

	<b>PROVINCIAL ASSESSOR'S OFFICE</b>	
	<b>ANNUAL ACCOMPLISHMENT REPORT</b>	<b>2023</b>
		YEAR

I. FOCUS AREA

PROGRAM/PROJECT/ACTIVITY	PROGRAM/PROJECT DESCRIPTION	STATUS/REMARKS/ACCOMPLISHMENT
<p><b>1. REVENUE GENERATION AND RESOURCE MOBILIZATION PROGRAM</b></p> <p>1.1. Approval of Assessment Transactions emanating from the thirty (34) Municipal Assessor's Office's</p> <p>1.1.1 Real Property Units (RPU) OF newly discovered real properties</p>	<p>a. Declaration of newly discovered real properties such as land, buildings &amp; machineries for taxation purposes</p>	<p>Approved a total of <b>4,275 Real Property Units (RPU)</b> of newly declared real properties for Lands, Buildings and Machineries.</p> <p><u><b>Taxable Properties:</b></u></p> <p><b>Residential Lot:</b>            Market Value Php- 32,061,146.00            Assessed Value 5,399,080.00</p> <p><b>Residential Buildings:</b>            Market Value Php1,136,102,537.00            Assessed Value 286,831,904.00</p> <p><b>Agricultural Land:</b>            Market Value Php-180,516,574.00            Assessed Value 16,682,318.00</p> <p><b>Agricultural Buildings:</b>            Market Value Php- 50,095,240.00            Assessed Value 29,181,000.00</p> <p><b>Agro-Commercial Lot:</b>            Market Value Php-2,610,000.00            Assessed Value 365,400.00</p> <p><b>Agro-Commercial Building:</b>            Market Value Php- 240,000.00            Assessed Value 72,000.00</p> <p><b>Commercial Lot:</b>            Market Value Php- 363,000.00            Assessed Value 21,780.00</p> <p><b>Commercial Buildings:</b>            Market Value Php- 430,137,398.72            Assessed Value 288,210,277.00</p> <p><b>Commercial Machinery:</b>            Market Value Php-43,595,668.00            Assessed Value 31,541,000.00</p> <p><b>Industrial Building:</b>            Market Value Php- 37,495,845.00            Assessed Value 26,885,500.00</p>

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		<p><b>Industrial Machinery:</b> Market Value Php-1,339,987,194.62 Assessed Value 1,071,133,700.00</p> <p><b><u>Exempt properties:</u></b></p> <p><b>Government Lot :</b> Market Value Php- 20,862,650.00 Assessed Value 5,594,820.00</p> <p><b>Government Building:</b> Market Value Php-122,570,330.00 Assessed Value 52,887,600.00</p> <p><b>Religious Building:</b> Market Value Php 23,997,980.00 Assessed Value 10,790,840.00</p> <p><b>Educational Lot:</b> Market Value Php- 2,150,000.00 Assessed Value 129,000.00</p> <p><b>Educational Building:</b> Market Value Php-105,279,350.00 Assessed Value 52,030,220.00</p>
1.1.2 RPU's for transferred Properties	b. Transfer of Ownership with updated Real Property Tax and Transfer Tax payment with Certificate Authorizing Registration for the payment of either Capital Gains Tax, Estate Tax and or Donor's Tax with payment of Documentary Stamp Tax, whichever is applicable	Approved a total of <b>4,405 RPU's</b> for transferred properties.
1.1.3 RPU's for subdivision, consolidation, revision or physical change	c. Real Properties that are subdivided (remaining portions), consolidated with updated RPT and upon payment of Fees to PTO, re-sectioned and revised as to classification, actual use, area, boundaries, lot number, correct name of owner, etc.	Approved a total of <b>7,731 RPU's</b> subdivided, consolidated and revised assessments and other data of existing real properties
1.2 Issuance of Certified Copy of Tax Declarations (TD's), various certifications, certified photocopy of TD'S and such other assessment records	Issue certifications, certified copy of Tax Declaration and photocopy to BIR as basis in the computation and collection of Capital Gains Tax, Donor's Tax and Estate Tax; for DENR in the issuance of title; for DAR in identifying property owners for their file copy and reference, upon payment of Fees and Charges to PTO based on approved Ordinance by the	<p>Issued the following:</p> <p><b>5,249</b> Certified Copy of Tax Declarations  <b>3,837</b> Various Certifications  <b>1,237</b> Photocopy of old TDs, documents and other assessment records</p>

