

2021 RECORD OF KEY ACCOMPLISHMENTS

The Office of the Provincial Administrator

The Office of the Provincial Administrator is an “Attached Office” of the Office of the Governor, functioning as the Chief Administrative and Technical Support Office of the Provincial Governor’s Office (PGO). The Provincial Administrator serves as the Authorized Official Representative of the Governor in all administrative matters as well as in other matters as directed by the Governor, and the *Authorized Signatory for the Governor* in many financial transactions. The PA ensures the presence, participation, and supervision of the Governor in all stages and aspects of local governance, especially in the efficient administration of all fiscal, human, and physical resources of the Provincial Government of Isabela (PGI), and in policy and program development, implementation, and coordination within and without the PGI. This is why the Office also acts as the central clearing house of all communications and documents pertaining to the same, for the final action of the Office of the Governor.

In the second half of Year 2 of the Pandemic, the easing of restrictions and COVID 19 Protocols translated into a slight increase in the number of documents processed in the Office of the PA. Regardless of the level of quarantine impositions and amid lockdowns in government offices, the Office remained open and operational, owing to the urgent nature of output required and the bulk of documents related to the health crisis that were processed by the Office during the year. The Office sustained its mission of preparedness to ensure prompt, efficient, and effective administrative support to the workforce, technical assistance to the Office of the Governor, and feasible planning, decision-making, and implementation activities throughout the year. While keeping Isabela’s level of readiness and responsiveness to the Pandemic, the Office remained in tune with the needs of the sectors of agriculture, OFW, youth, education, micro-small-and medium enterprises (MSME), and disaster-vulnerable sectors, as well as those of the PGI personnel.

A. EFFECTIVE AND EFFICIENT ADMINISTRATION OF ALL FISCAL, HUMAN, AND PHYSICAL RESOURCES OF THE PROVINCIAL GOVERNMENT OF ISABELA (PGI)

As in the years before, the bulk of documents processed in the PA Office in 2021 consisted of **FINANCIAL TRANSACTION DOCUMENTS**. The Office reviewed such documents and evaluated the same for their completeness as to the required documents and attachments, and marked these for clearance and readiness for the Governor’s signature, or for the PA’s. For 2021, the Office processed **34,181 Financial Transaction documents** or roughly more than 127 documents per work day. This is a little more than a thousand from those in 2021 but still about 10,000 less than the yearly numbers during the pre-pandemic years of 2018 and 2019. The Pandemic protocols and directives that regulated physical gatherings and mass activities effectively resulted in the absence of solicitations for

municipal and patronal fiestas, and reduced visits to the Capitol for financial or any material assistance.

For 2021, the PA Office recorded and approved 283 **Monetization Requests of Earned Leaves** of employees, with a monetary value of P4,956,236.87. The applications were less in number than in the previous year. These were also discussed personally with the PA as part of the review, before vouchers were prepared to commence processing of the transaction.

The Office also reviewed and processed, and the PA signed 2,562 **Purchase Requests** with a monetary value of P1,466,009,755.00, slightly higher than last year's; 1,873 **Purchase Orders** amounting to P373,362,391.17, which is an increase of almost a hundred million from 2021; and 10,500 **Obligation Requests** valued at P1,922,623,807.23, short of last year's figure of over two billion pesos.

The PA reviewed and signed 10,926 **Disbursement Vouchers** corresponding to the total amount of P4,299,389,130.63, as well as 543 Transmittal documents of Salaries/Wages and other Benefits **of Regular and Contractual Employees**, all with a monetary value of P690,516,637.47. He also signed 3,174 **Acknowledgment Receipts** for the Governor's grants of Financial Assistance to requesting individuals, all amounting to P24,540,535.34.

He also signed 3,153-PGI **Checks** with a cumulative value of P532,645,094.21 and 1,167 **Requisition and Issue Slips** (RIS) worth P178,519,668.42, a drop of less than twenty million from 2021.

In 2021, the Office of the PA processed --- screened/reviewed and initialed by the Office of the PA for the Governor's signature --- a total of 663 **Bid and Bid-related** documents for Infrastructure Projects and the Procurement of Goods.

