



Republic of the Philippines
PROVINCE OF ISABELA
Ilagan, Isabela

OFFICE OF THE PROVINCIAL ASSESSOR

MONTHLY ACCOMPLISHMENT REPORT

For the month June, 2018

I. REVENUE GENERATION AND RESOURCE MOBILIZATION PROGRAM:

1. Issued the following as required by the Bureau of Internal Revenue (BIR), Department of Agrarian Reform (DAR), other lending institutions and other interested parties upon verification from our existing records and payment of fees and charges to the Provincial Treasurer's Office, as provided thru the Provincial Tax Ordinance:
 - a) 222 certifications relative to real property assessments
 - b) 377 certified copy of Tax Declarations (TD)
 - c) 112 certified photocopy of TD, and such other related assessment records
2. Received one (1) request for annotation of encumbrance, and have annotated on the face of three (3) Tax Declarations (TD's), base on Court Orders, used as bail -bond, and issued corresponding certifications and copy of annotated TD's, confirming the annotations made.
3. Approved assessment transactions submitted/recommended for approval by the Municipal Assessors of the thirty four (34) Local Assessment Offices of this province Province upon proper review and verification of personnel concerned, whether assessment procedures and techniques were being followed, to wit:
 - a) 1,707 Real Property Units (RPU's) for newly discovered real properties (DC)
 - b) 1,134 RPU's for subdivision/consolidation/revision or with physical changes (PC)
 - c) 549 RPU's for transfer of ownership

under the Newly Discovered real properties, 59 RPU's are declared situated at San Pablo, Isabela, of which subject properties are for Solar Energy Project with Korean Investors, with this, the Municipal Treasurer of San Pablo have collected ten years back taxes plus 1 year current on real property tax amounting to THREE HUNDRED EIGHTY THOUSAND PESOS (P 380,000.00).
4. Returned a total of two hundred fifty nine (259) RPU's of deficient assessment transactions involving subdivision with re-section, to the OIC Municipal Assessor of Jones, informing her the deficiency of the transaction, that needs to be complied with, to facilitate its approval.

II. ASSESSMENT ACCOUNTABILITY AND DISCIPLINE:

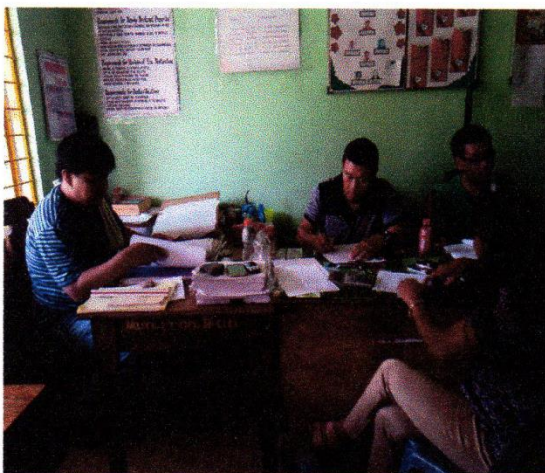
1. Updated and maintained all technical and non-technical assessment records (hard copy) in all approved assessment transactions for the month of June, 2018, as follows,
 - a) Section Maps
 - b) Tax Mapping Control Roll's
 - c) Field Appraisal and Assessment Sheet's
 - d) Tax Declaration (hard copy and e-gaps)
 - e) Records of Assessment

2. Mr. Noel B. Babas, LAOO –IV, and Mr. Edgardo S. Rico, Tax Mapper IV, together with the representatives of the Provincial Appraisal Committee, in coordination with the Municipal Assessor's Office of Quirino, Isabela, have conducted ocular inspection of the real properties, to be acquired by the Local Government Unit of Quirino for the construction of Tobacco Farmer's Association building with an area of Seven Thousand square meters (7,000 sq. m.).



Technical staff/representatives of the Provincial Appraisal Committee conducting ocular inspection on the property for the construction of Tobacco Farmer's Association located at Poblacion, Quirino, Isabela

3. Mr. Noel B. Babas, LAOO IV, Mr. Guillermo Maria o B. Dy, Jr., and Engr. Ferdinand P. Ramos, both Tax Mapper I, have conducted monitoring, supervision and rendering technical assistance in the conduct of General Revision in the coastal town of Dinapigue, this province on June 26-27, 2018 .



Mrs. Melita Ancheta -Municipal Assessor and personnel of LGU-Dinapigue, Isabela together with the Provincial Assessor's Office staff of the Province of Isabela.

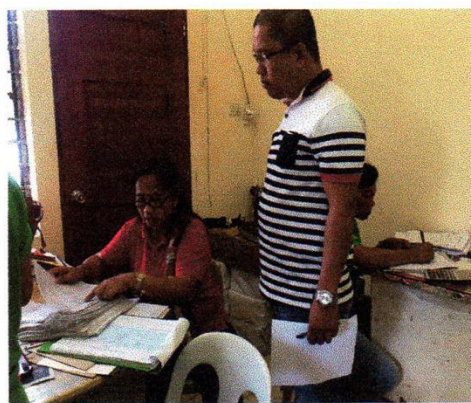
4. Mr. Noel B. Babas, LAOO IV, Mrs. Florecita G. Sibayan, LAOO II, and Mr. Guillermo Maria B. Dy, Jr., Tax Mapper I. have conducted supervision/monitoring and rendered technical assistance, regarding the conduct of General Revision to different municipalities of this province.



