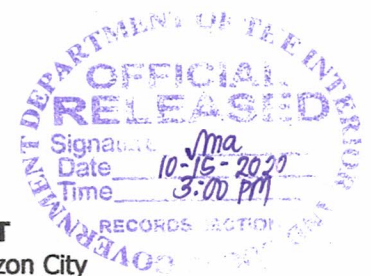




Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG-NAPOLCOM Center, EDSA cor. Quezon Avenue, West Triangle, Quezon City
<http://www.dilg.gov.ph>



15 OCT 2020

MEMORANDUM CIRCULAR**NO. 2020-138**

TO : ALL PROVINCIAL GOVERNORS, CITY AND MUNICIPAL MAYORS, PUNONG BARANGAYS, SANGGUNIANG KABATAAN (SK) CHAIRPERSONS AND SK MEMBERS, SK PEDERASYON OFFICIALS AT ALL LEVELS, LOCAL YOUTH DEVELOPMENT OFFICERS, LOCAL YOUTH DEVELOPMENT COUNCIL, DILG REGIONAL DIRECTORS AND FIELD OFFICERS, BARMM MINISTER OF LOCAL GOVERNMENT, AND OTHERS CONCERNED

SUBJECT : RESOLUTION OF THE NATIONAL YOUTH COMMISSION RELATIVE TO THE GUIDELINES ON MONITORING THE IMPLEMENTATION OF LOCAL YOUTH DEVELOPMENT PLAN (LYDP), COMPREHENSIVE BARANGAY YOUTH DEVELOPMENT PLAN (CBYDP), AND ANNUAL BARANGAY YOUTH INVESTMENT PROGRAM (ABYIP)

Republic Act 10742, otherwise known as the Sangguniang Kabataan (SK) Reform Act of 2015, provides for the formulation of the Local Youth Development Plan (LYDP), the Comprehensive Barangay Youth Development Plan (CBYDP), and the preparation of the Annual Barangay Youth Investment Program (ABYIP) by SK and Local Officials concerned.

This Department, the Department of Budget and Management (DBM) and the National Youth Commission (NYC) issued DBM-DILG-NYC Joint Memorandum Circular (JMC) No. 1, Series of 2019 dated 23 January 2019 re: Guidelines on the Preparation, Release, Planning and Budgeting Process for the SK Funds.

Item 3.3.1.4 of the cited JMC mandates the NYC to formulate policies and guidelines to be observed by the SK in the preparation of the CBYDP and ABYIP.

NYC issued Resolution No. 46 dated August 1, 2019, which provides the Guidelines on Local Youth Development Planning, Comprehensive Barangay Youth Development Planning, and Annual Barangay Youth

Investment Programming. It was subsequently cascaded to concerned youth officials through DILG Memorandum Circular 2019-151 dated September 10, 2019.

To operationalize the cited provisions of the law and related issuances, NYC issued Resolution dated August 14, 2020 re “Approving the Guidelines on Monitoring the Implementation of the Local Youth Development Plan (LYDP), Comprehensive Barangay Youth Development Plan (CBYDP), and the Annual barangay Youth Investment Program (ABYIP)”.

In this regard, and upon the request of NYC Chairperson and Chief Executive Officer, Undersecretary Ryan R. Enriquez, all concerned SK and local officials are enjoined to monitor, accomplish and submit the prescribed Monitoring and Evaluation Forms, in accordance with the attached NYC guidelines for the purpose.

All DILG Regional Directors and Field Officers, and BARMM Minister of Local Government are directed to cause the immediate and widest dissemination of this Circular within their respective areas of jurisdiction.

For related inquiries and clarifications on the matter, all concerned are directed to contact the National Youth Commission, through Ms. Gillian Mary B. Sagadal with contact number (0943) 731 0244 or through e-mail at sk@nyc.gov.ph.

For the guidance and compliance of all concerned.


EDUARDO M. AÑO
Secretary



DILG-OSEC 10152020-010



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CERTIFICATION

This is to certify that on August 14, 2020, the Commission Proper **APPROVED** a resolution thru Ad Referendum entitled: **"A RESOLUTION APPROVING THE GUIDELINES ON MONITORING THE IMPLEMENTATION OF THE LOCAL YOUTH DEVELOPMENT PLAN (LYDP), THE COMPREHENSIVE BARANGAY YOUTH DEVELOPMENT PLAN (CBYDP), AND THE ANNUAL BARANGAY YOUTH INVESTMENT PROGRAM (ABYIP)"**.

