

PROVINCIAL ASSESSOR'S OFFICE

MONTH

DECEMBER

Accomplishment Report

2022

YEAR

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PROGR	AM/PROJECT/ACTIVITY	PROJECT/PROGRAM DESCRIPTION	STATUS/REMARKS/ACCOMPLISHMENT		
I. REVENUE GENERATION AND RESOURCE MOBILIZATION PROGRAM 1.1 Approval of Assessment Transactions emanating from the 34 Municipal Assessor's Offices					
1.1.1	Real Property Units (RPUs) for newly discovered real properties	a. Declaration of newly discovered real properties such as land, buildings & machineries for taxation purposes	Approved a total of 424 Real Property Units (RPU's) with total Market Value (MV) of Php 460,009,010.00 and Assessed Value (AV) of Php P263,467,89 0.00 for newly declared taxable real properties on Lands, Buildings and Machineries. Residential Land(MV)-P 254,100.00 (AV)-P 15,250.00 Bdlg-{MV}-P143,269,670.00 (AV)-P 37,399,190.00 Agricultural Land(MV)-P 17,743,050.00 (AV)-P 1,169,370.00 Building (MV)-P 10,828,820.00 (AV)-P 1,665,760.00 Agro-commercial (MV)-P 23,020,960.00 (AV)-P 11,449,660.00 Commercial Bldg(MV)-P 48,348,870.00 (AV)-P 34,635,670.00 Machinery(MV)-P 3,636,020.00 (AV)-P 2,908,820.00 Industrial Land (MV)-P 250,000.00 (AV)-P 75,000.00 Bldg. (MV)-P 197,179,810.00 (AV)-P 157,767,800.00 Mach. (MV)-P 15,476,710.00 (AV)-P 12,381,370.00 Exempt Properties (MV)-P 4,257,200.00 (AV) P 638,670.00		
1.1.2	RPUs for transferred properties	b. Transfer of Ownership with updated Real Property Tax and Transfer Tax Payment, with Certificate Authorizing	Approved a total of 327 RPU's on transferred properties		
1.1.3	RPU's for subdivision/ consolidation/revision or physical change	Registration for the payment of either Capital Gain Tax, Estate Tax and or Donors Tax, whichever is applicable c. Real properties that are subdivided (remaining portions) consolidated and revised as to classification, actual use, area, boundaries, lot number, correct name of owner, etc. and resectioning of tax maps.	Approved 582 RPU's of subdivided, consolidated, re-sectioned and revised assessment data of real properties		

1.2 Issuance of Certified Copy of Issued Certifications, Certified copy We have issued the following: Tax Declaration (TD), various and photocopy to BIR as basis in the Certifications, Certified photocopy 390 certified copy of Tax Declarations computation and collection of of TDs and such other assessment Capital Gains Tax, Doc. Stamp Tax, 277 various certifications record Donor's Tax and Estate Tax; for DENR in the issuance of title; for DAR in 62 certified photocopies of old TDs. identifying Farmer Beneficiaries and documents and other assessment for real property owners for their file record copy and reference 1.3 Annotation of encumbrance Annotation of encumbrance used as We have annotated Sixteen (16) Tax on the face of Tax Declaration bail bond ordered by the court. Declarations (TDs) based on the following: mortgage contract issued by bank and Adverse Claim furnished by Mortgage Contract- 16 TD's property owners II. ASSESSMENT ACCOUNTABILITY AND DISCIPLINE 1. Field Appraisal and Conduct ocular inspection and Mr. Guillermo B. Barretto, Provincial Assessment of Real technical assistance as per request of Assessor and Mr. Angelito P. Garcia, Book Property Real Property Owners, different Binder III, rendered technical assistance at agencies and LGUs. LGU-San Mateo, Isabela on November 8. 2022. Engr. Ferdinand P. Ramos, Tax Mapper I. Mr. Kurt Daniel B. Tomas, Tax Mapping Aide and Mr. Joseph Emmanuel P. Palaspas, AA II, conducted comprehensive survey at Cabagan & Sto. Tomas, Isabela on December 5-9, 2022 Engr. Ferdinand P. Ramos, Tax Mapper I. Mr. Kurt Daniel B. Tomas, Mr. Kristian A. Balmaceda and Mr. Marlon S. Solito, all Tax Mapping Aide, conducted comprehensive survey within the boundary of San Pablo, Isabela and Peñablanca, Cag. on December 13-16, 2022 2. LGU Visitation & rendering **Conduct of Tax Mapping Operations** San Guillermo- 25 brgys. have been technical assistance completed out of the 26 brgys. and 1 Project (Municipal Assessor's barangay with on-going parcellary Office) mapping. San Pablo and Santa Maria, Isabela are still on-going completing their records conversion. 3. Digitization of Maps Continued the digitization of maps for the A continuing project of the office to municipalities of Gamu, San Guillermo, San digitized the maps of all the Pablo, Santa Maria, Cordon, municipalities Roxas, Aurora, Echague, Jones, Tumauini and San Mariano by the staff from Tax Mapping Division.

