

	PROVINCIAL ASSESSOR'S OFFICE	MARCH
		MONTH
	MONTHLY ACCOMPLISHMENT REPORT	2024
		YEAR

I. FOCUS AREA

PROGRAM/PROJECT/ACTIVITY	PROGRAM/PROJECT DESCRIPTION	STATUS/REMARKS/ACCOMPLISHMENT
1. REVENUE GENERATION AND RESOURCE MOBILIZATION PROGRAM 1.1. Approval of Assessment Transactions emanating from the thirty (34) Municipal Assessor's Office's 1.1.1 Real Property Units (RPUs) of newly discovered real properties	a. Declaration of newly discovered real properties such as land, buildings & machineries for taxation purposes	Approved a total of 348 Real Property Units (RPUs) of newly declared real properties for Land, Building and Machineries. <u>Taxable Properties:</u> Residential Lot Market Value - Php 1,288,890.00 Assessed Value 149,530.00 Residential Buildings Market Value - Php 98,602,211.00 Assessed Value 28,789,690.00 Agricultural Land Market Value - Php 17,898,350.00 Assessed Value 1,036,070.00 Agricultural Building Market Value - Php 3,093,750.00 Assessed Value 1,546,880.00 Commercial Lot Market Value - Php 177,100.00 Assessed Value 53,130.00 Commercial Building Market Value - Php 42,414,950.00 Assessed Value 25,955,860.00 Commercial Machinery Market Value - Php 3,876,790.00 Assessed Value 6,933,430.00 Industrial Building Market Value - Php 3,509,000.00 Assessed Value 2,456,300.00 Industrial Machinery Market Value - Php 4,800,000.00 Assessed Value 3,840,000.00

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<p>1.1.2 RPUs of transferred Properties</p> <p>1.1.3 RPUs for subdivision, consolidation, revision or reassessment due to physical change</p> <p>1.2 Issuance of Certified True Copies of Tax Declaration (TD); various certifications; certified photocopies of TDs and other related assessment records</p>	<p>Transfer of Ownership with updated Real Property Tax, and payment of Transfer Tax, with Certificate Authorizing Registration for the payment of either Capital Gains Tax, Estate Tax or Donor's Tax with payment of Documentary Stamp Tax, whichever is applicable.</p> <p>a. Real Properties with revisions to area, boundaries, actual use, lot number, correct name of declared owners, etc;</p> <p>b. Subdivided/consolidated, re-sectioned and transfer of remaining portions to transferred properties;</p> <p>c. Reclassification with updated Real Property Tax payment and upon payment of required Fees from PTO.</p> <p>Issuance of certifications, certified copy of Tax Declarations and photocopies for the following purposes:</p> <p>a. As basis in the computation and collection of Capital Gains Tax, Donor's Tax and Estate Tax (BIR);</p> <p>b. Issuance of title (DENR);</p>	<p>Exempt Properties:</p> <p>Educational Building Market Value - Php 26,840,010.00 Assessed Value 18,488,230.00</p> <p>Government Lot Market Value - Php 1,060,020.00 Assessed Value 74,210.00</p> <p>Government Building Market Value - Php 3,527,480.00 Assessed Value 1,126,370.00</p> <p>Religious Building Market Value - Php 2,174,750.00 Assessed Value 660,150.00</p> <p>Special Hospital Market Value - Php 1,500,800.00 Assessed Value 225,130.00</p> <p>Approved a total of 357 RPUs on transferred properties.</p> <p>Approved a total of 917 RPUs subdivided, consolidated, and revised assessment data of real properties.</p> <p>The following were issued:</p> <p>301 Certified Copy of Tax Declarations</p> <p>236 Various Certifications</p> <p>118 Photocopies of Old TDs, documents, and other assessment record</p>