These include 67 Infrastructure Project Contract Agreements (CA) and their corresponding Documentary requirements. The Agreements were for P497,461,422.41 worth of infrastructure projects; 65 CA with Documentary requirements for the Procurement of Goods with a total monetary value of P742,647,087.95; 98 BAC Resolutions for Infrastructure and 59 for Goods; 20 Programs of Work and Detailed Estimates; 7 Approved Budgets (ABCs) for different Infra contracts and 50 ABCs for Goods ; 7 Plans and Drawings; 22 Variation Orders; 68 Notices of Award for Infra and 66 for Goods; 68 Notices to Proceed for Infra and 66 for Goods.

On December 30th, the Office also conducted its annual human resource development program and invited other offices to send participants to the two-day staff development course, *"NEW CONVENTIONS IN THE WORKPLACE: Understanding Protocols and Surviving Covid-19 Together."* A total of 100 participant from the offices of the PA, Provincial Internal Audit & Control, Provincial Youth Development Office, Provincial MASA MASI Office, Treasury Department, Provincial Information Office, Environment & Natural Resources Office, Planning & Development Office, Accounting Dept, PDRMO, and the Governor's Office completed the course. Lecture sessions were held for the subjects Everyday Safety, Peer Psychological Support, Professionalism in the Workplace, and Understanding Lockdowns & Protocols, with Provincial Safety Officer Atty. Constante A. Foronda, DepEd Registered Guidance Counselor Ms. Kathleen Mae Haban, and the Provincial Administrator as the Resource Speakers.

As large face-to-face gatherings remained scarce throughout the year, Civil Service Commission trainings and seminars became online assemblies. The PA encouraged and approved the participation and attendance of all PGI employees to available CSC-organized staff development seminars. Over 100 PGI employees were able to enhance skills, obtain new competencies applicable to public service, cultivate better understanding for gender and development and on laws relevant to workplace settings, and acquire leadership qualities with their attendance in the CSC seminars that included those on Safe Spaces, Sexual Harassment, Violence Against Women, Writing & Speaking Effectively, and Supervisor Development.

Full administrative support to infected and isolated personnel of the PGI, as well as the families of those who unfortunately lost their battles, was extended by the Office of the PA in 2021. PGI-run health facilities across Isabela were issued notices for continuing readiness to accommodate PGI personnel and extend to them life-saving medicines during the year. At the close of the year, the Office provided the Office of the Governor technical support in ensuring the release of all employee monetary and non-monetary benefits for the year, to enable the provincial government workers to recover from the inflationary impacts of the pandemic on living costs and health promotion requirements.

9,214 **Travel Orders** were issued by the PA from January to December 2021. Most of the reasons for the travel involved public health, COVID-19, African Swine Fever, and project implementation and inspection. There was an increase in the number of issued TOs by almost two thousand from last year on account of the slight easing of restrictions on people's mobility amid the COVID-19 infections that still raged in 2021 but dipped towards the second half.

The PA Office received and processed 8,727 **Incoming communications/letters** in 2021, showing an increase of a little over one thousand from the previous year's. The slight easing of restrictions on mobility due to the decline in Covid cases was reflected in the increase in inter-LGU coordination for activities related to programs, projects, and policy direction. Included in the number are letters from other government offices such as those from national, regional offices, and local chief executives; letters seeking medical, financial, educational, and logistical assistance; program partner organizations like schools and non-government entities. There were 83 Letters of **Intent to Retire** from the Service, and the same were approved and realized. The PA also approved and forwarded to the Human Resource & Development Office 2,094 **Applications for Leave** for 2021.

B. POLICY AND PROGRAM DEVELOPMENT, IMPLEMENTATION, AND COORDINATION

For 2021, the Office of the PA prepared and released per instruction of the Governor, the following documents declaring, underscoring, implementing, and evaluating the national and provincial policies, laws, plans, and programs.

EXECUTIVE ORDERS. The Office of the PA prepared and disseminated a total of 45 Executive Orders issued by the Governor in 2021. 15 of these Orders were directives related to the COVID-19 pandemic such as the implementation of IATF policies and protocols, declaration of community and LGU quarantine, and the anti-covid vaccination program which commenced in Isabela in April 2021. Five (5) of which catered to the needs of the agriculture and livestock sector which was still reeling from the effects of the African Swine

Fever, and the rest echoed and strengthened national policies, and implemented programs for the OFWs (Balik-Probinsya), Disaster Resilience, Gender & Development, Public Safety, Good Governance, MSME, Price Stability, the Youth, Human Resource and the appointment of Consultants for the Provincial Drug Education Center and for Barangay and Special Affairs.

