	PROVINCIAL ASSESSOR'S OFFICE	JUNE
		MONTH
	MONTHLY ACCOMPLISHMENT REPORT	2023
		YEAR

I. FOCUS AREA

PROGRAM/PROJECT/ACTIVITY	PROGRAM/PROJECT DESCRIPTION	STATUS/REMARKS/ACCOMPLISHMENT
1. REVENUE GENERATION AND RESOURCE MOBILIZATION PROGRAM 1.1. Approval of Assessment Transactions emanating from the thirty (34) Municipal Assessor's Office's 1.1.1 Real Property Units (RPU's) of newly discovered real properties	a. Declaration of newly discovered real properties such as land, buildings & machineries for taxation purposes	<p>Approved a total of 563 Real Property Units (RPU's) of newly declared real properties for Land, Building and Machineries.</p> <p><u>Taxable Properties:</u></p> <p>Residential Lot: Market Value - Php 1,922,180.00 Assessed Value 115,270.00</p> <p>Residential Buildings: Market Value Php 131,698,410.00 Assessed Value 41,899,880.00</p> <p>Agricultural Land: Market Value Php 111,069,260.00 Assessed Value 10,581,980.00</p> <p>Commercial Building: Market Value -Php 27,077,595.00 Assessed Value 9,975,390.00</p> <p>Commercial Machinery: Market Value Php 1,258,603.00 Assessed Value 1,006,880.00</p> <p>Industrial Building: Market Value Php 1,568,050.00 Assessed Value 1,254,440.00</p> <p><u>Exempt properties:</u></p> <p>Educational Building: Market Value Php 1,922,920.00 Assessed Value 433,620.00</p> <p>Approved a total of 471 RPU's on transferred properties.</p>

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1.1.2 RPUs of transferred Properties	a. Transfer of Ownership with updated Real Property Tax, and payment of Transfer Tax, with Certificate Authorizing Registration for the payment of either Capital Gains Tax, Estate Tax and or Donor's Tax with payment of Documentary Stamp Tax, whichever is applicable.	
1.1.3 RPUs for subdivision, consolidation, revision or with physical change	a. Real Properties with revisions to area, boundaries, actual use, lot nos., correct name of declared owners, etc; b. Subdivided/consolidated, re-sectioned and remaining portions to transferred properties; c. re-classification, with updated RPT and upon payment of required Fees to PTO.	Approved a total of 596 RPU's subdivided, consolidated and revised assessment and data of real properties
1.2 Issuance of Certified Copy of Tax Declaration (TD); various certifications; certified photocopy of TD's and such other related assessment records	Issue certifications, certified copy of Tax Declaration and photocopy to BIR as basis in the computation and collection of Capital Gains Tax, Donor's Tax and Estate Tax; for DENR in the issuance of title; for DAR in identifying property owners for their file copy and reference, upon payment of Fees and Charges to PTO based on approved Ordinance by the Provincial Government of Isabela (PGI).	We have issued the following: 465 Certified Copy of Tax Declarations 517 Various Certifications 105 Photocopies of Old TDs, documents and other assessment record
1.3 Annotation of encumbrance on the face of Tax Declarations	Annotation of encumbrance, used as bail bond with court order submitted, mortgage contract issued by bank, and Adverse Claim requested/submitted by property owners and or interested parties.	We have annotated on the face of Tax Declarations of the following requests: 23 TD's on Mortgage Contract 3 TD's on Adverse Claim 1 TD on Bail Bond
2. ASSESSMENT ACCOUNTABILITY AND DISCIPLINE		
2.1 Field Appraisal and Assessment of Real Property	Conduct ocular inspection by Provincial Assessor or duly authorized representatives, being the Chairman of the Provincial Appraisal Committee, together with representative of the Provincial Engineer and Provincial Treasurer being both members of the Committee, of the subject property, in order to determine	Engr. Felipe O. Guray, Jr , Tax Mapper IV and Mr. Pepito V. Bautista , Tax Mapper I, together with the representatives of the members of the Provincial Appraisal Committee and in coordination with Mr. Alvin P. Baccay, Assessor Designate of the municipality of Cabagan, this province, have conducted ocular inspection of Lot Nos. 2914 and 1058, situated at Catabayungan, Cabagan,

