

PROVINCIAL HUMAN RESOURCE MANAGEMENT OFFICE

ACCOMPLISHMENT REPORT

for the month of

June 2018

I. PGI Employees (Clients)

Total

PERMANENT EMPLOYEES

981

CONTRACTUAL EMPLOYEES

1698

II. Processed Monetization, Step Increment, Loyalty

#	OFFICES	Availed	with Step	with Loyalty
	D # 0 + 0#	Monetization	Increment	pay
1	Prov'l. Governor's Office			
3	Coastal Dev't. Office.			
4	PDRRMC Office	1		
6	INFO			1
7	PGO-Library			(4)
8	PGO-Museum	1		
9	PSO		1	
10	Prov'l. Jail			
11	Prov'l. Administrator			
12	PHRMO			
13	Vice Governor's Office	2	1	
14	Prov'l. Secretary's Off.			
15	Prov'l. Planning & Dev't. Off.	1		
16	Prov'l. Budget			
17	Prov'l. Accountant		1	
18	Prov'l. Treasurer		9	2
19	Prov'l. Assessor			
20	Prov'l. Legal			
21	Prov'l. Social Welfare		1	
22	Prov'l. Agriculturist		1	1
23	Prov'l. Veterinarian	1		
24	ENRO			
25	Prov'l. Engineer		7	
26				
	Prov'l. Compound & Maint. Office			
	Isabela Prov'l. Tourism Office	***		
	Prov'l. General Services			
30	GFNDY Sr. Memorial Hosp.	1		
31	PHO-Field			
32	Echague Dist. Hosp.			
33	Cauayan District Hosp.	/4,/4,/4,/4,/4		
	Milagros District Hosp.		1	
_	Manuel A. Roxas Dist. Hosp.	*		1
	Palanan Stn. Hosp.			1
37	San Mariano Ext.			

TOTAL 7 22 6

otner services

III. Assisted & Prepares Vouchers with attachment of the ff. Retirees for the month

	Name	Position/Office	Date of Retirement /Separation
1	ALVIN DEXTER TUGADE	MO-III/GFNDY	June 1, 2018
2	LIZA DE JOYA-UY	Nurse I/CDH	June 1, 2018
3	JOSEPH PAGUIRIGAN	Mech Shop Foreman/OPE	June 1, 2018
4	LORENA M. RENIEDO	Day Care Worker I/PSWD	June 4, 2018

	Offices	June
1	GSO	9
2	OPA	10
3	ACCOUNTING	16
4	ENRO	7
5	РТО	18
6	POSO	1
3	TOURISM (IML)	3
)	OPE	30
LO	PVET	5
11	ASSESSOR	12
12	JAIL	6
13	PSWD	7
14	РВО	8
16	Prov'l. Secretary's Office	12
17	SP	4
18	ADMIN.	3
19	PLO	4
20	смо	3
1	PPDO	7
22	COOP.	1
23	PHRMO	3
24	PGO	7
5	MILAGROS ALBANO DIST. HOSP.	17
6	MARDH	8
8	GFNDYMH	26
9	PHO-FHS	13
0	EDH	10
1	CDH	32

32	Palanan Station Hospital	7
	TOTAL	289

V. Report on Accession and Separation

		June
1	Accession	4
2	Separation	0

VI. Issued Certifications & Service Records (Walk-In clients)

		June
1	Certifications	54
2	Service Records	58

VII. Issued Internal Memo	1
VII. ISSUED IIICEITIAI IVICIIIO	1

VIII.	Received Application Letters	June	
	Hospitals	13	
	Offices	59	

IX.	Printed.	Check &	Verified	DTR's for	Contractuals	15th &	30th Salary
	,	Circuit or	- CCu		Cont. actuals	-Juli O	Journ Julius

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XI Check & Verified DTR's SQL, for Perm. Hospital personnel

XII Consolidated Flag Raising Attendance Perm. & Cont'l.

Submitted by:

Provincial Human Resource and Management Officer