The key EOs are the following:

EO NO. 01- AN ORDER ESTABLISHING THE DETAILED PROTOCOLS TO FURTHER STRENGTHEN EXISTING PUBLIC HEALTH INTERVENTIONS IN PREPARATION FOR THE POSSIBLE ENTRY AND TRANSMISSION OF THE NEW COVID-19 STRAIN IN THE PROVINCE OF ISABELA

EO NO. 02- ORGANIZING THE PROVINCIAL SPECIAL DRUG EDUCATION CENTER TEAM (PSDECT) FOR THE PROVINCE OF ISABELA

EO NO. 3- AN ORDER PLACING THE ENTIRE MUNICIPALITY OF LUNA, ISABELA UNDER MODIFIED ENHANCE COMMUNITY QUARANTINE (MECQ) EFFECTIVE 12:00 AM JANUARY 25, 2021 TO 12:00 AM FEBRUARY 7, 2021

EO NO. 4 - AN ORDER LIFTING THE BAN ON ENTRY AND SALE OF SWINE, FRESH AND FROZEN PORK AND PROCESSED PORK PRODUCTS THEREBY ALLOWING THE UNRESTRICTED MOVEMENT, DISTRIBUTION AND SALE OF THE SAME IN THE PROVINCE OF ISABELA PROVIDED THAT ALL NECESSARY DOCUMENTS REQUIRED BY THE DEPARTMENT OF AGRICULTURE THROUGH THE BUREAU OF ANIMAL INDUSTRY ARE COMPLETE AND PRESENT

EO NO. 5- AN ORDER PROHIBITING ON-SITE BETTING, SHOUTING OF BETS OR "PAGO" AND BET TAKERS OR "KRISTO" IN ALL COCKPIT ARENA OR "GALLERA" IN THE PROVINCE OF ISABELA

EO NO. 06- AN ORDER EXPANDING THE PROHIBITIONS IMPOSED BY E.O. NO. 05 AND REQUIRING ALL COCKPIT OPERATORS TO IMMEDIATELY IMPLEMENT A COMPUTERIZED BETTING SYSTEM

EO NO. 07- AN ORDER CREATING THE ISABELA PROVINCIAL COVID-19 VACCINATION TASK FORCE

EO NO. 08- ENCOURAGING ALL LOCAL CHIEF EXECUTIVES IN THE PROVINCE OF ISABELA TO INTENSIFY THE IMPLEMENTATION OF RA NO. 71 OTHERWISE KNOWN AS "THE PRICE TAG LAW" AND TO REQUIRE THE AFFIXING OF PRICE TAG/LABEL IN ALL PRODUCTS AND ARTICLES OF COMMERCE OFFERED FOR SALE AT RETAIL IN ALL SUPERMARKETS, GROCERY STORES, AND COMMERCIAL ESTABLISHMENTS AND THE INSTALLATION OF PRICE BULLETIN BOARD IN PUBLIC AND PRIVATE MARKETS IN THEIR RESPECTIVE AREA OF CONCERN TO ADDRESS OR FORESTALL ANY EXHORBITANT, EXCESSIVE AND UNREASONABLE PRICE INCREASES OF ESSENTIAL PRIME COMMODITIES

EO NO. 09- ESTABLISHING THE PROVINCIAL GRIEVANCE AND FEEDBACK MECHANISM COMMITTEE IN RELATION TO THE ROAD CLEARING PROGRAM OF THE GOVERNMENT

EO NO. 10 - CREATING THE ISABELA PROVINCIAL BALIK PROBINSYA, BAGONG PAG-ASA (BP2) TASK GROUP

EO NO. 11- AN ORDER PLACING THE ENTIRE MUNICIPALITY OF ROXAS, ISABELA UNDER GENERAL COMMUNITY QUARANTINE (GCQ) EFFECTIVE MARCH 14, 2021 TO MARCH 27, 2021