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	the fair, just compensation of the subject properties for LGU development.	Isabela, on June 30, 2023, for Pambansang Pabahay sa Pilipino (4PH): Zero ISF Program 2028, a Flagship Program of President Ferdinand R. Marcos, Jr.
2.2 LGU Visitation and rendering technical Assistance to Municipal Assessor's Office's	<p>2.2.1 Conduct of Assessment Evaluation, Examination and Monitoring (AEEM) to Local Assessment Offices of the province.</p> <p>2.2.2 Visitation, monitoring, rendering technical assistance to local assessment offices and in the Tax Mapping Operation (TMO) project in the municipalities of San Guillermo, San Pablo and Santa Maria, Isabela</p>	<p>Engr. Ferdinand P. Ramos, Tax Mapper I and Mr. Allan Harris G. de Joya, LAOO - I have assisted Regional Evaluation Team from BLGF Region II, in the conduct of joint Local Treasury and Assessment Audit in the municipality of Delfin Albano that starts on June 2, 2023, and continuation of the activity was conducted on June 8, 2023.</p> <p>Mr. Allan Harris G. de Joya, LAOO - I and Mr. Sourab Achilles S. Abutazil, Draftsman, have rendered technical assistance with regards to the electronic Government Application System (eGAPS), in the municipality of Angadanan, Isabela, on June 23, 2023, being one of the pilot municipality on Real Property Assessment System (RPAS) sponsored by PGI.</p> <p>Engr. Ferdinand P. Ramos TM-I and Mr. Kristian A. Balmaceda TM Aide, have assisted Mr. Oliver B. Pira, Jr. Chairman of SPFIDC of Ballacayu, San Pablo, Isabela in securing pertinent documents at DENR, Regional Office No. 02, Tuguegarao City, Cagayan, on June 15,16 , 20,21, 2023.</p> <p>Mr. Lorenzo Charles A. Jucar, LAOO III and Engr. Ferdinand P. Ramos , TM-I, have conducted ocular inspection and verification of Lot Nos. 5423 and 5424-B declared in the name of Aurora Malayao of Centro, san Pablo, Isabela, on June 27, 2023.</p>
2.3 Digitization of Maps	Digitization of Maps - a continuing project of the province to digitized the maps of all the municipalities.	Continued in the encoding of approved subdivision maps in relation to the Digitization of Maps in the Tax Mapping Division. There are three (3) municipalities who have no available approved plans that needs further verification. Jones, Tumauni and Cordon.
2.4 Verification and Approval of Quarterly Report on Real Property Assessment (QRRPA) thru LIFT System	2.4.1 Approval of Quarterly Report on Real property Assessment (QRRPA) thru LIFT System by the Provincial Assessor.	Continued in the review of submitted QRRPA of Local Assessors thru LIFT System of QRRPA for 4th quarter of CY 2022 and previous quarters that have some corrections.

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2.5 Update and maintain assessment records	Updating and maintenance of Assessment Records on e-GAPS including technical and no-technical records such as FAAS;TD's; SM's; TMCRs and ROA	<p>Updated assessment records in all the 1,650 RPU's of approved assessment transactions, for the month of June, 2023, both technical and non- technical records, likewise in e-gaps, this is a continuing daily activity.</p> <p>Engr. Felipe O. Guray, Jr. Tax Mapper IV, coordinated thru virtual, with the three municipalities undergoing the conduct of Tax Mapping Operation, hereunder is the status of the project of each municipality.</p> <p>San Guillermo - Records Conversion Management still on-going, results was partially submitted to this office for approval by the Provincial Assessor.</p> <p>San Pablo – Field Operation to the three (3) barangays are still on-going due to lack of man power, submitted results</p> <p>Santa Maria – still on-going due to limited manpower.</p>
<p>3. LGU CAPABILITY BUILDING</p> <p>3.1 Trainings, Workshops, Seminars, Orientation and Convention</p>	Training, Workshops, Seminars, Orientations and Conventions conducted by different department, agencies and offices.	<p>Ms. Yulma Marie C. Balabbo, APA for Field Operation, together with the undersigned Provincial Assessor, Mr. Guillermo B. Barretto, have attended the Exposure Workshop on the Draft MRPAOO 2nd Edition, conducted by the BLGF,DOF, Central Office, held at Baguio City on May 29, 2023 to June 2, 2023.</p> <p>Likewise, the Provincial Assessor together with Zenaida A. Gabriel, APA for Admin and Records Operation, have attended the 16th National Convention and Annual Seminar on Real Property Appraisal and Assessment of the Philippine Association of Assessing Officers (PAAO), Inc. on June 6-9, 2022, held at Waterfront Hotel and Casino, Salinas Drive, barangay Lahug, Cebu city.</p> <p>Mr. Lorenzo Charles A. Jucar, LAAO-III of Administrative and Records Division, together with the other Records Officers of the Provincial government of Isabela (PGI), have attended the Government Records Officers Association of the Philippines Inc., training and seminar entitled "Valuing Public records thru the Establishment of Effective Records, disposition program" on June 7-9, 2023, held at La Carmela de Boracay Resort</p>

