SMV with miscellaneous provisions for 2012 General Revision was properly endorsed to the Office of Sannguniang Panlalawigan, for their proper scrutiny and appropriate action . The office have projected a fifteen (15) percent increase in Taxable Assessed Value (TAV), as basis of real property tax collection, effective FY- 2013.

2. FY- 2012:

The conduct of 2012 General Revision of Real Property Assessment by Classification that commenced on the later part of 2nd quarter, FY- 2012, upon approval of Ordinance No. 08, series of 2012, under Resolution No. 100, Series of 2012, an ordinance known as the Schedule of market values of all classes of real property for the thirty five (35) municipalities and the city of Cauayan, duly approved by Hon. Faustino G. Dy III, Provincial Governor dated April 24, 2012. It was closely supervised by technical personnel from the provincial office. Some municipalities have not completed the conduct of the project due to the delay on the approval of the Ordinance and three municipalities have also deferred the conduct of the project, but we are pretty sure that assessment made took effect, FY-2013.

3. FY-2013:

The conduct of 2012 General Revision was extended until the 2nd quarter of FY-2013. The implementation of the project was extended because some municipalities have just started conducting upon approval of the ordinance. It was closely supervised up to the end of 2nd quarter of FY- 2013. The municipalities of Gamu and San Mariano, both of the province who have deferred the conduct of the project, have just started the implementation of the project July, 2013.

V. ON INTERNAL ADMINISTRATION:

1. We have acted a total of two thousand one hundred four (2,104) queries of real property owners and other interested parties regarding real property and assessment of their real properties and such other related problems.
2. Conducted thirty six (36) regular; eight (8) special meeting of PAMAS Inc. Isabela Chapter, we have also conducted twelve (12) regular monthly and frequent special meetings as need arises to PAO personnel.
3. We have attended a total twelve (12) court hearings as per subpoena duces/tecum, served by courts and received by our office, wherein we have presented under oath assessment records as required by the honorable body of the concerned court. Engr. Felipe O. Guray, Jr. Tax Mapper II acted as Commissioner, in behalf of the Provincial Assessor in relation to an ORDER under Criminal case No. 23-774-04 issued by Honorable Bernabe B. Mendoza, RTC Judge, Second Judicial Region, RTC, Branch 23, Roxas, Isabela.
4. We have submitted agency reports for approval, to the BLGF, DOF, Region II, as follows:
 - a) Office Plans and Programs for FY- 2011 to FY- 2013
 - b) Joint Action Plan of Provincial treasurers and Assessors in Revenue Generation Program for FY- 2011 to-FY- 2013
 - c) Unit Performance Evaluation Sheet for six (6) semesters of FY-2011 to FY- 2013

d) Copy of Annual Accomplishment Report for FY-2011 to FY-2013

5. We have submitted also to the BLGF, DOF, both central and regional office our quarterly report on real property assessment (BLGF Form No 3-b) for twelve quarters (4th quarter of FY-2010 to 3rd quarter of FY- 2013) and our Taxable Assessed Value (TAV) for the 3rd quarter, ending September 30, 2013, is TWELVE BILLION SIX HUNDRED SEVENTY SEVEN MILLION EIGHT HUNDRED THIRTY NINE THOUSAND NINE HUNDRED SEVENTY TWO PESOS (Php-12,677,839,972.00) PESOS, which will be the basis of tax collection target on real property tax, for CY- 2014, by the BLGF, DOF Regional Office No. 02.
4. The daily activities, although it is a routine work (approval of assessment transactions emanating from the local assessment offices, issuance of certifications, certified copy of Tax Declarations, issuance of photo copies of various assessment records, rendering technical assistance, resolving queries of real property owners/ clientele), we are proud enough that the delivery of assessment services to our constituents have greatly improved after the automation of our assessment records, we have provide assessment service through an ideal, effective/efficient in a very prompt and compassionate manner, we owed this from the unending support of the Local Chief Executive of this province, **Hon. FAUSTINO G. DY, III**, and other elective and appointed officials of the LGU for granting us special projects that have greatly improved in the operation of our office. We look forward for the continued support, and we assure that we do our part, in assisting locally generated income to our Local Government Unit.

Submitted by:

FOR THE PROVINCIAL ASSESSOR:

LOLITA P. RAMOS
Assistant Provincial Assessor