



**PROVINCIAL INTERNAL AUDIT AND CONTROL OFFICE**

**Accomplishment Report**

**March**

**MONTH/PERIOD**

**2020**

**YEAR**

**I. FOCUS AREAS:**

PROGRAM/PROJECT/ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
1. MANAGEMENT AUDIT		
A. Conduct of audit/Review of Procedures	Review of procedures/Audit of Priority 2 (P2) Road Related Offices in alignment with CMGP/PGR (Provincial Governance Reform Roadmap)	Reviewed the implementation of controls on the following procedures through the checking of <b>1705</b> sets of financial documents, and <b>325</b> pcs issued checks, to wit: <ol style="list-style-type: none"> <li>1. PGI-PGSO-LL-002 Small Value Procurement Control Procedure (Purchasing Process) (6.1, pg4&amp;5of6);</li> <li>2. PGI-PBO-LL-001 - Budget Control Procedures(Processing of OBRs) (6.4, pg8&amp;9of13);</li> <li>3. PGI-ACCT-LL-001-Accounting Operations Control Procedure (Disbursement Process &amp; payroll preparation) (6.1/6.2, p3,4,5of13);</li> <li>4. PGI-PTO-LL-001-Revenue Generation and Resource Mobilization Procedure (Preparation of checks for payment to various claims) (6.4 p14of21)</li> </ol>
2. OPERATIONS REVIEW	Review on the implementation of Projects/Programs/ Activities	For Year-end Review

**II. OTHER PROGRAMS/PROJECTS/ACTIVITIES**

PROGRAM/PROJECT/ ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
ISO Records	Receiving, maintenance and preservation of ISO Records	Received maintained and preserved ISO Records from <b>8</b> offices of the PGI
Financial Disclosure Policy (FDP)	Maintenance and timely compliance with FDP	Supervised the maintenance and timely uploading of 4th quarter 2019 and 2020 Annual financial documents in the FDP@ <a href="https://fdpp.dilg.gov.ph/">https://fdpp.dilg.gov.ph/</a> and posted in three (3) conspicuous places @Provincial capitol, Isabela museum and library, and GFNDY hospital
Capability Development	Continous Capability Development for PIACO personnel	Two (2) personnel has attended the Values Orientation Workshop conducted by CSC, held at Las Palamas Leisure Park Tuguegarao, City, Cagayan on March 11-12, 2020

Submitted by:

**MARILYN G. LOPEZ**

Provincial Internal Audit and Control Officer