LGU-Benito Soliven, Isabela



LGU-Naguilian, Isabela



LGU-Reina Mercedes, Isabela



LGU-San Mariano, Isabela

III. INTERNAL ADMINISTRATION:

1. Conducted regular monthly meeting of PAO personnel, on June 5, 2018, it was presided by the Provincial Assessor, important matters have been discussed, issues and concerns were raised and resolved, regarding assessment transactions especially the supervision and monitoring on the conduct of 2018 General Revision. The Provincial Assessor requested the usual support and cooperation of his personnel in the discharge of assessment service to Real Property Owner's /clientele in an efficient/effective and prompt manner.



The Provincial Assessor and his staff during the meeting

2. Conducted monthly meeting of PAMAS, Inc. Isabela Chapter, on June 6, 2018, it was presided by the Provincial Assessor on issues and concerns regarding the implementation of the 2018 General Revision of Real Property Assessment and Classification and other related matters. Disseminated Memo Circulars from BLGF, DOF, Central and Regional Offices.



Members of PAMAS Inc., Isabela Chapter with the Provincial Assessor, presiding the monthly meeting

3. Acted on the following matters:
 - a) 18 incoming & 6 outgoing communications
 - b) Prepared 10 Application for Leave of Absence; 9 Locator Slips
 - c) 4 payrolls 14 vouchers
 - d) 78 queries of real property owners and other interested parties.
4. Mr. Noel B. Babas, LAOO IV, Mrs. Yulma Marie C. Balabbo, LAOO III and Mr. Lorenzo Charles A. Jucar, Tax Mapper I attended the 13th PAAO National Convention on May 29 to June 1, 2018, held at Baguio Country Club, Camp John Hay, Baguio City.

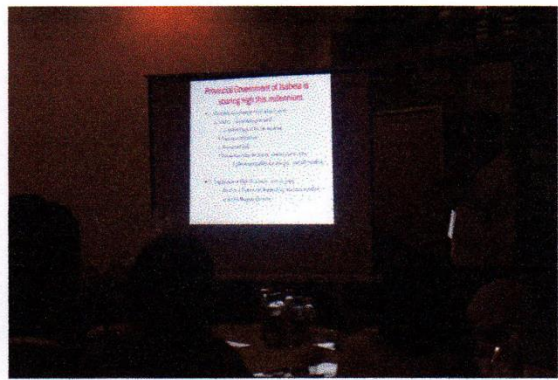


Provincial Assessor's personnel together with Municipal Assessor (MA) of Delfin Albano and his staff, MA of Echague, MA of San Mateo & his staff and Assistant City Assessor of Cauayan City, Isabela attending the 13th PAAO National Convention at Baguio City

OTHER MATTERS:

1. A group of Officials and Employees from the Provincial Local Government Unit of La Union, headed by the Provincial Assessor, Engineer Arnulfo A. Cacho conducted a benchmarking visit to our PLGU. They wanted to learn our best practices on real property administration, technological convergence/advancements and related procedures of this province on June 20, 2018. They made a courtesy call to Hon. Faustino G. Dy III, Provincial Governor. Atty. Noel Manuel R. Lopez, our Provincial Administrator, have presented the different programs, projects and activities of the province and shared the best practices of our province which garnered multi awards from different entries and categories. The group were astonished with the presentation of Atty. Lopez, and admire him so much, they appreciated also the working relationship of the officialdom and employees of the Provincial Government of Isabela. The Provincial Assessor Mr. Guillermo B. Barretto also presented the office procedures under

Assessment Services with best practices on how to appraised/assessed real properties and Ms. Maria Teresa P. Kanoy under the Treasury Service, held at Balai, after the presentation, they proceeded in the office and have shown to the actual process of transaction through the system (e-gaps) to the different offices. They also visited other departments wherein they were so amazed and have to compare their respective office in their PLGU.



Delegates from the Province of La Union together with Provincial Administrator- Atty. Noel Manuel R. Lopez, Provincial Assessor- Mr. Guillermo B. Barretto and Assistant Provincial Treasurer- Mrs. Cherry Bagay Gregorio

- Mr. Charles Lorenzo A. Jucar and Engr. Ferdinand P. Ramos, both Tax Mapper I, attended and represented the Provincial Assessor in the Farmers Congress-Reloaded held at the coastal town of Dinapigue, Isabela, on June 27, 2018.




3. Mrs. Yulma Marie C. Balabbo, LAOO III attended and represented the Provincial Assessor in the Farmers Congress-Reloaded held at LGU-Cabagan, Isabela on June 21, 2018.



Prepared by:


YULMA MARIE C. BALABBO
LAOO - III

Conformed by:


GUILLERMO B. BARRETTO
Provincial Assessor