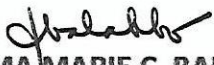
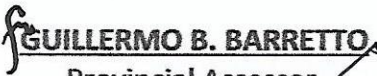


1.2 Issuance of Certified Copy of Tax Declaration (TD), various Certifications, Certified photocopy of TDs and such other assessment record	Issued Certifications, Certified copy and photocopy to BIR as basis in the computation and collection of Capital Gains Tax, Doc. Stamp Tax, Donor's Tax and Estate Tax; for DENR in the issuance of title; for DAR in identifying Farmer Beneficiaries and for real property owners for their file copy and reference	We have issued the following: 390 certified copy of Tax Declarations 277 various certifications 62 certified photocopies of old TDs, documents and other assessment record
1.3 Annotation of encumbrance on the face of Tax Declaration	Annotation of encumbrance used as bail bond ordered by the court, mortgage contract issued by bank and Adverse Claim furnished by property owners	We have annotated Sixteen (16) Tax Declarations (TDs) based on the following: Mortgage Contract- 16 TD's
II. ASSESSMENT ACCOUNTABILITY AND DISCIPLINE		
1. Field Appraisal and Assessment of Real Property	Conduct ocular inspection and technical assistance as per request of Real Property Owners, different agencies and LGUs.	Mr. Guillermo B. Barretto, Provincial Assessor and Mr. Angelito P. Garcia, Book Binder III, rendered technical assistance at LGU-San Mateo, Isabela on November 8, 2022. Engr. Ferdinand P. Ramos, Tax Mapper I, Mr. Kurt Daniel B. Tomas, Tax Mapping Aide and Mr. Joseph Emmanuel P. Palaspas, AA II, conducted comprehensive survey at Cabagan & Sto. Tomas, Isabela on December 5-9, 2022 Engr. Ferdinand P. Ramos, Tax Mapper I, Mr. Kurt Daniel B. Tomas, Mr. Kristian A. Balmaceda and Mr. Marlon S. Solito, all Tax Mapping Aide, conducted comprehensive survey within the boundary of San Pablo, Isabela and Peñablanca, Cag. on December 13-16, 2022 San Guillermo- 25 brgys. have been completed out of the 26 brgys. and 1 barangay with on-going parcellary mapping. San Pablo and Santa Maria, Isabela are still on-going completing their records conversion.
2. LGU Visitation & rendering technical assistance (Municipal Assessor's Office)	Conduct of Tax Mapping Operations Project	
3. Digitization of Maps	A continuing project of the office to digitized the maps of all the municipalities	Continued the digitization of maps for the municipalities of Gamu, San Guillermo, San Pablo, Santa Maria, Cordon, Roxas, Aurora, Echague, Jones, Tumauni and San Mariano by the staff from Tax Mapping Division.
III. CAPABILITY BUILDING		
1. Regular Monthly meeting of the Philippine Association of Municipal Assessors (PAMAS), Inc.- Isabela Chapter	PAMAS regular monthly meeting	Mr. Guillermo B. Barretto, Provincial Assessor attended the PAMAS regular monthly meeting and Christmas Party on December 19, 2022 held at LGU-Aurora, Isabela

II. OTHE PROGRAM/PROJECT/ACTIVITY

PROGRAM/PROJECT/ACTIVITY	PROJECT/PROGRAM DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
2. PAO personnel monthly meeting	Regular monthly meeting of Provincial Assessor's Office (PAO) personnel	Conducted regular monthly meeting of personnel on December 15, 2022 in the office.
3. Training-Workshop on the Program Implementation Review (PIR) for Conditional Matching Grant to Provinces (CMGP)	Training-Workshop on the PIR for CMGP conducted by DILG	Mr. Guillermo B. Barretto, Provincial Assessor and Engr. Felipe O. Guray Jr., Tax Mapper IV attended the training-workshop on December 5-7, 2022 at Hotel Carmelita, Tuguegarao City
4. Regional Conference-Workshop with Provincial, City, Municipal Treasurers and Assessors and their respective staff	Seminar-Workshop conducted by BLGF Region II	Ms. Yulma Marie C. Balabbo, LAOO IV/Acting APA, Ms. Rowena T. Segui, LAOO I and Mr. Guillermo Maria B. Dy Jr., Tax Mapper I, have attended the Regional Conference Workshop on December 5-7, 2022 at Zen Hotel, Santiago City, conducted by BLGF Regional Office No. 2
IV. INTERNAL ADMINISTRATION		
1. Submission/Review and approval of uploaded Assessment Report	Quarterly Report on Real Property Assessment (QRRPA) submitted by the thirty four (34) Local Assessors' thru LIFT System of the BLGF, DOF.	Continued in the review of uploaded QRRPA reports in the LIFT system.
2. Act on written request	Written request of National/Local Agencies in support to their different programs	Acted a total of 18 correspondence in all the requests received.
V. OTHER MATTERS:		
1. ISO 9001:2015 On-site Sytem's Audit (stage 1)	Conduct of Sytem's Audit Stage 1 by External Party	ISO 9001:2015 System's Audit (Stage 1) was conducted on December 15-16, 2022 in all the department of Provincial Government of Isabela (PGI).
2. Planting of One Million Bamboo Trees	Planting of One Million Bamboo Trees in one day, a program of PGI	The office participated in the Planting of One Million Bamboo Trees in one day held on December 20, 2022 at Casibarang Norte, Cабagan, Isabela
3. ISO 9001:2015 Final Sytem's Audit (Stage 2)	Final System's Audit conducted by A TIC Cube Limited (Certifying Body)	System's Audit was conducted to different departments of PGI in preparation for ISO 9001:2015 certification on December 28-29, 2022
Prepared by:  YULMA MARIE C. BALABBO LAOO IV/Acting Assistant Provincial Assessor for Field Operation	Certified Correct:  GUILLERMO B. BARRETTO Provincial Assessor	


ZENaida X. GABRIEL
Assistant Provincial Assessor



(with Regional Director Gilbert B. Gumabay and Isabela group)
Taken during the Regional Conference-Workshop conducted by BLGF on
December 5-7, 2022 at Zen Hotel, Santiago City



PAMAS Meeting and Christmas Party on December 19, 2022 at LGU- Aurora, Isabela



Taken during the One Million Bamboo Tree-Planting activity
On December 20, 22 at Casibarag Norte, Cabagan, Isabela



Mr. Marlon S. Solito, contestant during the 2022 Singing Idol
Held on December 22, 2022 Christmas Party



Taken during the ISO 9001:2015 System's Audit by Certifying Body (Stage 2)