- EO NO. 12- AN ORDER PLACING THE ENTIRE MUNICIPALITY OF ALICIA, ISABELA UNDER GENERAL COMMUNITY QUARANTINE (GCQ) EFFECTIVE MARCH 16, 2021 TO MARCH 26, 2021
- EO NO. 13- AN ORDER PLACING THE ENTIRE MUNICIPALITY OF MALLIG, ISABELA UNDER GENERAL COMMUNITY QUARANTINE (GCQ), EFFECTIVE MARCH 24, 2021 TO MARCH 30, 2021
- EO NO. 14- AN ORDER PLACING THE ENTIRE PROVINCE OF ISABELA UNDER GENERAL COMMUNITY QUARANTINE (GCQ) FROM MARCH 29, 2021 TO APRIL 15, 2021 AND GCQ BUBBLE SET-UP FROM MARCH 29, 2021 TO APRIL 05, 2021 UNLESS FURTHER EXTENDED, MODIFIES OR WITHDRAWN
- EO NO. 15- AN ORDER AUTHORIZING ALL LOCAL CHIEF EXECUTIVES IN THE PROVINCE OF ISABELA TO EXERCISE THEIR DISCRETION IN THE IMPOSITION OF RT-PCR OR RAPID ANTIGEN TESTING AS A REQUIREMENT FOR TRAVELERS ARRIVING AT THEIR RESPECTIVE JURISDICTION
- EO. NO. 16- REORGANIZING THE ISABELA ROAD SAFETY COUNCIL OF THE PROVINCE OF ISABELA
- EO NO. 17- RE-ORGANIZING THE MICRO, SMALL, AND MEDIUM ENTERPRISES DEVELOPMENT (MSMED) COUNCIL OF THE PROVINCE OF ISABELA
- EO. NO. 18- EXPANDING THE ISABELA PROVINCIAL BALIK PROBINSYA, BAGONG PAG-ASA (BP²) TASK GROUP TO INCLUDE NATIONAL GOVERNMENT LINE AGENCIES FOR THE EFFECTIVE CONVERGENCE OF EFFORTS IN THE IMPLEMENTATION OF BP² PROGRAMS IN LINE WITH THE NATIONAL BP² PROGRAM FRAMEWORK
- EO NO. 20- ORGANIZING AND EXPANDING THE ISABELA PROVINCIAL BUILD BACK BETTER TASK FORCE (IPBBTFF) AND CREATING THE TECHNICAL WORKING GROUP (TWG) FOR THE LOCALIZATION OF THE REHABILITATION AND RECOVERY PLANNING GUIDE (RRPG) AS COMPREHENSIVE FRAMEWORK IN PLANNING AND EXPEDITING PROCESSES FOR POST-DISASTER REHABILITATION AND RECOVERY EFFORTS IN THE PROVINCE OF ISABELA
- EO NO. 23- REITERATION OF AND ADDITIONAL PROTOCOLS TO FURTHER STRENGTHEN EXISTING PUBLIC HEALTH INTERVENTIONS IN PREPARATION FOR THE POSSIBLE ENTRY AND TRANSMISSION OF COVID-19 DELTA VARIANT (B.1.617.2) IN THE PROVINCE OF ISABELA
- EO NO. 24- CREATING THE PROVINCIAL DEVOLUTION TRANSITION COMMITTEE FOR THE PROVINCE OF ISABELA
- EO NO. 25- CREATING THE PROVINCIAL CAPACITY DEVELOPMENT TEAM FOR THE PROVINCE OF ISABELA
- EO NO. 25-A- REORGANIZING THE HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD OF THE PROVINCE OF ISABELA (HRMPSB)
- EO NO. 26- ORGANIZING THE PROVINCIAL YOUTH DEVELOPMENT ADVISORY COUNCIL (PYDAC)
- EO NO.27- AN ORDER INSTITUTIONALIZING THE USE OF THE HEALTHGUARD CONTACT-TRACING AND BORDER CONTROL SYSTEM AGAINST COVID-19