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<p>1.3 Annotation of encumbrance on the face of Tax Declarations</p>	<p>c. Identification of property owners for their file copy and reference (DAR),</p> <p>upon payment of fees and charges to PTO based on approved Ordinance by the Provincial Government of Isabela (PGI).</p> <p>Annotation of encumbrances such as bail bonds, mortgages, and adverse claims.</p>	<p>The following requests were annotated on the face of subject Tax Declarations:</p> <p>13 TDs based on Mortgage Contract</p> <p>1 TD on Adverse Claim</p>
<p>2. ASSESSMENT ACCOUNTABILITY AND DISCIPLINE</p> <p>2.1 Field Appraisal and Assessment of Real Property</p> <p>2.2 LGU Visitation and rendering technical Assistance to Municipal Assessor's Office's</p>	<p>Conduct of ocular inspection by Provincial Assessor or duly authorized representatives, being the Chairman of the Provincial Appraisal Committee, toher with representative of the Provincial Engineer and Provincial Treasurer being both member of the Committee, of the subject property, in order to determine the fair, just compensation of the subject properties for LGU development.</p> <p>2.2.1 Conduct of Assessment Evaluation, Examination and Monitoring (AEEM) to Local Assessment Offices of the province.</p>	<p>In accordance with Executive Order No. 34-S-2023 from the Office of the President and pursuant to Inter-Office Memorandum Series of 2024 issued by Atty. Analou A. Villeza, SAO, for the submission of inventory of idle government lands before the Department of Human Settlements and Urban Development (DHSUD), Engr. Ferdinand P. Ramos, Tax Mapper II, and the Provincial Assessor's Technical Team conducted a verification survey in the municipalities of Delfin Albano and Quirino, Isabela on March 20, 2024.</p> <p>The Provincial Assessor's Technical Team, along with Ms. Yulma Marie C. Balabbo, Assistant Provincial Assessor for Field Operations, conducted Assessment Evaluation, Examination, and Monitoring at the following Local Assessment Offices:</p> <p>San Agustin - March 19, 2024 Echague - March 20, 2024 Roxas - March 21, 2024</p> <p>Findings and recommendations were prepared and discussed during exit conferences with the Local Chief Executive and staff of each respective municipality.</p> <p>In response to a letter request from Atty. Julaida T. Caddawan-Pancho, Regional Director of the BLGF Regional Office in Tuguegarao City, Ms. Yulma Marie C. Balabbo, Assistant Provincial</p>

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<p>2.3 Review, verification and approval of Quarterly Report Quarterly Report on Real Property Assessment (QRRPA) thru LIFT System</p> <p>2.4 Update and maintenance of assessment records</p>	<p>2.2.2 Visitation, monitoring, rendering technical assistance to local assessment offices and upon request of real property owners.</p> <p>2.2.3 Render technical assistance and supervision in the Tax Mapping Operation (TMO) project in the municipalities of San Pablo and Santa Maria.</p> <p>Approval of Quarterly Report on Real property Assessment Quarterly Report on Real Property Assessment (QRRPA) thru LGU Integrated Financial Tool (LIFT) System by the Provincial Assessor.</p> <p>Updating and maintenance of Assessment Records on e-GAPS including technical and non-technical records such as:</p> <ol style="list-style-type: none"> a. Real Property Field Appraisal Assessment Sheet (FAAS); b. Tax Declaration (TD); c. Section Map (SM); d. Tax Map Control Roll (TMCR); and e. Record of Assessment (ROA) 	<p>Assessor for Field Operations, along with Mr. Guillermo Maria B. Dy, LAOO IV, and Mr. Sourab Achilles S. Abutazil, Draftsman I, assisted the BILGF Regional Team in conducting AEEM in the municipality of San Pablo, Isabela, on March 25-26, 2024.</p> <p>Engr. Ferdinand P. Ramos, Tax Mapper II, Mr. Kristian A. Balmaceda, and Mr. Kurt Daniel B. Tomas, conducted a land survey in the municipality of Cabagan, as requested by Mr. Oliver P. Pira, Chairman of SPIFDC in Ballacayu, San Pablo, Isabela, on March 6-8, 2024.</p> <p>Ms. Yulma Marie C. Balabbo, Assistant Provincial Assessor for Field Operation and the Provincial Assessor's Technical Team, provided technical assistance and supervision for the ongoing Tax Mapping Operation, coordinated with the Municipal Assessors of the following municipalities:</p> <p style="padding-left: 40px;">Santa Maria - March 8, 2024 San Pablo - March 15, 2024</p> <p>Assessments and recommendations were discussed with the Local Assessor Personnel for necessary corrections before proceeding to the next Barangay subject for Tax Mapping Operation.</p> <p>Continued the review of submitted QRRPA of Local Assessors thru LIFT System of previous quarters.</p> <p>Updated daily the assessment records in all the approved assessment transactions for this month with a total number of 1,304 RPUs.</p>
<p>3. LGU CAPABILITY BUILDING</p>		

