

HUMAN RESOURCE MANAGEMENT OFFICE

OCTOBER MONTH 2020

Accomplishment Report

YEAR

I. SCREENING & SELECTION

| TARGET DEPARTMENT | NAME OF CANDIDATES | PURPOSE OF SCREENING (New appointment/ promotion) | PRESENT POSITION | TARGET POSITION | EMPLOYMEN T STATUS (Permanent or temporary) |
|----------------------|-----------------------|---|---------------------|-----------------|--|
| NONE | | | | | |
| | | | | | |

II. HIRING (Processed Appointments)

| NAME OF APPOINTEE | POSITION | EMPLOYMENT STATUS (Permanent, Co- terminous) | DEPARTMENT | EFFECTIVITY OF EMPLOYMEN T | SALARY RATE |
|----------------------------------|-----------------------|---|----------------|-------------------------------------|-------------|
| GASCON, KARLA JANE P. | PHARMACIST | Permanent | CDH | October 1, 2020 | 22,316.00 |
| JOSE, RYNALYN R. | AA-II | Permanent | CDH | October 1, 2020 | 17,505.00 |
| LEANO, BRYAN LUCKY G. | Nurse II | Permanent | CDH | October 1, 2020 | 32,053.00 |
| RIVERA, JERSON C. | Nurse II | Permanent | CDH | October 1, 2020 | 32,053.00 |
| SAWIT, PAULINO III N. | AA-III | Permanent | CDH | October 1, 2020 | 13,019.00 |
| TAVAS, HAROLD KING B. | Nurse III | Permanent | CDH | October 1, 2020 | 32,053.00 |
| FRANCISCO, ROANN L. | NA-I | Permanent | GFNDYMH | October 1, 2020 | 13,807.00 |
| GALASINAO, RHEYA V. | Nurse II | Permanent | GFNDYMH | October 1, 2020 | 32,053.00 |
| GILO, MALAIKA F. | NA-I | Permanent | GFNDYMH | October 1, 2020 | 13,807.00 |
| VICENTE, JOY D. | Nurse II | Permanent | PHO-FHS | October 1, 2020 | 32,053.00 |
| ANDUMANG, MARIETTA M. | AA-V (Photographer) | Permanent | PPDO | October 1, 2020 | 14,641.00 |
| GATAN, JONEL T. | Security Guard I | Permanent' | PGSO | October 1, 2020 | 13,019.00 |
| OCAMPO,MARIA VICTORIA C. | HEPO-III | Permanent | PHO-FHS | October 1, 2020 | 42,159.00 |
| AGABIN, FLORENCE A. | AA-III(Comp. Optr) | Permanent | PGO | October 12, 2020 | 18,763.00 |
| ALBANO, MAURO E. | AA-III (Messenger) | Permanent | HRMO | October 16, 2020 | 12,276.00 |
| BAUTISTA, ANGELO M. | AAsst. I(Comp. Optr.) | Permanent | HRMO | October 16, 2020 | 16,458.00 |
| DY, ELEANOR I. | AO-V (HRMO-III) | Permanent | HRMO | October 16, 2020 | 42,159.00 |
| LOPEZ, REINIER P. | AA-VI (Clerk III) | Permanent | HRMO | October 16, 2020 | 15,524.00 |
| OLANO, MARIA ROSARIO OLIVA M. | TOO II | Permanent | Tourism | October 16, 2020 | 32,053.00 |
| PASIBE, LILYBETH PADRE | AA-III | Permanent | HRMO | October 16, 2020 | 13,019.00 |
| PLATA, ROBERT JR. V. | SAO | Temporary | PGO-Masa Masid | October 16, 2020 | 66,867.00 |

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| TURINGAN, REUBEN C. | PGDH | Temporary | СМО | October 16, 2020 | 109,593.00 |
|-------------------------|------------------|-----------|------|------------------|------------|
| UY, KATRINA ISABELLED. | AA-II (HRMAsst.) | Temporary | HRMO | October 16, 2020 | 17,505.00 |
| BAUI, GRACE G. | Admin. Asst. II | Permanent | MDH | October 16, 2020 | 17,505.00 |
| CABAUATAN, MARY JEAN G. | Nurse I | Permanent | MDH | October 16, 2020 | 22,316.00 |
| GAMMAD, KAREN MAEMAE | Nurse I | Permanent | MDH | October 16, 2020 | 22,316.00 |
| JIMENEZ, JOSEPHINE I. | PHARMACIST | Permanent | MDH | October 16, 2020 | 22,316.00 |
| PALOGAN, MA. BERNADETTE | Nurse I | Permanent | MDH | October 16, 2020 | 22,316.00 |
| SAQUING, SARAH D. | Med. Tech. I | Permanent | MDH | October 16, 2020 | 22,316.00 |
| | | | | | |

III. TRAINING

A. IN-HOUSE

| TITLE OF TRAINING/SEMINAR | NAME OF PARTICIPANTS | POSITION TITLE | DEPARTMENT | TRAINING DURATION |
|------------------------------|----------------------|-------------------|------------|-------------------|
| NONE | | | | (Miliped |
| | | | | |

B. HOSTED BY OTHER GOVERNMENT AGENCIES OR PRIVATE INSTITUTIONS

| TITLE OF TRAINING/SEMINAR | NAME OF PARTICIPANTS | POSITION TITLE | DEPARTMENT | TRAINING DURATION |
|---|----------------------------|---------------------|-------------|----------------------|
| Best Practices Guide to the Law & IRR for Procurement of | ATTY. NOEL MANUEL R. LOPEZ | PA | Admin. Off. | Oct. 21-22, 2020 |
| D + D + C - 1- 4- 41- T | MARVIN C. VEHEMENTE JR. | Internal Auditor IV | Admin. Off. | Oct. 21-22, 2020 |
| Domestian of Didding | MARVIN C. VEHEMENTE JR. | Internal Auditor IV | Admin. Off. | Oct. 26-28, 2020 |

IV. EMPLOYEE ORIENTATION

| NAME OF PARTICIPANTS | POSITION | DEPARTMENT | CONDUCTED BY (NAME OF HR PERSONNEL) |
|-------------------------|----------|------------|--|
| NONE | | | |
| | £ 1 | | |

V. SUBMISSION OF POST TRAINING REPORT

| NAME OF EMPLOYEE | POSITION | TITLE OF TRAINING/SEMINAR | DATE SUBMITTED |
|-------------------------------|---------------------|---|-------------------|
| ATTY. NOEL MANUEL R. LOPEZ | PA | Best Practices Guide to the Law & IRR for Procurement of Infrustructure Projects(Webinar | 11/23/2020 |
| MARVIN C. VEHEMENTE JR. | Internal Auditor IV | Best Practices Guide to the Law & IRR for Procurement of Infrustructure Projects(Webinar | 11/23/2020 |
| | | | |

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VI. OFFICIAL BUSINESS MONITORING

| NAME O EMPLOY | PLACE OF ASSIGNMENT | DATE OF INSPECTION | CONDUCTED BY (NAME OF HR PERSONNEL) |
|------------------|---------------------|-----------------------|--|
| NONE | S Jan 1956 ar | | Est days |

VII. OTHER PROGRAM/PROJECT/ACTIVITY

| PROGRAM/PROJECT / ACTIVITY | PROJECT DESCRIPTION | STATUS/REMARKS/ ACCOMPLISHMENT |
|-------------------------------|---------------------|--------------------------------|
| NONE | | |
| | | |

PREPARED BY:

QUENNIE A. COMA

HRMO-I

APPROVED BY:

HORTENCIA R. GALAPON

Provincial Human Resource Management Officer