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1.3 Annotation of encumbrance on the face of Tax Declarations	Provincial Government of Isabela (PGI).  Annotation and encumbrance used as bail bond ordered by the court, mortgage contract issued by bank and Adverse Claim furnished by property owners	We have annotated on the face of Tax Declarations the following requests: <b>264 TD's</b> - Mortgage Contract <b>37 TD's</b> - Notice of Levy <b>5 TD's</b> - Bail bond <b>52 TD's</b> - Adverse Claim
<b>2. ASSESSMENT ACCOUNTABILITY AND DISCIPLINE</b>  2.1 Field Appraisal and Assessment of Real Property	Conduct ocular inspection by Provincial Assessor or duly authorized representatives, being the Chairman of the Provincial Appraisal Committee, together with representative of the Provincial Engineer and Provincial Treasurer being both members of the Committee, of the subject property, in order to determine the fair, just compensation of the subject properties for LGU development.	<p><b>Technical Team</b> consisting <b>Engr. Felipe O. Guray, Jr</b> Tax Mapper IV, <b>Guillermo Maria B. Dy, Jr.</b> LAOO III, and <b>Mr. Pepito V. Bautisa</b>, Tax Mapper I, together with the representatives of the members of the Provincial Appraisal Committee have conducted ocular inspection for a total of thirteen (13) requests, to the following municipalities;</p> <p>Jan. 10, 2023- Benito Soliven Feb. 17, 2023- Gamu April 12, 2023 -Luna April 25,2023 - Centro, San Pablo April 28, 202- City of Ilagan May 26, 2023- City of Ilagan June 30 2023- San Pablo July 11, 2023 – R. Mercedes August 4,7 &amp; 10, 2023 – Luna Sept. 15 &amp; 28, 2023 - Gamu October 13, 2023 - Luna</p> <p><b>Resolutions Nos. 2023-1 to 2023-14</b> were unanimously resolved and adopted by the Provincial Appraisal Committee of the province of Isabela, issued to concerned parties.</p> <p>Engr. Ferdinand P. Ramos and his team have conducted comprehensive land survey of parcels of land as requested by as follows;</p> <p>April 12&amp;13, 2023-Cabagan &amp; San Pablo April 14 , 2023 - Echague April 18,19,&amp; 20, 2023 - San Isidro &amp; Santo Tomas April 26, 27&amp;28, 2023 - Cabagan &amp; Santo Tomas May 16,19,24,25, &amp; 26, 2023 - Cabagan June 15,16, 20 &amp; 21, 2023 - San Pablo June 27, 2023 - Centro, San Pablo July 12,&amp; 13, 2023 - Alicia August 16, 2023 - Cordon &amp; Ramon</p>

