



**PROVINCIAL INTERNAL AUDIT AND
CONTROL OFFICE**

Accomplishment Report

May

MONTH/PERIOD

2020

YEAR

I. FOCUS AREAS

PROGRAM/PROJECT/ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
1. MANAGEMENT AUDIT		
A. Conduct of audit/Review of Procedures	Review of procedures/Audit of Priority 2 (P2) Road Related Offices in alignment with CMGP/PGR (Provincial Governance Reform Roadmap)	Reviewed the implementation of controls on the following procedures through the checking of 1501 sets of financial documents, and 238 pcs issued checks, to wit: <ol style="list-style-type: none"> 1. PGI-PGSO-LL-002 Small Value Procurement Control Procedure (Purchasing Process) <i>(6.1, pg4&5of6)</i>; 2. PGI-PBO-LL-001 - Budget Control Procedures(Processing of OBRs) <i>(6.4, pg8&9of13)</i>; 3. PGI-ACCT-LL-001-Accounting Operations Control Procedure (Disbursement Process & payroll preparation) <i>(6.1/6.2, p3,4,5of13)</i>; 4. PGI-PTO-LL-001-Revenue Generation and Resource Mobilization Procedure (Preparation of checks for payment to various claims) <i>(6.4 p14of21)</i>
2. OPERATIONS REVIEW	Review on the implementation of Projects/Programs/ Activities	For Year-end Review

II. OTHER PROGRAMS/PROJECTS/ACTIVITIES

PROGRAM/PROJECT/ ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
ISO Records	Receiving, maintenance and preservation of ISO Records	Received maintained and preserved ISO Records from 5 offices of the PGI
Capability Development	Continous Capability Development for PIACO Employees	Attended Annual Reform Action Plan (ARAP) formulation workshop conducted by DILG and CMGP on May 28, 2020 via virtual teleconferencing. Prepared and submitted the ARAP for FY 2020 and FY 2020 Capacity Development Plan for Key Reform Area - Internal Audit

Submitted by:

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