A RESOLUTION APPROVING THE GUIDELINES ON MONITORING THE IMPLEMENTATION OF THE LOCAL YOUTH DEVELOPMENT PLAN (LYDP), THE COMPREHENSIVE BARANGAY YOUTH DEVELOPMENT PLAN (CBYDP), AND THE ANNUAL BARANGAY YOUTH INVESTMENT PROGRAM (ABYIP)

WHEREAS, Section 8 (g) of Republic Act No. 10742 mandates the Sangguniang Kabataan to submit their annual and end-of-term program accomplishment and financial report to the Department of the Interior and Local Government (DILG), Commission on Audit (COA), and National Youth Commission (NYC);

WHEREAS, consistent with Section 3.3.1.4 of the DBM-DILG-NYC Joint Memorandum Circular No. 1, s. 2019 mandating that pertinent policies and guidelines issued by the NYC shall be observed in the preparation of the Comprehensive Barangay Youth Development Plan (CBYDP) and the Annual Barangay Youth Investment Program (ABYIP), the Commission released Administrative Resolution No. 46 Series of 2019, approving the Guidelines on Local Youth Development Planning, Comprehensive Barangay Youth Development Planning, and Annual Barangay Youth Investment Programming;

WHEREAS, the DILG released its Memorandum Circular No. 2019-151, endorsing the aforementioned resolution and guidelines;

WHEREAS, Section 12 of the DILG Memorandum Circular No. 2019-151 states that the NYC will issue separate guidelines for the process of national and local reporting, as well as monitoring and evaluation;

WHEREAS, the Commission, in consultation with relevant agencies, crafted the **Guidelines on Monitoring the Implementation of the Local Youth Development Plan (LYDP), the Comprehensive Barangay Youth Development Plan (CBYDP), and the Annual Barangay Youth Investment Program (ABYIP)**;

NOW THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED BY THE NATIONAL YOUTH COMMISSION, to approve and adopt the Guidelines on Monitoring the Implementation of the Local Youth Development Plan (LYDP), the Comprehensive Barangay Youth Development Plan (CBYDP), and the Annual Barangay Youth Investment Program (ABYIP), to wit:



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GUIDELINES ON MONITORING THE IMPLEMENTATION OF THE LOCAL YOUTH DEVELOPMENT PLAN (LYDP), THE COMPREHENSIVE BARANGAY YOUTH DEVELOPMENT PLAN (CBYDP), AND THE ANNUAL BARANGAY YOUTH INVESTMENT PROGRAM (ABYIP)

1.0 Background

Republic Act 10742 or the Sangguniang Kabataan Reform Act of 2015 mandates the Sangguniang Kabataan officials to formulate a 3-year Comprehensive Barangay Youth Development Plan (CBYDP) and an Annual Barangay Youth Investment Program (ABYIP). Further, RA 10742 requires all Local Youth Development Councils (LYDCs) to formulate their Local Youth Development Plan (LYDP) as a parallel plan of intervention for youth at the municipal, city and provincial levels.

These plans contain programs, projects, and activities (PPA's) and other interventions addressing the various developmental issues and concerns of the youth in their locality.

Moreover, in adherence to the transparency and accountability principles of the government, Section 8 of the said law requires all SK to submit an annual and end-of-term program accomplishment and financial report to the Department of the Interior and Local Government (DILG), Commission on Audit (COA) and the National Youth Commission (NYC).

Therefore, this guidelines is formulated to provide clear monitoring procedure to track the progress of implementation of the above plans and to determine the extent of implementation of the initiatives for the youth at the local level geared toward a more meaningful and holistic youth planning.

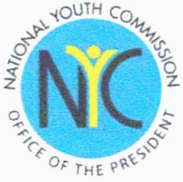
2.0 Purpose

This Guidelines is issued to prescribe the general policies and procedures in monitoring and reporting the implementation of programs, projects and activities (PPAs) identified in the following documents:

- 2.1. The Comprehensive Barangay Youth Development Plan (CBYDP)
- 2.2. The Annual Barangay Youth Investment Program (ABYIP)
- 2.3. The Local Youth Development Plan (LYDP).

3.0 Legal Bases

Section 8 (g) of Republic Act No. 10742 mandates the Sangguniang Kabataan to submit their annual and end-of-term program accomplishment and financial report.



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DILG Memorandum Circular No. 2019-151 on the Guidelines on Local Youth Development Planning, Comprehensive Barangay Youth Development Planning and Annual Barangay Youth Investment Programming specifically on Section 12.0 which states that NYC will issue a separate guidelines for the process of national and local reporting, as well as monitoring and evaluation.