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		<p>September 8,9,20 &amp; 21, 2023 - Delfin Albano and Cabagan</p> <p>October 4 &amp; 6, 2023 - Delfin Albano and San Pablo</p> <p>November 14,17, 21 &amp; 26, 2023 - Cabagan, requested by Mr. Oliver B. Pira Jr., Chairman Board of Director of San Pablo Isabela Farmers Dairy Cooperative (SPIFDC) and other Real Property Owners.</p>
2.2 LGU Visitation and rendering technical Assistance to Municipal Assessor's Office's	<p>2.2.1 Conduct of Assessment Evaluation, Examination and Monitoring (AEEM) to Local Assessment Offices of the province.</p> <p>2.2.2 Visitation, monitoring, rendering technical assistance in the Tax Mapping Operation (TMO) project in the municipalities of San Guillermo, San Pablo and Santa Maria, all in the province of Isabela</p>	<p>Conducted Assessment Evaluation and assessment to the following local Assessment offices;</p> <p>January 12, 2023 - Cabagan  January 13, 2023 - Tumauni  January 14, 2023 - Santa Maria  January 19, 2023 - Santo Tomas  January 24, 2023 - San Pablo  January 25, 2023 - Delfin Albano  January 26, 2023 - Quezon  February 1, 2023 - Mallig  February 2, 2023 - Roxas  February 7, 2023 - Cordon  February 8, 2023 - Ramon  February 9, 2023 - Aurora  February 14, 2023 - San Manuel  February 15, 2023 - San Guillermo  February 16, 2023 - San Isidro  February 21, 2023 - Reina Mercedes  February 22, 2023 - Naguilian  February 23, 2023 - San Mariano  March 8, 2023 - Aurora  March 9, 2023 - Cauayan City &amp; luna  March 10, 2023 - Gamu  March 22, 2023 - Benito Soliven  March 23, 2023 - San Mateo  March 29, 2023 - Quirino  March 30, 2023 - City of Ilagan</p> <p><b>Engr. Felipe O. Guray, Jr.</b> Tax Mapper IV, supervised and rendered technical assistance in the conduct of Tax Mapping Operation of the following municipalities;</p> <p><b>San Guillermo</b> – Pre field Operation, field Operation and Records Conversion Management completed.</p> <p><b>San Pablo</b> – 13/17 barangays Field Operation completed with 100% of FAAS prepared; Field Operation to 4 barangays is still subject for completion.</p> <p><b>Santa Maria</b> - Tax Mapping Operation still on-going because of limited manpower.</p>

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2.3 Digitization of Maps	<b>Digitization of Maps</b> - a continuing project of the province to digitized the maps of all the municipalities.	Digitization of maps of the 31 tax mapped municipalities were already completed, 2 municipalities ( San Pablo and Santa Maria) are to be digitized upon completion of the on-going Tax Mapping Operation, likewise to the coastal municipality of Divilacan.
2.4 Verification and Approval of Quarterly Report on Real Property Assessment (QRRPA) thru LIFT System	<p>2.4.1 Approval of Quarterly Report on Real property Assessment (QRRPA) thru LIFT System by the Provincial Assessor.</p> <p>2.4.2 Monitor submission of QRRPA for 1<sup>st</sup> quarter of CY- 2023, and review, before uploading, thru LIFT System</p>	<p>Continued in the review of submitted QRRPA of Local Assessors thru LIFT System for 3rd quarter of CY 2023 and previous quarters that have some corrections.</p> <p>Monitored Local Assessors in the submission of 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> 4<sup>th</sup> QRRPA, reports for CY- 2023 and have verified and checked those that were submitted before uploading to the LIFT System.</p> <p>Consolidated the submitted QRRPA for 4 quarters of FY- 2023 of the thirty four (34) municipalities and submitted to the Bureau of Local Government Finance, Regional Office No. 02, copy furnished the Office of the Sangguniang Panlalawigan and Provincial Treasurers Office, summarized as follows;</p> <p><b>Real property Units:</b>  <b><u>Taxable:</u></b>  Residential - 299,080  Agricultural - 238,201  Commercial - 15,907  Industrial - 2,808  Mineral - 1  Timberland - 0  Special - 221  <b><u>Exempt</u></b> - <b><u>41,531</u></b>  <b>Total</b> 597,749</p> <p><b>Land Area:</b>  Taxable - 8,042,910,770.47 sq. m.  Exempt - <u>5,249,042,742.72 sq. m.</u>  <b>Total</b> 13,291,953,513.19 sq.m.</p> <p><b>Market Value:</b></p> <p>Taxable: Php -221,293,070,522.00  Exempt 136,738,694,226.00</p> <p><b>Assessed Value :</b>  Taxable Php- 29,740,060,730.00  (Net of Restriction)  Exempt 12,337,964,830.00</p>
2.5 Update and maintain assessment records	Updating and maintenance of Assessment Records on e-GAPS including technical and no-	Updated assessment records in all the <b>16,461</b> Real Property Units of

