	PROVINCIAL ASSESSOR'S OFFICE	JULY
		MONTH
	MONTHLY ACCOMPLISHMENT REPORT	2023
		YEAR

I. FOCUS AREA

PROGRAM/PROJECT/ACTIVITY	PROGRAM/PROJECT DESCRIPTION	STATUS/REMARKS/ACCOMPLISHMENT
1. REVENUE GENERATION AND RESOURCE MOBILIZATION PROGRAM 1.1. Approval of Assessment Transactions emanating from the thirty (34) Municipal Assessor's Office's 1.1.1 Real Property Units (RPU) of newly discovered real properties	a. Declaration of newly discovered real properties such as land, buildings & machineries for taxation purposes	<p>Approved a total of 234 Real Property Units (RPU) of newly declared real properties for Land, Building and Machineries.</p> <p><u>Taxable Properties:</u></p> <p>Residential Lot Market Value - Php 444,920.00 Assessed Value 26,690.00</p> <p>Residential Buildings Market Value Php 77,446,910.00 Assessed Value 19,381,900.00</p> <p>Agricultural Land Market Value Php 2,768,130.00 Assessed Value 193,040.00</p> <p>Agricultural Building Market Value Php- 1,751,140.00 Assessed Value 737,090.00</p> <p>Commercial Building Market Value -Php 25,345,040.00 Assessed Value 12,778,600.00</p> <p>Industrial Building Market Value Php 2,826,820.00 Assessed Value 1,418,770.00</p> <p>Commercial Machinery Market Value Php 2,672,000.00 Assessed Value 2,105,600.00</p> <p>Industrial Machinery Market Value Php 1,432,800.00 Assessed Value 1,146,240.00</p> <p><u>Exempt properties:</u></p>

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		Educational Building Market Value Php 34,093,200.00 Assessed Value 14,205,870.00 Government Building Market Value Php 12,639,490.00 Assessed Value 7,304,430.00 Religious Building Market Value Php-1,681,940.00 Assessed Value 558,330.00
1.1.2 RPUs of transferred Properties	a. Transfer of Ownership with updated Real Property Tax, and payment of Transfer Tax, with Certificate Authorizing Registration for the payment of either Capital Gains Tax, Estate Tax and or Donor's Tax with payment of Documentary Stamp Tax, whichever is applicable.	Approved a total of 338 RPU's on transferred properties.
1.1.3 RPUs for subdivision, consolidation, revision or with physical change	a. Real Properties with revisions to area, boundaries, actual use, lot nos., correct name of declared owners, etc; b. Subdivided/consolidated, re-sectioned and remaining portions to transferred properties; c. re-classification, with updated RPT and upon payment of required Fees to PTO.	Approved a total of 536 RPU's subdivided, consolidated and revised assessment and data of real properties
1.2 Issuance of Certified Copy of Tax Declaration (TD); various certifications; certified photocopy of TD's and such other related assessment records	Issue certifications, certified copy of Tax Declaration and photocopy to BIR as basis in the computation and collection of Capital Gains Tax, Donor's Tax and Estate Tax; for DENR in the issuance of title; for DAR in identifying property owners for their file copy and reference, upon payment of Fees and Charges to PTO based on approved Ordinance by the Provincial Government of Isabela (PGI).	We have issued the following: 370 Certified Copy of Tax Declarations 269 Various Certifications 99 Photocopies of Old TDs, documents and other assessment record
1.3 Annotation of encumbrance on the face of Tax Declarations	Annotation of encumbrance, used as bail bond with court order submitted, mortgage contract issued by bank, and Adverse Claim requested/submitted by property owners and or interested parties.	We have annotated on the face of Tax Declarations of the following requests: 24 TD's on Mortgage Contract

