

	HUMAN RESOURCE MANAGEMENT OFFICE	April
		MONTH
	Accomplishment Report	2024
		YEAR

I. SCREENING & SELECTION

TARGET DEPARTMENT	NAME OF CANDIDATES	PURPOSE OF SCREENING	NATURE OF APPOINTMENT (Original / Promotion / Transfer / Reemployment / Reappointment)	PRESENT POSITION	TARGET POSITION
GFNDYMH	Rodelio N. Manangan	Interview and Assessment	Promotion	Med. Tech. I	Med. Tech. II
GFNDYMH	Ma. Gerlie S. Alimuc	Interview and Assessment	Promotion	Med. Tech. I	Med. Tech. II
GFNDYMH	Allen Christopher B. de Jesus	Interview and Assessment	Original	N/A	Med. Tech. II
GFNDYMH	Marilyn M. Lugo	Interview and Assessment	Promotion	Nursing Attendant I	Nursing Attendant II
GFNDYMH	Lyra R. Goze	Interview and Assessment	Promotion	Nursing Attendant I	Nursing Attendant II
GFNDYMH	Lita L. Ramos	Interview and Assessment	Promotion	Nursing Attendant I	Nursing Attendant II
GFNDYMH	Imelda A. Dela Cruz	Interview and Assessment	Promotion	Sanitation Inspector I	Administrative Assistant II
GFNDYMH	Loreto A. Agtarap	Interview and Assessment	Promotion	Admin. Aide III	Administrative Assistant II
GFNDYMH	Rufina Mei M. Balisi	Interview and Assessment	Original	Contractual	Administrative Assistant II
GFNDYMH	Rowena R. Espiritu	Interview and Assessment	Original	Contractual	Administrative Assistant II
GFNDYMH	Rodel S. Malazzab	Interview and Assessment	Promotion	Admin. Aide III	AA-IV (Clerk III)
GFNDYMH	Hermínio Jolan A. Cabrera	Interview and Assessment	Original	Contractual	Administrative Aide I
GFNDYMH	Valentino S. Cauilan, Jr.	Interview and Assessment	Original	Contractual	Administrative Aide I
GFNDYMH	Herick A. Cornelio	Interview and Assessment	Original	Contractual	Administrative Aide I
GFNDYMH	Aiza J. Borces	Interview and Assessment	Original	Contractual	Administrative Aide I
GFNDYMH	Edwin T. Parocha	Interview and Assessment	Original	Contractual	Administrative Aide I
GFNDYMH	Rowena D. Ancheta	Interview and Assessment	Original	Contractual	Administrative Aide I
Provincial Engineer's Office	Dario Z. Maramag	Interview and Assessment	Promotion	Carpenter I	Construction Maint. Capataz
Provincial Engineer's Office	Jun Jun D. Balisi	Interview and Assessment	Promotion	Carpenter I	Construction Maint. Capataz
Provincial Engineer's Office	Dave Aris F. Rodriguez	Interview and Assessment	Original	Contractual	Construction Maint. Capataz
Provincial Engineer's Office	Rochelle Eunice C. Lagundi	Interview and Assessment	Original	Contractual	Construction Maint. Capataz
Provincial Engineer's Office	Ma. Laila P. Castillo	Interview and Assessment	Original	Contractual	Construction Maint. Capataz
Provincial Engineer's Office	Jonah B. Acio	Interview and Assessment	Promotion	Admin. Aide VI	Admin. Asst. II
Provincial Engineer's Office	Margie M. Dela Cruz	Interview and Assessment	Promotion	Construction Maint. Capataz	Admin. Asst. II
Provincial Engineer's Office	Tancy Rose V. Obra	Interview and Assessment	Original	N/A	Admin. Asst. II