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	technical records such as FAAS; TD's; SM's; TMCRs and ROA	approved assessment transactions for the year. It is a continuing process, daily.
<b>3. LGU CAPABILITY BUILDING</b>  3.1 Trainings, Workshops, Seminars, Orientation and Convention	Training, Workshops, Seminars, Orientations and Conventions conducted by different department, agencies and offices.	<p>The Provincial Assessor, <b>Mr. Guillermo B. Barretto</b> and some of his staff were authorized to attend the following seminars-workshops, trainings, conferences, and National Conventions;</p> <ol style="list-style-type: none"> <li>1. January 24, 2023 - Planning conference at BLGF, Ro No. 02.</li> <li>2. Feb. 14-17, 2023 - PHALTRA, Inc. 87<sup>th</sup> National Convention</li> <li>3. March 8-11, 2023 - Values Orientation Workshop conducted by BLGF R.O. No. 02</li> <li>4. April 19-21, 2023 - PACTAP, Inc. Annual National Convention and Seminar workshop</li> <li>5. April 25, 2023 -Evaluation of the compliance of SUCs LUPID conducted by CHED Regional Office No. 02.</li> <li>6. May 2-5, 2023 - PAMAS Inc. 14<sup>th</sup> National Conference Seminar.</li> <li>7. May 15-17, 2023 - Training Roll Out of LIFT System V3 by BLGF, R.O. No. 02</li> <li>8. May 29, 2023 - Exposure Workshop on the Draft MRPAO 2<sup>nd</sup> Edition at Baguio City</li> <li>9. June 6-9, 2023 - PAAO, Inc. 16<sup>th</sup> National Convention and Annual Seminar held at Cebu City.</li> <li>10. June 7-9, 2023 - Valuing Public Records thru the Establishment of Effective Records Disposition Records Officer Association of the Phil, Inc.</li> <li>11. July 25-27, 2023 - Midyear Cagayan Valley Regional Conference for Treasurers and Assessors conducted by BLGF-Regional Office No. 02 wherein this province was awarded as Top 1 in Real Property Tax</li> </ol>

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		<p>Collection for Fiscal Year – 2022 in the amount of Php- 399,063,906.76 and Top 1 in Total Locally Sourced Revenues for Fiscal Year - 2022 in the amount of Php- 719,700,374.89.</p> <p>12. August 3 &amp; 8, 2023 – Program Course Design – Basic Concepts and Principles of Program Course Designing in the Context of Key Learning and Development Models and Frameworks, conducted by Civil Service commission-CSI</p> <p>13. September 15, 2023 - Webinar on Managing Millennials and Multi-Generational Workforce, conducted by Business Coach, Inc. - a Quality Business Training</p> <p>14. September 29, 2023 – Forum in the preparation of communication documents pursuant to ISO Standards.</p> <p>15. October 13, 2023 – online Refresher Course on ISO 9001:2015</p> <p>16. October 26, 2023 – One Day Basic Communication Seminar, conducted by PGI</p> <p>17. November 28, 2023 - One-day training on Workplace diversity, Equity and Inclusion (DEI) and Management of Multi - Generational Workforce.</p> <p>18. December 5-7, 2023 - 3 day Regional Conference-Seminar for Provincial, City and Municipal Treasurers, Assessors and their respective staff of Region II</p> <p>Conducted Team Building Activity with the theme: <b>“Learning As One Team With One Goal”</b> held at Taboc, San Juan, La Union on April 29-30, 2023. We have done several activities, everybody have shared his/her insights, talents, have cooperation to one another, that shows genuine camaraderie and oneness. We are so grateful and thankful to our generous sponsors, especially <b>Hon. Rodolfo T. Albano III</b>, Provincial Governor and <b>Hon Faustino G. Dy III</b>,</p>