III. CAPABILITY BUILDING

1. Regular Monthly meeting of the Philippine Association of Municipal Assessors (PAMAS), Isabela Inc.-Chapter

PAMAS regular monthly meeting

Mr. Guillermo B. Barretto, Provincial attended the PAMAS regular Assessor monthly meeting and Christmas Party on December 19, 2022 held at LGU-Aurora, Isabela

II. OTHE PROGRAM/PROJECT/ACTIVITY

PF	ROGRAM/PROJECT/ACTIVITY	PROJECT/PROGRAM DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT	
2.	PAO personnel monthly meeting	Regular monthly meeting of Provincial Assessor's Office (PAO) personnel	Conducted regular monthly meeting of personnel on December 15, 2022 in the office.	
3.	Training-Workshop on the Program Implementation Review (PIR) for Conditional Matching Grant to Provinces (CMGP)	Training-Workshop on the PIR for CMGP conducted by DILG	Mr. Guillermo B. Barretto, Provincial Assessor and Engr. Felipe O. Guray Jr., Tax Mapper IV attended the training-workshop on December 5-7, 2022 at Hotel Carmelita, Tuguegarao City	
	Regional Conference- Workshop with Provincial, City, Municipal Treasurers and Assessors and their respective staff	Seminar-Workshop conducted by BLGF Region II	Ms. Yulma Marie C. Balabbo, LAOO IV/Acting APA, Ms. Rowena T. Segui, LAOO I and Mr. Guillermo Maria B. Dy Jr., Tax Mapper I, have attended the Regional Conference Workshop on December 5-7, 2022 at Zen Hotel, Santiago City, conducted by BLGF Regional Office No. 2	
IV.	NTERNAL ADMINISTRATION			
1	Submission/Review and approval of uploaded Assessment Report	Quarterly Report on Real Property Assessment (QRRPA) submitted by the thirty four (34) Local Assessors' thru LIFT System of the BLGF, DOF.	Continued in the review of uploaded QRRPA reports in the LIFT system.	
2	. Act on written request	Written request of National/Local Agencies in support to their different programs	Acted a total of 18 correspondence in all the requests received.	
V.	OTHER MATTERS:	programs		
1.	ISO 9001:2015 On-site Sytem's Audit (stage 1)	Conduct of Sytem's Audit Stage 1 by External Party	ISO 9001:2015 System's Audit (Stage 1) was conducted on December 15-16, 2022 in all the department of Provincial Government of Isabela (PGI).	
2.	Planting of One Million Bamboo Trees	Planting of One Million Bamboo Trees in one day, a program of PGI	The office participated in the Planting of One Million Bamboo Trees in one day held on December 20, 2022 at Casibarag Norte, Cabagan, Isabela	
3.	ISO 9001:2015 Final Sytem's Audit (Stage 2)	Final System's Audit conducted by A TIC Cube Limited (Certifying Body)	System's Audit was conducted to different departments of PGI in preparation for ISO 9001:2015 certification on December 28-29, 2022	
Prep	ared by:	Certified Correct:		
LAOC	MA MARIE C. BALABBO IV/Acting Assistant Provincial sessor for Field Operation	Frovincial As		





(with Regional Director Gilbert B. Gumabay and Isabela group)

Taken during the Regional Conference-Workshop conducted by BLGF on

December 5-7, 2022 at Zen Hotel, Santiago City



PAMAS Meeting and Christmas Party on December 19, 2022 at LGU- Aurora, Isabela



Taken during the One Million Bamboo Tree-Planting activity
On December 20, 22 at Casibarag Norte, Cabagan, Isabela



Mr. Marlon S. Solito, contestant during the 2022 Singing Idol Held on December 22, 2022 Christmas Party



Taken during the ISO 9001:2015 System's Audit by Certifying Body (Stage 2)

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