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<p>2. ASSESSMENT</p> <p>ACCOUNTABILITY AND DISCIPLINE</p> <p>2.1 Field Appraisal and Assessment of Real Property</p>	<p>Conduct ocular inspection by Provincial Assessor or duly authorized representatives, being the Chairman of the Provincial Appraisal Committee, together with representative of the Provincial Engineer and Provincial Treasurer being both members of the Committee, of the subject property, in order to determine the fair, just compensation of the subject properties for LGU development.</p>	<p>Mr. Guillermo Maria B. Dy, Jr. , LAOO - III and Mr. Pepito V. Bautista, Tax Mapper I, together with the representatives of the members of the Provincial Appraisal Committee and in coordination with Mr. Ruben R. Cauilan, Municipal Assessor of Reina Mercedes, Isabela, have conducted ocular inspection of several lots, situated at Nappaccu, Reina Mercedes, Isabela, as per letter request of Hon. Maria Lourdes P. Respicio-Saguban, Municipal Mayor. Of Reina Mercedes, Isabela, on July 11, 2023.</p>
<p>2.2 LGU Visitation and rendering technical Assistance to Municipal Assessor's Office's</p>	<p>2.2.1 Conduct of Assessment Evaluation, Examination and Monitoring (AEEM) to Local Assessment Offices of the province.</p> <p>2.2.2 Visitation, monitoring, rendering technical assistance to local assessment offices and in the Tax Mapping Operation (TMO) project in the municipalities of San Guillermo, San Pablo and Santa Maria, Isabela</p>	<p>No Monitoring and evaluation conducted for the month of July, 2023</p> <p>Mr. Stevenson Ross J. Cureg, Tax Mapper I, have rendered technical assistance in the digitization of maps in the Municipal Assessors Office of Alicia, Isabela on July 12-13, 2023, as per letter request of the Ms. Emelita G. Tadique, Asst. Municipal Assessor of the municipality of Alicia, Isabela.</p>
<p>2.3 Digitization of Maps</p>	<p>Digitization of Maps - a continuing project of the province to digitized the maps of all the municipalities.</p>	<p>Continued in the encoding of approved subdivision maps in relation to the Digitization of Maps in the Tax Mapping Division. There are three (3) municipalities who have no available approved plans that needs further verification these are the municipalities of Jones, Tumauni and Cordon.</p>
<p>2.4 Review, verification and approval of Quarterly Report Quarterly Report on Real Property Assessment (QRRPA) thru LIFT System</p>	<p>2.4.1 Approval of Quarterly Report on Real property Assessment (QRRPA) thru LIFT System by the Provincial Assessor.</p>	<p>Have reviewed QRRPA's for 2nd quarter, ending June 30, 2023 of the thirty four (34) local assessment offices, before uploading to LIFT System, and consolidated the same as the QRRPA of the province as follows;</p> <p>Market Value: Taxable - Php- 218,000,562,718.80 Exempt 136,394,876,799.00 Assessed Value: Taxable Php-28,638,434,160.00 Exempt 12,275,886,070.00</p> <p>Copy of the report was furnished to the Offices of the Sangguniang Panlalawigan and Provincial Treasurer.</p>

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2.5 Update and maintain assessment records	Updating and maintenance of Assessment Records on e-GAPS including technical and non-technical records such as FAAS;TD's; SM's; TMCRs and ROA	<p>Also, continued in the review of submitted QRRPA of Local Assessors thru LIFT System of QRRPA for 4th quarter of CY 2022 and previous quarters that have some corrections.</p> <p>Updated assessment records in all the 1,108 RPU's of approved assessment transactions, for the month of July, 2023, both technical and non- technical records, likewise in e-gaps, this is a continuing daily activity.</p> <p>Engr. Felipe O. Guray, Jr. Tax Mapper IV, coordinated thru virtual, with the three municipalities undergoing the conduct of Tax Mapping Operation, hereunder is the status of the project of each municipality.</p> <p>San Guillermo - Records Conversion Management still on-going, results was partially submitted to this office for approval by the Provincial Assessor.</p> <p>San Pablo – Field Operation to the three (3) barangays are still on-going due to lack of man power, submitted results</p> <p>Santa Maria – still on-going due to limited manpower.</p>
3. LGU CAPABILITY BUILDING 3.1 Trainings, Workshops, Seminars, Orientation and Convention	Training, Workshops, Seminars, Orientations and Conventions conducted by different department, agencies and offices.	<p>Ms. Yulma Marie C. Balabbo, APA for Field Operation, together with the Mr. Stevenson Ross J. Cureg and Joey Masiddo, have attended the 2023 Midyear Cagayan Valley Regional Conference for Treasurers, Assessors and Staff held at Crown Legacy, Baguio City, on July 25-27, 2023.</p> <p>The province of Isabela was awarded as Top 1 in Real Property Tax Collections for Fiscal Year 2022 in the amount of Php- 399,063,906.76, among all the provinces of Cagayan Valley Region, and Top 1 in Total Locally-Sourced Revenues for Fiscal Year 2022, in the amount of Php-719,700,374.89 among all provinces in the Cagayan Valley Region.</p>
4.INTERNAL ADMINISTRATION		
4.1 Request of Real Property Owners/clientele	4.1.1 Act on request of Real Property Owners, both in writing and party waiting	Acted a total of 840 request of Real Property Owners, and twenty seven (27) request in writing with efficiency in a prompt manner.