4.0 Local Monitoring Reporting Forms

4.1. M&E Form No. 1: Annual Barangay Youth Investment Program Monitoring Form

This form is intended for the exclusive use of the Sangguniang Kabataan Officials which consists of two parts:

4.1.1. Part I focuses on youth initiatives anchored on the Philippine Youth Development Plan (PYDP) 2017-2022 by the Sangguniang Kabataan based on their Annual Barangay Youth Investment Program (ABYIP).

4.1.2. Part II focuses on other youth development initiatives of both by the SK and the LGU at the barangay level.

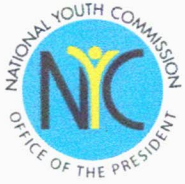
4.2. M&E Form No. 2: City/Municipal Youth Development Plan Monitoring Form

This form is intended for the exclusive use of the City/Municipal Youth Development Office or Officer which consists of three (3) parts:

4.2.1. Part I contains consolidated Programs, Projects, and Activities from the SK in the barangays contained in their accomplished M&E Form No. 1.

4.2.2. Part II contains youth development policy initiatives issued by Pambayang/Panlungsod na Pederasyon ng mga Sangguniang Kabataan, City/Municipal Youth Development Council, or the City/Municipal Government.

4.2.3. Part III contains PPAs or other initiatives for the youth implemented by the City/Municipal Government through City/Municipal Youth Development Council (LYDC), SK Pederasyon and C/M Youth Development Office.



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4.3. M&E Form No. 3: Provincial Youth Development Plan Monitoring Form

This form is intended for the exclusive use of the Provincial Youth Development Office or Officer which consists of three (3) parts.

4.3.1. Part I contains consolidated Programs, Projects, and Activities (PPAs) from the component cities and municipalities based on their accomplished M&E Form No. 2 (City/Municipal Youth Development Plan Monitoring Form).

4.3.2. Part II contains youth development policies formulated and passed by the Panlalawigang Pederasyon ng mga SK, Provincial Youth Development Council, or the provincial government.

4.3.3. Part III contains PPAs included in the Provincial Youth Development Plan as well as other PPA's implemented by the Provincial Government through Provincial Youth Development Council (LYDC), SK Panlalawigang Pederasyon and Provincial Youth Office.

5.0 Roles and Responsibilities

This section provides the functions and responsibilities of the office/person involved in the monitoring and evaluation activities:

5.1. Sangguniang Kabataan Secretary

5.1.1. Consolidate all the accomplishments of the Sangguniang Kabataan.

5.1.2. In coordination with SK officials, accomplish **M&E Form No. 1: Annual Barangay Youth Investment Program Monitoring Form** (See Annex 1).

5.1.3. Submit the said form to the respective city/municipal youth development office/officer.

5.2. Sangguniang Kabataan Treasurer

5.2.1. Ensure that all financial entries in the M&E Form No. 1 are true and correct.

5.2.2. Ensure submission of the Monitoring Report within the given time frame.

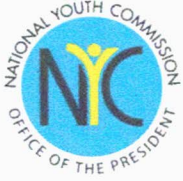
5.3. Sangguniang Kabataan Elected Officials



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- 5.3.1. Ensure approval of the report (M&E Form No. 1) and its endorsement to the Local Youth Development Council (LYDC) through the Local Youth Development Office (LYDO).
- 5.4. City/Municipal Youth Development Office or Officer (C/MYDO)
 - 5.4.1. Consolidate all SK barangay's accomplishment reports (M&E Form No. 1) within her/his jurisdiction.
 - 5.4.2. Accomplish **M&E Form No. 2: City/Municipal Youth Development Plan Monitoring Form** (see Annex 2), and submit such form to the Provincial Youth Development Office/Officer (PYDO) for the Component Cities and Municipalities and to the DILG Regional Office and NYC Area Office for Highly Urbanized and Independent Component Cities.
 - 5.4.3. For the Highly Urbanized and Independent Component City YDOs, encode reports on the SK Web Portal.
- 5.5. Provincial/City/Municipal Youth Development Council (P/C/MYDC)
 - 5.5.1. Review and evaluate the accomplished M&E form of their respective localities.
- 5.6. Provincial Youth Development Office/Officer (PYDO)
 - 5.6.1. Consolidate all city and municipal reports (M&E Form No. 2) within her/his jurisdiction.
 - 5.6.2. Prepare the consolidated **M&E Form No. 3: Provincial Youth Development Plan Monitoring Form** (See Annex 3) and submit such form to their respective DILG Regional Office and National Youth Commission Area Office.
 - 5.6.3. Encode reports on the SK Web Portal.
- 5.7. National Youth Commission Area Officer
 - 5.7.1. Consolidate / run (from the SK Web Portal database) all reports at the regional level.
 - 5.7.2. Ensure timely submission of the provincial reports by the PYDO and/or city reports by the HUC/ICC YDO.
 - 5.7.3. Ensure dissemination of reports in all provincial and city youth development offices or officers.



