



PROVINCIAL HUMAN RESOURCE MANAGEMENT OFFICE

ACCOMPLISHMENT REPORT

for the month of

June 2019

I. PGI Employees (Clients) Total

PERMANENT EMPLOYEES **1,210**

CONTRACTUAL EMPLOYEES **1,609**

II. Processed Monetization, Step Increment, Loyalty

#	OFFICES	Availed Monetization	with Step Increment	with Loyalty pay
1	Prov'l. Governor's Office	3		
3	Coastal Dev't. Office.			
4	PDRRMC Office			
6	INFO	1		
7	PGO-Library			
8	PGO-Museum			
9	PSO			
10	Prov'l. Jail			
11	Prov'l. Administrator			
12	PHRMO	4		
13	Vice Governor's Office			
14	Prov'l. Secretary's Off.			
15	Prov'l. Planning & Dev't. Off.			1
16	Prov'l. Budget			
17	Prov'l. Accountant	1		1
18	Prov'l. Treasurer			
19	Prov'l. Assessor			
20	Prov'l. Legal			
21	Prov'l. Social Welfare			
22	Prov'l. Agriculturist	1		
23	Prov'l. Veterinarian			
24	ENRO			
25	Prov'l. Engineer			
26	Prov'l. Cooperatives			
27	Prov'l. Compound & Maint. Office			
28	Isabela Prov'l. Tourism Office			
29	Prov'l. General Services			
30	PIACO			
31	GFNDY Sr. Memorial Hosp.			
32	PHO-Field			
33	Echague Dist. Hosp.			
34	Cauayan District Hosp.	1		
35	Milagros District Hosp.			
36	Manuel A. Roxas Dist. Hosp.			
37	Palanan Stn. Hosp.			
38	San Mariano Ext.			

TOTAL

11

2

other services

III. Assisted & Prepared Vouchers with attachment of the ff. Retirees for the month

	Name	Position/Office	Date of Retirement /Separation
1	PETRONILLA M. ARMAS	Laundry WorkerI/MARDH	June 27, 2019
2	MANUEL R. SANTOS	Secretary to the SP	June 18, 2019
3	ROBERTO D. PERICO	Mechanic/OPE	June 7, 2019
4	TOMAS B. LORENZANA	SI/GFNDY	June 7, 2019
5	NESTOR R. BAXA	Engineer IV/OPE	June 11, 2019

IV. Processed Leave Application

	Offices	# of Filed Leave
1	GSO	12
2	OPA	18
3	ACCOUNTING	14
4	ENRO	13
5	PTO	12
6	POSO	1
8	TOURISM (IML)	4
9	OPE	31
10	PVET	10
11	ASSESSOR	13
12	JAIL	4
13	PSWD	10
14	PBO	18
16	Prov'l. Secretary's Office	3
17	Vice Gov.	
18	ADMIN.	3
19	PLO	1
20	CMO	2
21	PPDO	13
22	COOP.	
23	PHRMO	5
24	PGO	11
25	PIACO	1
26	PIO	
27	PDRRMO	1
28	MADH	16
29	MARDH	8
30	GFNDYMH	24

31	PHO-FHS	40
32	EDH	11
33	CDH	42
34	SMCH	2
35	Palanan Station Hospital	4
	TOTAL	347

V. Reported Accession and Separation

1	Accession	-
2	Separation	1

VI. Issued Certifications & Service Records (Walk-In clients)

1	Certifications	41
2	Service Records	5

VII. Issued Internal Memo	-
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VIII. Received Application Letters

	Hospitals	4
	Offices	4

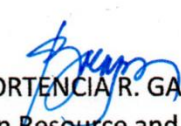
IX. Printed, Check & Verified DTR's for Contractuals 15th & 30th Salary

X Publication of Vacant Position

XI Check & Verified DTR's SQL, for Perm. Hospital personnel

XII Consolidated Flag Raising Attendance Perm. & Cont'l.

Submitted by:


HORTENCIA R. GALAPON
 Provincial Human Resource and Management Officer