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4.2. Conduct/ Attend Meetings	4.2.1 Conduct of PAO staff monthly meeting	<p>Conducted monthly meeting of PAO staff on July 11, 2023 wherein issues and concerns regarding office operation were tackled to include the submission of the Individual Commitment Review of peronnell. Likewise on July 14, 2023, the undersigned Provincial Assessor have disseminated information tackled during their meeting with department heads. Issues and concerns were discussed and resolved.</p> <p>On July 24, an special meeting have been conducted, The Provincial Assessor formally introduce Atty. Jenny Flor M. Cabaddu, with Special Order No. 43, detailed in this Office to assist all legal matters brought to the attention of the Provincial Assessor and we in the Provincial Assessor's Office have welcome her with a grateful heart, and we thank the Governor, Hon. Rodolfo T. Albano III, thru Atty. Noel Manuel R. Lopez for this</p>
	4.2.2 Conduct of Monthly meeting of the Philippine Association of Municipal Assessors (PAMAS), Isabela chapter	<p>The undersigned provincial assessor together with Ms. Yulma Marrie Balabbo and Stevenson Ross J. Cureg, have attended the regular monthly meeting of PAMAS, Inc. Isabela Chapter held at Angadanan, Isabela. Issues and concerns of Municipal Assessors' were being discussed and resolved including the preparation and submission of the proposed 2024 Schedule of Market Values. Attendance in the forthcoming Midyear Cagayan Valley Conference for Treasurers , Assessors and Staff as per Regional Memorandum Circular No. 2023-06-025 issued by Atty. Julaida T. Caddawan- Pancho was the main topic, especially in the participation of the Cultural Dance Festival during the conference.</p>
4.3 Inter - Agency Coordination (National)	To appear and testify in court as to the records existing in the office, as per Subpoena, issued by courts in the province, received by the office.	<p>Mr. Lorenzo Charles A. Jucar, LAOO III of the Records and Administrative Division have appeared and testified before the Regional Trial Court Second Judicial Region, Branch 22, and Municipal Circuit Trial Court, Cabagan-Sto. Tomas, Cabagan, Isabela, on July 26, 2023 and July 28, 2023, respectively.</p>

Prepared by:

Submitted by:

(SGD.) ZENAIDA A. GABRIEL
APA- Administrative and Records Operation

(SGD.) GUILLERMO B. BARRETTO
Provincial Assessor

Some pictures taken during the different activities



The Provincial Assessor meet his staff on July 11, 2023 and have discussed important matters.



The Provincial Assessor introducing Atty. Jenny Flor M. Cabaddu to PAO staff - with a Special Order to assist the Provincial Assessor in legal matters



Ocular inspection conducted by Technical Team of the Provincial Appraisal Committee at Nappaccu, Reina Mercedes, Isabela



Atty. Cabaddu and Engr. Ramos represents the Provincial Assessor during the meeting with the Provincial legal Officer Atty. Torio re- property of the PGI for donation to the Isabela National High school



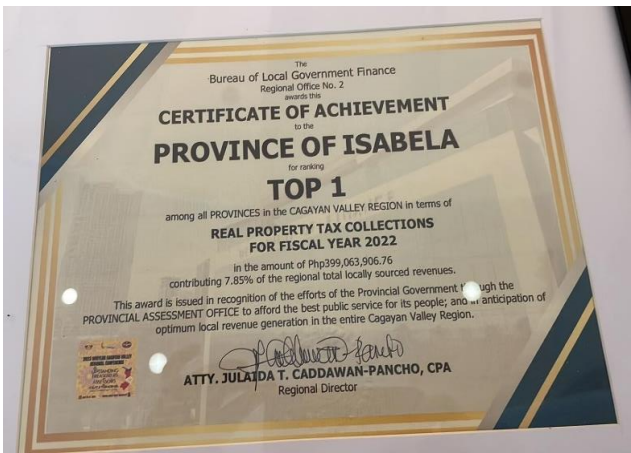
The Provincial Assessor and staff during the State of the Nation Address of **President Ferdinand R. Marcos Jr.**



Participants in the concluded 2023 Midyear Cagayan Valley Regional Conference held at Crown Legacy, Baguio City



Ms. Ma. Theresa Araneta Flores, Provincial Treasurer, Ms. Yulma Marrie c. Balabbo Asst. Provincial Assessor, receives the awards of the province of Isabela from Atty. Julaida T. Caddawan Pancho, Regional Director of BLGF Region II



Certificate of Achievements Awarded to the province of Isabela, during the s received by the Province of Isabela during the 2023 Midyear Cagayan Valley Regional Conference held at Crown Legacy, Baguio



Mr. Lorenzo Charles A. Jucar attended and testified during court hearing at MCTC- Cabagan-Santo Tomas, Cabagan, Isabela, re- Civil Case No. 567