Provincial Engineer's Office	Vanessa P. Valerio	Interview and Assessment	Original	Contractual	Admin. Aide III (Clerk I)
Provincial Engineer's Office	Aliesandra Mari D. Agtarap	Interview and Assessment	Original	Contractual	Admin. Aide III (Clerk I)
Provincial Engineer's Office	John Paul C. Carubangan	Interview and Assessment	Original	N/A	Admin. Aide III (Clerk I)
Provincial Engineer's Office	Aisen Mica T. Manangan	Interview and Assessment	Original	N/A	Admin. Aide III (Clerk I)
Provincial Engineer's Office	Abigail V. Dilla	Interview and Assessment	Original	N/A	Admin. Aide III (Clerk I)
Prov'l. Secretary's Office	John Michael L. Babas	Interview and Assessment	Promotion	Board Secretary III	Supervising Administrative Officer
Prov'l. Secretary's Office	Gene Rose L. Castillo	Interview and Assessment	Original	N/A	Supervising Administrative Officer
Prov'l. Secretary's Office	Mariflor M. Celestino	Interview and Assessment	Promotion	LLSO-III	Administrative Officer V
Prov'l. Secretary's Office	Joana R. Cardova	Interview and Assessment	Original	N/A	Administrative Officer V
Vice Governor's Office	Wilmer D. Andaya	Interview and Assessment	Promotion	Admin. Aide III	Process Server
Vice Governor's Office	Annie Rose V. Dancel	Interview and Assessment	Original	N/A	Process Server
Prov'l. Secretary's Office	Alifaisal D. Cabugatan	Interview and Assessment	Original	Contractual	Admin. Aide III
Prov'l. Secretary's Office	John Carlo T. Felipe	Interview and Assessment	Original	N/A	Admin. Aide II
Prov'l. Secretary's Office	Joey G. Alejandre	Interview and Assessment	Promotion	N/A	Admin. Aide II
Prov'l. Secretary's Office	Daivy A. Buguina	Interview and Assessment	Promotion	N/A	Admin. Aide II
Prov'l. Secretary's Office	Cherry Mae B. Simon	Interview and Assessment	Original	N/A	Admin. Aide II
Prov'l. Secretary's Office	Jan Francis T. Tacusalme	Interview and Assessment	Original	Contractual	Admin. Aide I

II. PROCESSED APPOINTMENTS (New Appointment/Promotion)

NAME OF APPOINTEE	POSITION TITLE	EMPLOYMENT STATUS (Permanent, Coterminus, Temporary)	DEPARTMENT	EFFECTIVITY OF APPOINTMENT	SALARY RATE
Gabriel C. Jao	LRCO III	Permanent	PTO	April 16, 2024	46,725.00/mo.
April Daffodil Rapunzel J. Labores	AO II (AO-I)	Permanent	PTO	April 16, 2024	23,176.00/mo.
Stevenson Ross J. Cureg	LAOO-III	Permanent	Assessor's Office	April 16, 2024	46,725.00/mo.
Rowena T. Segui	LAOO-III	Permanent	Assessor's Office	April 16, 2024	46,725.00/mo.
R-Lyn A. Reyes	Medical Officer III	Permanent	MADH	April 16, 2024	63,997.00/mo.
William P. Gannaban	AA-I (Utility Worker I)	Permanent	PGSO	April 16, 2024	13,000.00/mo.
Robert M. Medula	AA-I (Utility Worker I)	Permanent	PGSO	April 16, 2024	13,000.00/mo.

III. TRAINING

A. IN-HOUSE

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION

B. HOSTED BY OTHER GOVERNMENT AGENCIES OR PRIVATE INSTITUTIONS

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION
Basic Meat Inspection Course (BMIC)	Rey Wilson V. Banan	Agri. Technician	PVET	April 1-5 & 8-12, 2024
Training Workshop on the Operation and Management of Rice Processing Enterprise under the RCEF Mechanization Program	Philip R. Foronda	Engineer I	PGO-ABE Division	April 1-6, 2024
	Alexander Yaniev L. Aquino	Contractual	PGSO	
	Eloisa L. Moya	Contractual	PGSO	
Training on the Certification Course for Drinking Water Sampler	Engr. Joanne G. Maglaqui	Engineer II	PHO-FHS	April 3-4, 2024
	Mark Ian P. Delos Santos	Sanitation Inspector	PHO-FHS	
17th Nat'l. Convention and Annual Seminar or Real Property Appraisal and Assessment of Phil. Ass. Of Assesding Officers (PAAO), Inc.	Yulma Marie Balabbo	PGADH	Assessor's Office	April 2-5, 2024
	Sourab Achilles S. Abutazil	Draftsman I	Assessor's Office	
Health Emergency Response Operation Training of Facilitators	Jay-ar P. Benitez	Nurse II	PHO-FHS	April 8-12, 2024
Training on Electronic Regional Project Monitoring and Evaluation System (eRPMS) Workshop	Mary Angeli C. Asis	Engineer I	OPE	April 11, 2024
	Mylin S. Pedregosa	AO-V	PPDO	
NATCON-Sanitation Inspectors Leading the way Climate Actions and UNSDGs	Arnel P. Noriega	Engineer III	PHO-FHS	April 17-19, 2024
Incident command System Level I	Korrine A. Lampitoc	Sr. Admin . . II	PDRRMO	April 22-24, 2024
	Melody Eve T. Ballesteros	Admin. Aide II	PDRRMO	
Training and consultation workshop on Oral Health Program Health Sector Strategy Aligned with universal healthcare	Dr. Elena G. Buduan	Dentist III	PHO-FHS	April 15-19, 2024
Vector Surveillance Training	Marvin R. Valiente	Nurse II	PHO-FHS	April 24-26, 2024