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5.7.4. Provide all LYDOs with username and password to the SK Web Portal for the encoding of monitoring reports.

5.8. National Youth Commission RYDD-TDMU Database and Evaluation Team (RYDD-TDMU DE Team)

5.8.1. Prepare the National SK Monitoring Report, and present the report, in collaboration and consultation with NYC-PMED, to the National SK Inter-Agency Committee.

5.9. Provincial/City/Municipal Local Government Operations Officers

5.9.1. Ensure dissemination of this guidelines to the provincial, city, municipal and barangay levels.

6.0 Monitoring Stages

This section explains different stages in the monitoring and reporting procedures of this guideline.

6.1. Stage 1: Preparatory Stage (December of the previous year)

6.1.1. Dissemination and orientation of the M&E policy, forms and timelines set by this guideline by LYDO in coordination with C/MLGOO at the barangay and city/municipal levels, and NYC Area Officer at the provincial level.

6.2. Stage 2: Accomplishment and Submission of the M&E Form No. 1 (January of the Monitoring Year)

6.2.1. SK Secretary, with the help of the Sangguniang Kabataan Members, shall consolidate all of the accomplishments of the SK in the previous year vis-a-vis their approved ABYIP.

6.2.2. SK Secretary shall accomplish the M&E Form No. 1 subject to review by the SK Treasurer and the SK Elected Officials.

6.2.3. After the review and approval of the form by the SK Secretary, SK Treasurer and SK Chairperson, the SK Secretary shall submit the form to the City/Municipal Youth Development Office on or before the last working week of January.

6.3. Stage 3: Consolidation of Accomplishments and Submission of the M&E Form No. 2 (February of Monitoring Year)



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- 6.3.1. The City/Municipal Youth Development Office or Officer shall consolidate all M&E Form No. 1 from the barangays using Part I of the M&E Form No. 2.
- 6.3.2. The C/MYDO shall collect information to be included in Part II and Part III of M&E Form No. 2 and submit the same to C/M Youth Development Council.
- 6.3.3. The City/Municipal Youth Development Council shall review and evaluate the accomplished M&E form.
- 6.3.4. The C/MYDO afterwards, shall submit the accomplished form to the Provincial Youth Development Office or Officer (PYDO) on or before the last working week of February.
- 6.3.5. For the Independent Component and Highly Urbanized Cities, the CYDOs shall encode the reports on the SK Web Portal. Afterwards, the CYDOs shall submit the form directly to the DILG Regional Office and NYC Area Office also on or before the last working week of February.
- 6.4. Stage 4: Provincial Consolidation of Accomplishments and Submission of the M&E Form No. 3 (March of the Monitoring Year)**
- 6.4.1. The Provincial Youth Development Office or Officer (PYDO) shall consolidate all M&E Form No. 2 from component cities/municipalities under their jurisdiction using Part I of the M&E Form No. 3.
- 6.4.2. The PYDO shall collect information to be included in Part II and Part III of M&E Form No. 3.
- 6.4.3. The Provincial Youth Development Council (PYDC) will review and evaluate the accomplished M&E form.
- 6.4.4. The PYDO shall encode the reports on the SK Web Portal.
- 6.4.5. The PYDO afterward, shall submit the accomplished form to the DILG Regional Office and NYC Area Office on or before the last working week of March.
- 6.5. Stage 5: National Monitoring and Reporting (April to May of the Monitoring Year)**
- 6.5.1. The NYC Area Office shall submit the consolidated reports of the province (M&E Form No. 3) and HUCs/ICCs (M&E Form No. 2) to the National Youth Commission RYDD-TDMU Database and Evaluation Team (RYDD-TDMU DE Team) before the last working week of April.



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6.5.2. The NYC RYDD-TDMU DE Team shall furnish a copy of the said report to NYC Planning, Monitoring, and Evaluation Division (NYC-PMED) for analysis.

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6.5.3. The NYC RYDD-TDMU DE Team shall lead in the creation of the national SK monitoring report.

6.5.4. The NYC RYDD-TDMU DE Team, in collaboration and consultation with NYC-PMED, will convene and present the findings of the said report to the National SK Inter-agency Committee, composed of DBM, NYC, COA, and other SK National Stakeholders.

6.5.5. The Inter-agency committee shall recommend, approve, and submit the said report to Office of the President, Senate of the Philippines, and House of the Representatives.