- EO NO. 28 - DIRECTING ALL LOCAL GOVERNMENT UNITS (LGUs) IN THE PROVINCE OF ISABELA TO ENSURE THE ADOPTION OF THE CAPACITY DEVELOPMENT (CAPDEV) FRAMEWORK AND GUIDELINES AS PROVIDED IN DILG MEMORANDUM CIRCULAR 2021-067, AS BASIS FOR THE PLANNING, DESIGN AND IMPLEMENTATION OF ALL LGU CAPACITY DEVELOPMENT INITIATIVES, PROGRAMS, OR INTERVENTIONS
- EO NO. 29- AN ORDER INSTITUTIONALIZING THE USE OF THE TRANSPORT PRE-ALERT AND SUPPORT SYSTEM (T-PASS) AS CARGO/DELIVERY VEHICLE BORDER CONTROL SYSTEM AGAINST COVID-19, AFRICAN SWINE FLU, CONTRABAND, AND HUMAN TRAFFICKING
- EO NO. 30- CREATING THE EXECUTIVE COMMITTEE (EXECOM) OF THE PROVINCIAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL
- EO NO. 32- ESTABLISHING AND CONSTITUTING THE GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (GFPS) OF ISABELA AS A STRATEGY IN IMPLEMENTING R.A. 9710, THE MAGNA CARTA OF WOMEN, THROUGH THE MAINSTREAMING OF GENDER AND DEVELOPMENT (GAD) IN LOCAL POLICY-MAKING, PLANNING, PROGRAMMING, BUDGETING, IMPLEMENTATION, MONITORING AND EVALUATION
- EO NO.33- REORGANIZING THE PROVINCIAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL (PDRPMC)
- EO NO. 34- CREATING THE EXECUTIVE COMMITTEE (EXECOM) OF THE PROVINCIAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL
- EO NO. 35- AN EXECUTIVE ORDER CREATING THE HEALTH PROMOTION COMMITTEE FOR THE GOVERNANCE AND IMPLEMENTATION OF THE HEALTH PROMOTION POLICIES, PROGRAMS AND ACTIVITIES IN THE PROVINCE-WIDE HEALTH SYSTEM OF THE PROVINCE OF ISABELA
- EO NO. 36- AN ORDER IMPLEMENTING THE COVID-19 ALERT LEVEL SYSTEM TWO (2) IN THE PROVINCE OF ISABELA AND REITERATION OF GUIDELINES THEREOF
- EO NO. 37- ORGANIZING THE ISABELA PROVINCIAL INTER-AGENCY TASK FORCE FOR THE MANAGEMENT OF RICE BLACK BUG (RBB) AND OTHER AGRICULTURAL PESTS FOLLOWING THE INCREASE IN NUMBER OF REPORTED RBB INFESTATION IN THE PROVINCE
- EO NO. 38- ORGANIZING THE ISABELA PROVINCIAL INTER-AGENCY TASK FORCE FOR THE MANAGEMENT OF RICE BLACK BUG (RBB) AND OTHER AGRICULTURAL PESTS FOLLOWING THE INCREASE IN NUMBER OF REPORTED RBB INFESTATION IN THE PROVINCE
- EO NO. 39- ORGANIZING THE ISABELA PROVINCIAL BAMBOO INDUSTRY DEVELOPMENT COUNCIL

SPECIAL ORDERS. 63 Special Orders were prepared and disseminated by the Office for the year, or almost twice the number in the previous year. The SOs were issued mostly for personnel detail and designation of an Officer In-Charge, in the exigency of the service.

MEMORANDA. 30 Memoranda were prepared and released by the Office of the PA, 28 of which were inter-office Memoranda. The Memos were for disseminating information or stipulating directives from the IATF, DILG, and the Department of Health on COVID-19 prevention and quarantine declarations, and impact mitigation, local governance amid the pandemic, public order and safety, employee welfare and work schemes amid the pandemic, office operations, education, national programs and priorities, LGU support and assistance, and priming PGI hospitals and personnel for weather disturbances, as well as instructing heads of offices on matters such as liquidation, budgeting, annual cultural celebrations, and PGI operations.

OUTGOING COMMUNICATIONS. 63 Letters from the Office of the Governor and 6 from the Provincial Administrator were prepared and sent out by the PA Office as part of the implementation of policies, programs, and urgent directives. Some of these were also recommendatory in nature, such as for employment and the accommodation of patients in third-level hospitals in the NCR.

C. OTHER ACCOMPLISHMENTS

The PA Office manages the official email account of the PGI and extracts copies of correspondences and other documents emailed to the account. For 2021, the account was utilized as the Receiving Facility for incoming documents to strongly complement the “window transaction only” policy introduced by the PA to PGI offices in Year 1 of the Pandemic. The Office also manages “Isabela Reigns,” the **Official Website** of the Province of Isabela. In 2021, the person in-charge ensured the PGI’s compliance with the national directive of **Full Disclosure and Transparency**, and uploaded all updated financial reports and related documents in the website, such as the *Annual Budget Reports, Statements of Debt Service, Statements of Receipts and Expenditures, Quarterly Statements of Cash Flows, Annual Procurement Reports* including those for Infrastructure and Medical, Surgical, and Dental Supplies for all 7 hospitals operated by the PGI, and general supplies and services. Other documents uploaded were *Ordinances & Resolutions of the Sangguniang Panlalawigan, Executive Orders of the Governor, Memoranda, Bid Invitations and Reports on Civil Works, Goods, and Consulting Services, Special Purpose Fund Reports, and the Updated Citizen’s Charter* of the PGI.