IV. EMPLOYEE ORIENTATION

NAME OF PARTICIPANTS	POSITION	DEPARTMENT	CONDUCTED BY (NAME OF HR PERSONNEL)
Ramon C. Salvador	Admin. Aide II	PGO	Janette A. Castillejo
Jennifer Q. Basco	Utility Worker	Accounting Office	Janette A. Castillejo
Francisco O. Gutierrez	Utility Worker	Accounting Office	Janette A. Castillejo

V. SUBMISSION OF POST TRAINING REPORT

NAME OF EMPLOYEE	POSITION	TITLE OF TRAINING/SEMINAR		DATE SUBMITTED
Health Emergency Response Operation Training of Facilitators	Jay-ar P. Benitez	Nurse II	PHO-FHS	April 15, 2024
Training on Electronic regional Project Monitoring and Evaluation system	Mary Angeli C. Asis	Engineer I	OPE	April 16, 2024
Basic Meat Inspection Course (BMIC)	Rey Wilson V. Banan	Agri. Technician	PVET	April 19, 2024
Training Workshop on Developing the local Energy Code (LEC) and Formulation of the LoCAL Energy Efficiency and Conservation Plan (LEECP)	Carolyn A. Baligod	SAO	PTO	April 18, 2024
	Jocelyn A. gacias	RCC	PTO	
eRPMES Training Workshop	Mylin S. Pedregosa	AO-V	PPDO	April 12, 2024
Training on the Certification Course for Drinking Water Sampler	Engr. Joanne G. Maglaqui	Engineer II	PHO-FHS	April 11, 2024
Training of Trainers for community Engagement, Human Rights and Gender (CRG) Learning Session and gender analysis, Gender Data Utilization and Gender Based Planning Module	Grace R. Crisologo	Nurse	PHO-FHS	March 6, 2024
Conflict Resolution & Mediation in the Workplace	Clive Hendelson F. Cariaga	Attorney III	PLO	March 5, 2024
Tutok Kainan-Dietary Supplementation Program orientation	Reynia C. andres	Nutritionist Dietian II	PHO-FHS	April 1, 2024
	Henedina S. Cabrera	Nutrition Officer IV	PHO-FHS	
	Antoniette U. Sanchez	Nutrition Officer II	PHO-FHS	
Incident command System Level I	Korrine A. Lampitoc	Sr. Admin . . II	PDRRMO	April 26, 2024
	Melody Eve T. Ballesteros	Admin. Aide II	PDRRMO	
17th Nat'l. Convention and Annual Seminar on Real Property Appraisal and Assessment of Phil. Ass. Of Assesding Officers (PAAO), Inc.	Yulma Marie Balabbo	PGADH	Assessor's Office	April 23, 2024
	Sourab Achilles S. Abutazil	Draftsman I	Assessor's Office	
Training Workshop on the Operation and Management of Rice Processing Enterprise under the RCEF Mechanization Program	Philip R. Foronda	Engineer I	PGSO	April 22, 2024
	Alexander Yaniev L. Aquino	Contractual	PGSO	
	Eloisa L. Moya	Contractual	PGSO	

Orientation Seminar on Mental Health Awareness in the Workplace and Launching of Utak-Usap Tau, Kaibigan kopng Ilagueño Program	Cheryl Grace C. Noriega Maria Floressa P. Soriano	Nurse II Nurse II	PHO-FHS	April 1, 2024
Training of Trainers for family Planning Competency Based Basic Course	Krystel May A. castillejo	Nurse II	PHO-FHS	April 1, 2024
	Mitzi Concepcion Caramat	Nurse II	PHO-FHS	
Lactation Management Training	Anna Kharen T. Guillermo	Nurse II	PHO-FHS	April 1, 2024
	Antoniette U. Sanchez	Nutrition Officer	PHO-FHS	
Newborn screening Training	Anna Kharen T. Guillermo	Nurse II	PHO-FHS	
Vector Surveillance Training	Marvin R. Valiente	Nurse II	PHO-FHS	April 30, 2024
NATCON-Sanitation Inspectors Leading the way Climate Actions and UNSDGs	Arnel P. Noriega	Engineer III	PHO-FHS	May 3, 2024

VI. OFFICIAL BUSINESS MONITORING

NAME OF EMPLOYEE	PLACE OF ASSIGNMENT	DATE OF INSPECTION	CONDUCTED BY (NAME OF HR PERSONNEL)
none			

VII. OTHER PROGRAM/PROJECT/ACTIVITY

<u>ACTIVITY</u>	DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
none		

VIII. OTHER FUNCTIONS

ISSUED MEMO	SUBJECT	MEMO FOR	DATE ISSUED	REMARKS
none				
PREPARED BY: <u>(SGD.) QUENNIE A. COMA</u> HRMO-III		APPROVED BY: <u>(SGD.) JANETTE A. CASTILLEJO</u> Provincial Human Resource Management Officer		