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		Provincial Vice Governor, Sangguniang Panlalawigan members, who made the activity possible.
<b>4. INTERNAL ADMINISTRATION</b>		
4.1 Request of Real Property Owners/clientele	4.1.1 Act on request of Real Property Owners, both in writing and party waiting	Acted a total of 5,864 request of Real Property Owners, and Six Hundred Two (602) request in writing with accuracy, efficiency in a prompt manner.
4.2. Conduct/ Attend Meetings	4.2.1Conduct of staff monthly meeting	Conducted monthly regular meetings and special meetings when need arises of the Provincial Assessor & Staff, of which formulation of plans, programs and activities. Have been discussed Likewise, issues and concerns in the operation of the office are tackled and resolved.
	4.2.2 Conduct of Monthly meeting of the Philippine Association of Municipal Assessors (PAMAS), Isabela chapter,	We have attended monthly meeting of PAMAS, Inc. Isabela Chapter to the different local assessment offices, scheduled and conducted by the association. issues and concerns of Municipal Assessors' were being addressed by the Provincial Assessor and his key personnel who attended the meeting.
		Joint meeting of Municipal Treasurers Association of the Philippines (MUNTAP), Inc and PAMAS, Inc., Isabela Chapters, have conducted on July 14, 2023 and November 24, 2023.
4.3. Inter- Agency Coordination National/Local)	Coordination with National Agencies - BIR, DAR, DENR, DPWH, RTC, etc. and Local agencies	Coordinated with the officials of the BIR, DAR, DENR, DPWH, CHED, in regards to implementation of the different programs and or activities of their agencies, Likewise to the Local Government Unit who seek assistance in the implementation of their programs and activities.
4.4 Preparation and Submission of Agency Reports	Prepare and Submit required Agency reports	Prepared and submitted the following; <ol style="list-style-type: none"> <li>1. Plans and Programs for CY- 2023</li> <li>2. UPE for 2nd Sem. of FY 2022 &amp; 1st Sem. of CY- 2023</li> <li>3. OPCR for 2<sup>nd</sup> Sem of CY- 2022 &amp; 1<sup>st</sup> Sem. of CY- 2023</li> <li>4. Annual Accomplishment Report for FY- 2022</li> <li>5. Monthly Accomplishment Reports for FY- 2023</li> </ol>
4.4 Other Matters:  1. Celebration of Bambanti Festival of the province of Isabela	Participation in the different activities of the Bambanti Festival	Have actively participated in the different activities of the Bambanti Festival, started with a Thanksgiving Mass, held at Saint Michael Cathedral, followed by the opening of the Bambanti

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2. Celebration of the 167 <sup>th</sup> founding anniversary of the province of ISABELA	Participation of activities in the celebration of Isabela Day	Village Agri- Ecotourism Exhibit and Sale and 3-Km Color Fun Run and bubble Party at Queen Isabela Park and to the other activities of the whole duration of the very successful BAMBANTI FESTIVAL of the province from - January 23 to 27, 2023.  Attended and participated in Isabela Day Thanksgiving Mass, held at Saint Michael Cathedral, Upi, Gamu, Isabela , on May 10, 2023.
3. Conduct of National Earthquake Drill	Participation in the conduct of national earthquake Drill	Participated in the conduct of 2023, 3 <sup>rd</sup> Quarter Nationwide Simultaneous Earthquake Drill (NSEND) on September 7, 2023
4. Bagong Pilipinas Serbisyo Fair (BPSF)	Attend meeting regarding BPSF in the province	Participated/attended in the coordination meeting on October 9, 2023 and October 17, 2023, spearheaded by the representatives of the BPSF National Secretariat. Head of National Agencies have committed to bring their services to the Local Government Units/constituents of the province and implement program of activities.
5. Conduct of Internal Audit	Participation in the conduct of Internal Audit	Internal audit was conducted on October 25, 2023. The audit aims to ensure that Quality Management system of the Provincial Government of Isabela is effectively implemented and maintained and its documented processes are strictly observed.