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		<p>and Hotel, Station 2, Boracay Malay Aklan.</p> <p>As per invitation of Ms. Armie M. Advincula, Acting Executive Director of BLGF,DOF, Central office, Manila, Ms. Yulma Marie C. Balabbo have attended the Training Workshop for Subject Matter Experts (SME's) on Real property Valuation and Assessment held on June 13-16, 2023 at Hotel Kimberly, Tagaytay City, Cavite.</p>
4.INTERNAL ADMINISTRATION		
4.1 Request of Real Property Owners/clientele	4.1.1 Act on request of Real Property Owners, both in writing and party waiting	Acted a total of 1,114 request of Real Property Owners, and twenty eight (28) request in writing with efficiency in a prompt manner.
4.2. Conduct/ Attend Meetings	4.2.1Conduct of staff monthly meeting	Conducted monthly meeting of Provincial Assessors' Office Staff on June 9 2023. Issues and concerns were discussed and resolved. Brief orientation with regards on R.A. 11032 otherwise known as the Ease of Doing business and Efficient Government Service Delivery Act of 2018 amending R.A. 9485 other wise known as the Anti Red Tape Act of 2007 was also undertaken in preparation to the Monitoring Inspection on June 13-16 , 2023, by the authorized officials of the Anti Red Tape Authority to the PGI. We were required to make updates in our Citizens Charter, likewise to our Organizational Chart and other related records.
	4.2.2 Conduct of Monthly meeting of the Philippine Association of Municipal Assessors (PAMAS), Isabela chapter	There was no regular monthly meeting of PAMAS, Inc. Isabela Chapter conducted due to the conduct of the 16th National Convention and Annual Seminar of the Philippine Association of Assessing Officer (PAOO), most of the Municipal Assessors' and their staff have attended. Issues and concerns of Municipal Assessors' were being addressed by key personnel of the Office if need arises, thru messenger group-chat.
5. OTHER MATTERS:		
1. SGLG Regional Assessment CY-2023	Participation in the SGLG Regional Assessment conducted by DILG Regional Assessment Team (RAT)	As per invitation, we have participated attended in the Seal of Good Local Governance Evaluation for the Provincial Government of Isabela by the DILG RAT with Assistant Regional Director Elpidio A. Durwin , CESO IV as their Team Leader, composing of ten (10) members.

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		<p>A simple program was conducted welcoming and presenting the RAT of Region 2. A message was given by the Vice Governor, Hon. Faustino G. Dy, III. Evaluation proper followed,</p> <p>Evaluation result/Feedbacking were duly presented by the evaluators of the ten (10) governance areas, after which, a response was given Atty. Noel Manuel R. Lopez, Provincial Administrator, with his positivity that evaluation will be elevated to the SGLG National, upon compliance of the recommendations on some areas only.</p>

Prepared by:

(SGD.) ZENaida A. GABRIEL
APA- Administrative and Records Operation

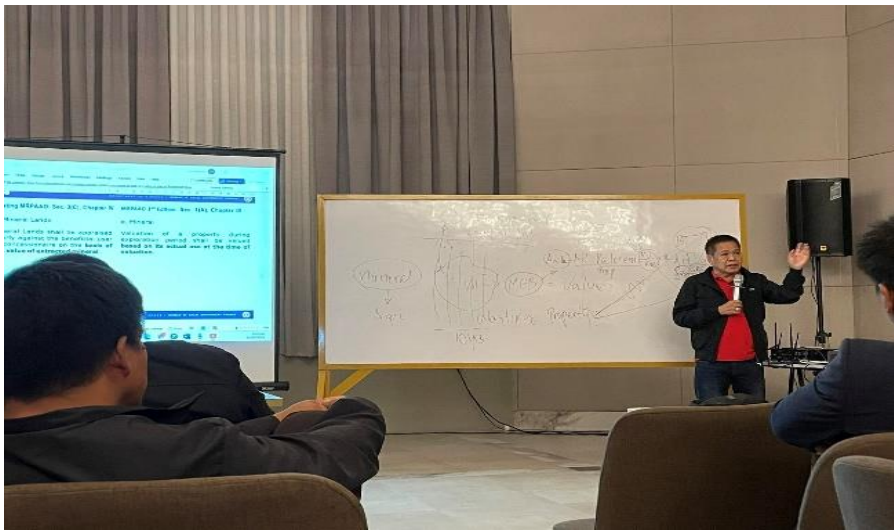
Submitted by:

(SGD.) GUILLERMO B. BARRETTO
Provincial Assessor

Some pictures taken during the different activities



The Provincial Assessor Mr. Guillermo B.. Barretto, Ms. Yulma Marie C. Balabbo and co-participants in the Exposure Workshop on the Draft of MRPAO 2nd Edition



The Provincial Assessor, Mr. **Guillermo B. Barretto** with his presentation during the Exposure Workshop on the Draft of MRPAO, 2nd Edition on June 2, 2023



Participants from the province of Isabela (Prov'l./Municipal Assessors' and Staff) together with Professional Regulatory Boards of Real Estate Service, **Director Arne Tan** and retired Regional Director of Region 02, Mr. **Gilbert B. Gumabay** during the conduct of the 16th National Convention and Annual Seminar on Real Property Appraisal and Assessment conducted by PAAO, Inc. on June 6-9, 2023



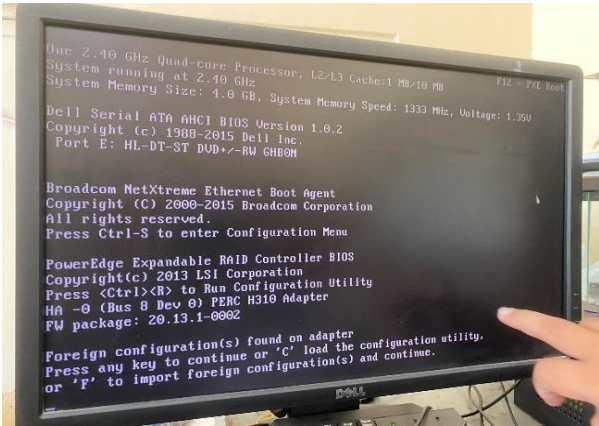
Mr. **Lorenzo Charles A. Jucar** with co PGI participants during workshop , in the concluded Government Records Officers' Association of the Phil., Inc. Training Seminar, on June 7-9, 2023



Ms. Yulma Marie C. Balabbo together with co participants in the Training workshop for Subject Masters Experts on Real Property Valuation and Assessment, on June 13-16, 2023



Engr. Ferdinand P. Ramos and **Kristian Balmaceda** at DENR, Regional Office No. 02, securing pertinent documents as requested by Mr. Oliver B. Pira, Jr., of SPIFDC of san Pablo, Isabela on June 20-21, 2023



Mr. Sourab Achilles S. Abutazil and **Allan Harris de Joya**, rendering technical assistance in the troubleshooting of e- GAPS at Municipal Assessor's Office of Angadanan, Isabela, on June 23, 2023.



Engr. Felipe O. Guray, Jr., Mr. Pepito V. Bautista, representatives of the members of the Provincial Appraisal Committee, together with **Mr. Alvin Baccay** , Assessor Designate of Cabagan, Isabela, during the ocular inspection conducted at Catabbayungan, Cabagan, Isabela, on June 30, 2023.