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3.1 Trainings, Workshops, Seminars, Orientation and Convention	Training, Workshops, Seminars, Orientations and Conventions conducted by different department, agencies and offices.	<p>In celebration of National Women’s Month, Ms. Rowena T. Segui, LAOO-I, attended the Gender and Development Summit at the GFND Hall, Capitol Building, Alibagu, City of Ilagan, Isabela on March 18, 2024, and at the Isabela State University Gender Resource and Development Center, ISU-Echague Campus, Echague, Isabela on March 19, 2024.</p> <p>Engr. Ferdinand P. Ramos, Tax Mapper II, attended the 49th Annual Regional Convention and Seminar at the Icon Convention Center, San Fermin, Cauayan City, Isabela on March 22-23, 2024.</p> <p>Atty. Jenny Flor T. Manantan-Cabaddu, OIC Assistant Provincial Assessor is currently participating in the Online Course on Formulating Local Economic Development (LED) Strategy for Local Government Units (LGUs) Batch 1 under the Local Government Academy (LGA) which commenced last March 15, 2024.</p>
<p>4. INTERNAL ADMINISTRATION</p> <p>4.1 Request of Real Property Owners/clientele</p> <p>4.2. Conduct of Meetings</p>	<p>Action on requests of Real Property Owners, both in writing and party/ies waiting</p> <p>4.2.1 Conduct of PAO staff meeting</p> <p>4.2.2 Conduct of Monthly meeting of the Philippine Association of Municipal Assessors (PAMAS), Isabela chapter and other affiliated associations.</p>	<p>Acted on a total of one hundred seventy (170) requests of Real Property Owners/clientele, and sixty two (62) written requests with efficiency and promptness.</p> <p>A monthly meeting of PAO staff was conducted on March 1, 2024, during the meeting, which issues and concerns regarding office operations were addressed. Important matters and other issues were discussed and resolved.</p> <p>Conducted the monthly meeting of the PAMAS, Isabela Chapter, on March 15, 2024, at the Provincial Assessor’s Office, Capitol Building, Alibagu, City of Ilagan, Isabela, presided by Engr. Erenie V. Abucay, PAMAS President. The key personnel of the office attended the meeting, and various issues and concerns were discussed and resolved.</p>
<p>5. OTHER MATTERS</p> <p>5.1 SGLG Utilization Conference</p>	<p>Attended Seal of Good Local Governance (SGLG) utilization conference conducted by the DILG</p>	<p>The Department of the Interior and Local Government (DILG) conducted the Seal of Good Local Governance (SGLG) Utilization Conference for the Province of Isabela on March 5, 2024. The event, held at the Capitol Amphitheater in the City of Ilagan, Isabela, was attended by Ms. Zenaida A. Gabriel, OIC Provincial</p>

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5.2 National Earthquake Drill	Participate in the conduct of National Simultaneous Earthquake Drill (NSED)	<p>Assessor and other department heads, chiefs of hospitals, and representatives from partner national agencies including IPPO, PDEA, BJMP, and SDO-Isabela.</p> <p>The Provincial Government of Isabela (PGI) participated in the First Quarter Nationwide Simultaneous Earthquake Drill (NSED) 2024, at the Provincial Capitol Compound in Alibagu, City of Ilagan on March 22, 2024. The Office of Civil Defense (OCD) Region 2 observed the provincial government's functional capabilities, showcasing its assets, systems, and procedures in the event of a devastating earthquake as the regional host of the drill.</p>
5.3 Commission on Audit (COA) Exit Conference	Attended the COA Exit Conference with regards to the 32 Audit Observation Memorandum (AOM)	<p>Ms. Zenaida A. Grabiell, OIC Provincial Assessor, attended the Commission on Audit (COA) exit conference along with other department heads of the Provincial Government of Isabela (PGI), led by Provincial Administrator Atty. Noel Manuel R. Lopez, at the GFNDy Sr. Session Hall, Isabela Provincial Capitol on March 25, 2024.</p> <p>Comments and justification by the concerned offices on the AOM were duly presented.</p>

Prepared by:

Submitted by:

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Some pictures taken during the different activities.



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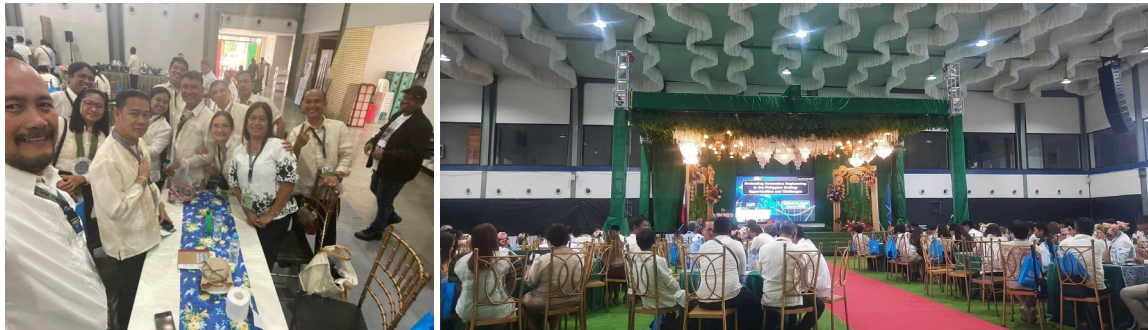
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The Provincial Assessor's Technical Team headed by **Ms. Yulma Marie C. Balabbo**, Assistant Provincial Assessor for Field Operation supervised and provided technical assistance to the municipalities of San Agustin, Echague and Roxas, Isabela on March 19, 20 and 21, 2024, respectively.



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The Provincial Assessor's Technical Team assisted the BLGF Regional Team in conducting AEM in the municipality of San Pablo, Isabela, on March 25-26, 2024.