Prepared by:

Submitted by:

**(SGD.) ZENAIDA A. GABRIEL**  
Assistant Provincial Assessor  
Admin. & Records Operation

**(SGD.) GUILLERMO B. BARRETTO**  
Provincial Assessor

**SOME PICTURES TAKEN DURING THE CONDUCT OF THE DIFFERENT ACTIVITIES**



Some Pictures taken during the conduct of Appraisal and Assessment by the representatives of the Provincial Appraisal Committee



Engr. Ferdinand P. Ramos & Co. during the conduct of comprehensive land survey at San Pablo, Isabela



Engr. Ramos and company conducting land survey at Cabagan, Sta. Maria and Tumauini, all of the province of Isabela

Conduct of Assessment Evaluation Examination Monitoring to different local Assessors Offices



Evaluation Team assisting Evaluator from the BLGF, DOF, Regional Office No. 02, municipality of Alicia



Provincial Assessor Technical Team joined the BLFG Region II Evaluation Team, headed **Atty. Julaida T. Caddawan Pancho**. Regional director in the conduct of Assessment Operation Evaluation, municipality of Cordon



Municipalities of Gamu, Cauayan City & Luna, (left to right)- conduct of Assessment Evaluation



Municipalities of San Mateo, Naguilian & San Mariano (left to right) - Assessment Evaluation



Municipalities of San Guillermo, San Isidro and San Manuel (left to right) Assessment Evaluation



Municipalities of Tumauni, Cabagan & Sto Tomas( left to right) Assessment Evaluation



Municipalities of Sta Maria, Delfin Albano & San Pablo (left to right) Assessment Evaluation



PHALTRA National Convention-Conference



Province of Isabela was awarded by BLGF Regional Office No. 2, during the Midyear Cagayan Valley Regional Conference for Treasurers and Assessors conducted by BLGF- Regional Office No. 02



Participants from the province of Isabela (Prov'l./Municipal Assessors' and Staff) together with Professional Regulatory Boards of Real Estate Service, **Director Arne Tan** and retired Regional Director of Region 02, Mr. **Gilbert B. Gumabay** during the conduct of the 16<sup>th</sup> National Convention and Annual Seminar on Real Property Appraisal and Assessment conducted by PAAO, Inc. on June 6-9, 2023



PAMAS, Inc Meeting with the Technical Working Group during the presentation and finalization of the proposed 2024 SMV, held at Blue Room, Capitol building, on September 18, 2023.



System Audit of PGI’s Quality Management System conducted on November 15, 2023 at the Blue Room, Capitol Building, City of Ilagan, Isabela



Engr. Felipe O. Guray, Jr. & company rendered technical assistance and supervision in the completion of Tax Mapping Operation Project at LGU, San Pablo, Isabela



Conducted monthly meetings of PAO staff



Special meeting, conducted during the assumption of Att . Jenny Flor M. Cabaddu, Legal Officer IV with Special Order to render legal assistance, introduced by Provincial Assessor.



Provincial and City Treasurer’s Association of the Philippines (PACTAP) Annual Convention and Seminar-Workshop at Baguio City



Mr. Charles A. Jucar as Records Officer, represents the Provincial Assessor in several Court Hearings



Ms. Yulma Marrie C. Balabbo, Ms. Rowena T. Segui and Mr. Allan Harris de Joya have attended Training on the Roll-Out of LIFT System on May 15-17, 2023



Joint Meeting of MUNTAP, Inc. and PAMAS, Inc. Isabela Chapters, held at GFNDY Hall, Capitol building, On November 24, 2023.



Team Building activity conducted by the Provincial Assessor and staff at Tabok, San Juan, La Union on April 29 – 30, 2023



PAO Staff participated/attended in the thanksgiving mass at St. Michael Cathedral at the left photo and opening ceremonies of the Agri-Ecotourism Exhibit and Sale at the right during the **BAMBANTI FESTIVAL**



PAO staff who have joined in the 3 km Color Fun Run in the afternoon of January 23, 2023



May 10, 2023 Isabela Day Thanksgiving Mass held at Saint Michael Cathedral



Mr. **Guillermo B. Barretto**, Prov'l. Assessor and Staff together with the esteemed Provincial Administrator, **Atty. Noel Manuel R. Lopez** after hosting Monday Convocation on May 15, 2023