



Republic of the Philippines  
PROVINCE OF ISABELA  
City of Ilagan

## PROVINCIAL HUMAN RESOURCE MANAGEMENT OFFICE

### ACCOMPLISHMENT REPORT

for the month of

**July 2018**

#### I. PGI Employees (Clients)

**Total**

PERMANENT EMPLOYEES

**982**

CONTRACTUAL EMPLOYEES

**1735**

#### II. Processed Monetization, Step Increment, Loyalty

#	OFFICES	Availed Monetization	with Step Increment	with Loyalty pay
1	Prov'l. Governor's Office		4	
3	Coastal Dev't. Office.			
4	PDRRMC Office			
6	INFO			
7	PGO-Library			
8	PGO-Museum			
9	PSO		3	
10	Prov'l. Jail	7	2	3
11	Prov'l. Administrator			
12	PHRMO			
13	Vice Governor's Office			1
14	Prov'l. Secretary's Off.	2		
15	Prov'l. Planning & Dev't. Off.			
16	Prov'l. Budget	4	4	
17	Prov'l. Accountant		1	
18	Prov'l. Treasurer			
19	Prov'l. Assessor			
20	Prov'l. Legal		4	
21	Prov'l. Social Welfare	1	4	
22	Prov'l. Agriculturist	1		
23	Prov'l. Veterinarian	2	6	11
24	ENRO		3	1
25	Prov'l. Engineer			1
26	Prov'l. Cooperatives			
27	Prov'l. Compound & Maint. Office			1
28	Isabela Prov'l. Tourism Office			
29	Prov'l. General Services		4	
30	GFNDY Sr. Memorial Hosp.	1	11	
31	PHO-Field			
32	Echague Dist. Hosp.			
33	Cauayan District Hosp.	1	5	
34	Milagros District Hosp.		2	1
35	Manuel A. Roxas Dist. Hosp.		6	
36	Palanan Stn. Hosp.		1	1
37	San Mariano Ext.			
<b>TOTAL</b>		<b>19</b>	<b>60</b>	<b>20</b>

other services

III. Assisted & Prepares Vouchers with attachment of the ff. Retirees for the month

	Name	Position/Office	Date of Retirement /Separation
1	MA. FLOR ABOGADO	Dentist I/GFNDY	July 1, 2018
2	ANITA DE GUZMAN	Midwife II/PHO-FHS	July 1, 2018
3	LOIDA PASCUA	NA-I/MARDH	July 4, 2018

IV. Processed Leave Application

	Offices	July
1	GSO	11
2	OPA	8
3	ACCOUNTING	21
4	ENRO	4
5	PTO	8
6	POSO	6
8	TOURISM (IML)	4
9	OPE	31
10	PVET	7
11	ASSESSOR	12
12	JAIL	8
13	PSWD	5
14	PBO	4
16	Prov'l. Secretary's Office	5
17	SP	8
18	ADMIN.	3
19	PLO	0
20	CMO	6
21	PPDO	4
22	COOP.	1
23	PHRMO	4
24	PGO	10
25	MILAGROS ALBANO DIST. HOSP.	6
26	MARDH	4
28	GFNDYMH	17
29	PHO-FHS	25
30	EDH	4



31	CDH	16
32	Palanan Station Hospital	6
	<b>TOTAL</b>	<b>248</b>

**V. Report on Accession and Separation**

		<b>July</b>
1	<b>Accession</b>	<b>17</b>
2	<b>Separation</b>	<b>3</b>

**VI. Issued Certifications & Service Records (Walk-In clients)**

		<b>July</b>
1	Certifications	<b>52</b>
2	Service Records	<b>116</b>

<b>VII. Issued Internal Memo</b>	<b>0</b>
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**VIII. Received Application Letters** **July**

	Hospitals	<b>16</b>
	Offices	<b>77</b>

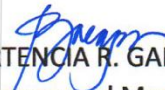
**IX. Printed, Check & Verified DTR's for Contractuals 15th & 30th Salary**

**X Publication of Vacant Position**

**XI Check & Verified DTR's SQL, for Perm. Hospital personnel**

**XII Consolidated Flag Raising Attendance Perm. & Cont'l.**

Submitted by:

  
**HORTENCIA R. GALAPON**  
 Provincial Human Resource and Management Officer