The PA provided the necessary support and governance tools to the Isabela Provincial Task Force: COVID 19, and represented the Governor as instructed and necessary in several of these meetings. He also extended technical and documentation assistance to the implementation by other PGI offices of the I-RISE, TUPAD, and Balik-OFW programs. For the Governor’s video conferences with national and regional government officials, the PA fielded office personnel with expertise in Information and Communications Technology to manage the sessions and ensure the seamlessness of the proceedings.

Regular disinfection of the Provincial Capitol, all PGI offices by, the GFND Hall, and Conference Rooms by the PDRRMO was a 2021 directive of the Office and the same was continued but increased in intensity to complement the directed purchase of boom mechanical thermometers, handwashing sinks, hand disinfectants, and signage upon entry of all employees and guests into the Capitol building and offices within.

In 2020, the PA introduced modifications in inter-office transmittal of documents with the “via email” and “window transaction only” mode of receiving documents. The

same was sustained, and considering that the PA Office remains operational despite lockdowns, the PA continued to ensure the safety and well-being of the Office staff by procuring additional air disinfection machines and gadgets with which to disinfect documents, and providing the staff immunity-boosting vitamins, handsanitizers, disinfectant sprays, and masks.

With the easing of restrictions on mobility and gatherings came the increased enthusiasm of the public to go out for leisure, relaxation, shopping, and attend gatherings -- - all of which, according to experts, aid mental health especially after long confinement. To provide an outlet for them, the PA led the implementation of the Governor's directive to refurbish and light up the Queen Isabela Park, the Capitol building and lawn, and hold dawn masses at the open amphitheater to help decongest churches during the pre-Christmas Day novena. To stimulate economic activity in the area, a mini trade fair was allowed but the PA executed a layout of stalls that allowed for abundant space and air flow in the dining and strolling areas. To encourage community participation in the early morning masses, the PA invited residents from nearby environs to sponsor Mass offerings and directed the PA office staff to prepare breakfast food for the attendees.

The Christmas project stayed true to the PGI's committed aspiration to foster the spirit of unity among the people, cultivate a culture of faith, resilience, and thanksgiving, and inspire optimism for the future, notwithstanding pandemics and calamities. *

(Please see Appendix for accompanying photographs)

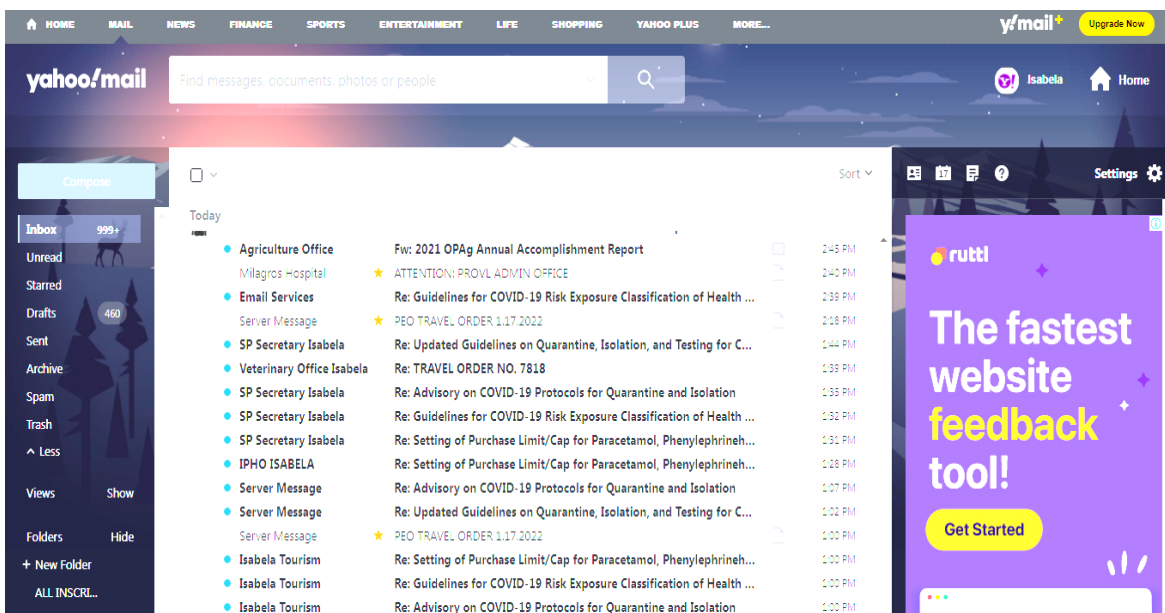
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**DISTRIBUTION of AD-Z VITAMIN C Vitamin C+ Zinc
and Surgical and KN94 Masks to PA Office Staff**



ANTI-COVID SPREAD MEASURES:

“Window Only” Transactions and “Via Email only” Transmittal of Documents



HUMAN RESOURCE DEVELOPMENT INITIATIVE

Continuing Staff Development Course in the PA Office

“NEW CONVENTIONS IN THEWORKPLACE:

Understanding ockdown & Surviving COVID Together”



HOLDING OF 6 AM NOVENA MASSES
at the Open Amphitheater
with Sponsored Breakfast Meals



SCREENSHOTS of the OFFICIAL WEBSITE OF THE PROVINCIAL GOVERNMENT OF ISABELA
Showing Uploaded Executive Orders and Financial Documents in compliance with the national directive of Full Disclosure and Transparency

Province of ISABELA Reigns...

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EO NO.	TITLE
Executive Order No. 39	ORGANIZING THE ISABELA PROVINCIAL BAMBOO INDUSTRY DEVELOPMENT COUNCIL
Executive Order No. 38	ORGANIZING THE PROVINCIAL COMMITTEE ON ANTI-RED TAPE IN THE PROVINCE OF ISABELA
Executive Order No. 37	ORGANIZING THE ISABELA PROVINCIAL INTER-AGENCY TASK FORCE FOR THE MANAGEMENT OF RICE BLACK BUG (RBB) AND OTHER AGRICULTURAL PESTS FOLLOWING THE INCREASE IN NUMBER OF REPORTED RBB INFESTATION IN THE PROVINCE
Executive Order No. 36	AN ORDER IMPLEMENTING THE COVID-19 ALERT LEVEL SYSTEM TWO (2) IN THE PROVINCE OF ISABELA, AND REITERATION OF GUIDELINES THEREOF
Executive Order No. 35	AN EXECUTIVE ORDER CREATING THE HEALTH PROMOTION COMMITTEE FOR THE GOVERNANCE AND IMPLEMENTATION OF THE HEALTH PROMOTION POLICIES, PROGRAMS AND ACTIVITIES IN THE PROVINCE-WIDE HEALTH SYSTEM OF THE PROVINCE OF ISABELA

PHILIPPINE TRANSPARENCY SEAL

INVITATION TO BID AND AWARDED CONTRACT

CITIZEN'S CHARTER

HOTLINES

D.A.R.T. 0915-819-3187 0921-585-2341 (078) 323 0416

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PHILIPPINE TRANSPARENCY SEAL

INVITATION TO BID AND AWARDED CONTRACT

CITIZEN'S CHARTER

Full Disclosure Reports (Updated 3rd Quarter 2021)

BUDGET REPORTS

Annual Budget Reports

- 2021
- 2020
- 2019 [Part 1](#) | [Part 2](#)
- 2018
- 2017
- 2016
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Statement of Debt Service

- 2020
- 2019
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**SCREENSHOTS OF COMPUTER MONITORS SHOWING
DIGITAL FILES AND TRACKING NUMBER OF ENTRIES
(Documents Processed in the Office of the PA)**

2021 Incoming Communications - Microsoft Excel

**ADMIN INCOMING COMMUNICATIONS
RECORD BOOK**

DATE RECEIVED	ORIGIN	PARTICULARS	NATURE AND DATE	ENTRY NO.	ACTION TAKEN	FILE CLASSIFICATION
	Lucyln A. Rivera, Jerome Lacerna, Kenneth Deza, ET. AL. MIS Personnel	Forwarded the Grants and Donations Report of Provincial Governor, Provincial Vice Governor, and Sangguniang Panlalawigan Office for the month of November	12/2/2021	8169	Claire...12/3/2021	
12/3/2021	Cezario Joel C. Espejo, Regional Director, DSWD	This refers to the monthly submission of Social Recovery Report.	gmail 12/2/2021	8170	PGO...12/3/2021	
	Christopher Roy M. Alvarado, Consultant	Accomplishment Report for the month of November 2021.	29 Nov 21	8171	Claire...12/3/2021	
	Bro. Ervis E. Ramos, Christian Family Organizations Overseer, Iglesia Ni Cristo, Cauayan City	The Iglesia Ni Cristo, Isabela East District is launching a Blood Donation Activity on December 28, 2021 at the San Mariano Community Center, San Mariano, Isabela at Ram. We would like to seek the assistance of the Blood Bank Team of GFNDY to help us conduct this humanitarian project.	12/1/2021	8172	IPHO...12/3/2021	
	Emelito M. Marquez, Provincial Warden	Weekly Accomplishment Report covering the period of November 22-28, 2021.	email 12/3/2021	8173	PGO...12/3/2021	
	Gwendolyn C. Bambalan, DPA, CESO IV, Regional Executive Director, DENR, Regional Office no. 2, Cagayan Valley Region	The Cagayan River Basin Management Council (CRBMC) will be conducting an Executive Committee (ExeCom) Meeting to present the highlights of Accomplishments for CY 2021 in line with the Implementation of the Climate-Responsive Integrated Cagayan River Basin Master Plan. We would like to request you to preside the ExeCom Meeting on December 9, 2021 at 2pm.	gmail 12/2/2021	8174	PGO c/o Atty. Liz...cc: PPDC...12/3/2021	
	Rodrigo T. Sawit, Provincial General Services Officer & BAC Chairman	Respectfully forwarded to the Provincial Administrator Atty. Noel Manuel R. Lopez the herein attached Price Index for Construction Material.	12/2/2021	8175	Marvin...12/3/2021	
	Maria Theresa Araneta-Flores, Provincial	Memorandum of Commendation to Mr. Orevs				

2021 GRANTS AND DONATIONS - Excel

**PROVINCIAL GOVERNMENT OF ISABELA
Governor's Office
2021 Registry of ALOBS- 878-D1 Grants & Donations.
17/01/2022 0:36**

APPROPRIATIONS	156,400,000.00
ALLOTMENT	156,400,000.00
REALIGNMENT	
TOTAL EXPENDITURES TO DATE with Prs	80,768,072.87
Expenditures (actual obligations)	80,768,072.87
Prs as part of obligations	
ALLOTMENT BALANCE	75,631,927.13
	75,631,927.13

Date	Name of Claimant/ Payee	Particulars	AMOUNT
19/02/2021	NERISSA SAQUIING	CASH ADVANCE FOR PAYMENT OF VARIOUS FA	300,000.00
19/02/2021	BRIGY DIMAPULA, DEVILACAN	FA-REHAB OF ROOFING OF BRGY GYMNASIUM	250,000.00
19/02/2021	P/CCOL. JAMES M. CEPRIANO	FA-FUEL FOR OPERATIONS	83,250.00
19/02/2021	BATUY, IRENE., ET AL	PAYMENT OF FINANCIAL ASSISTANCE TO AUGMENT COST OF TRANSPORTATION AND OTHER NECESSITIES TO CONTRACTUAL EMPLOYEES	35,700.00
19/02/2021	AGAEBIN, HELDA A., ET AL	PAYMENT OF FINANCIAL ASSISTANCE TO AUGMENT COST OF TRANSPORTATION AND OTHER NECESSITIES TO CONTRACTUAL EMPLOYEES	71,400.00
19/02/2021	ALVIAR, FAYE VERLIE B., ET AL	PAYMENT OF FINANCIAL ASSISTANCE TO AUGMENT COST OF TRANSPORTATION AND OTHER NECESSITIES TO CONTRACTUAL EMPLOYEES	20,400.00
19/02/2021	SANOHEZ, ANTONIETTE U., ET AL	PAYMENT OF FINANCIAL ASSISTANCE TO AUGMENT COST OF TRANSPORTATION AND OTHER NECESSITIES TO CONTRACTUAL EMPLOYEES	19,471.00
19/02/2021	AMYNETH A. BARTOLOME	FA-GIFT GIVING (CHRISTMAS CELEBRATION)	5,990.00
19/02/2021	SARAH-JANIE P. BURAGA	FA-BURIAL (SIMEON BURAGA)	25,000.00

Taskbar: 30°C Mostly sunny, 12:36 am, 17/01/2022