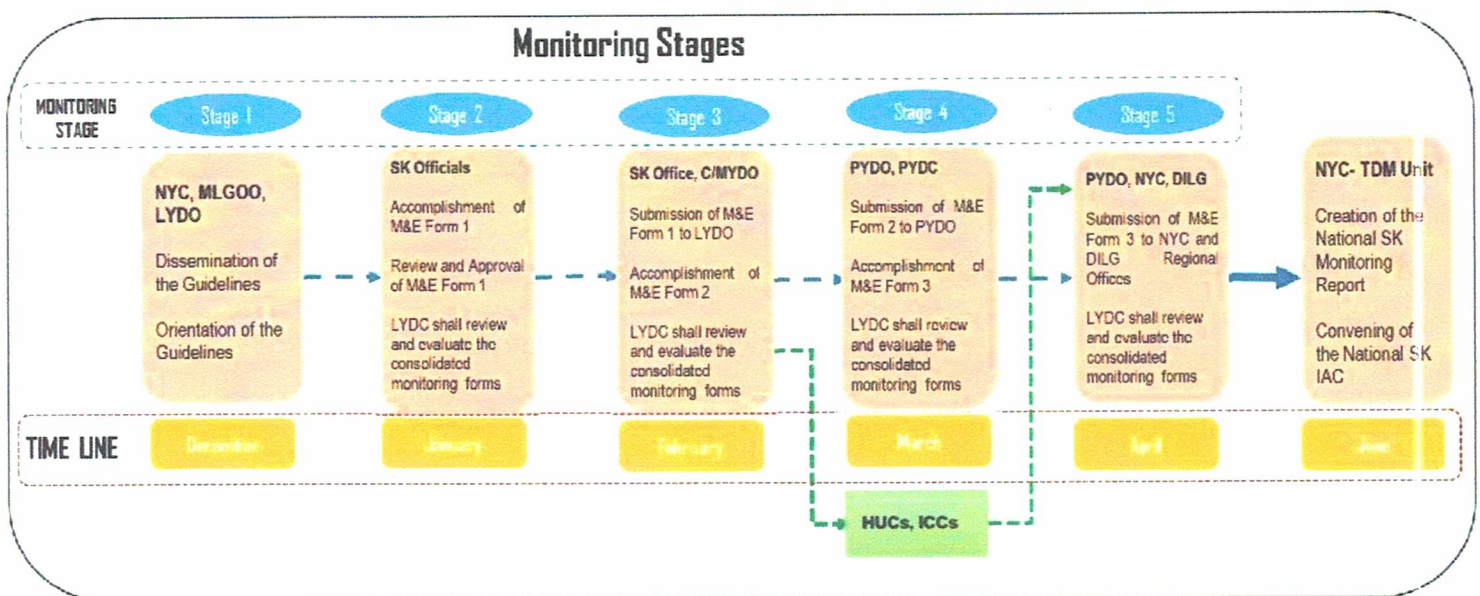
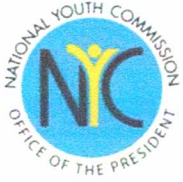


Figure 1. Diagram on the Local and National Monitoring Stages

7.0 Web-based (online) Report Submissions

NYC shall issue a separate guidelines for the Internet-based submission of the reports.



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RESOLVED FINALLY that copies of this resolution be provided to the Department of the Interior and Local Government, Sangguniang Kabataan officials, Local Youth Development Officers, and to all others concerned for their reference.

ADOPTED this 14th of August 2020 in Quezon City, Philippines.

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Issued this 17th of August 2020 in Quezon City, Philippines for whatever legal purpose it may serve.



RYAN R. ENRIQUEZ

Chairperson and Chief Executive Officer



MELANIO R. SANTELLA JR., MPA
OIC - Executive Director and Chief Operating Officer

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ANNEX 1

M&E FORM No. 1

ANNUAL BARANGAY YOUTH INVESTMENT PROGRAM MONITORING FORM
Fiscal Year _____

Barangay: _____
City / Municipality: _____
Province: _____

PART I: SANGGUNIANG KABATAAN PPAs

PYDP Center (1)	Reference Code (2)	Programs / Projects / Activities (PPAs) (3)	Objective/ Description (4)	Expected Result (5)	Performance Indicator (6)	Period of Implementation (7)	Budget (8)				Number of youth beneficiaries (9)			Remarks (10)
							MOOE		CO		Male	Female	Total	
							Allocated	Spent	Allocated	Spent				

PART II. SANGGUNIANG KABATAAN POLICIES

Youth-Related Ordinance / Policy Passed on PYDP / LYDP related programs / projects (Name and Number of the Youth-Related Ordinance/Policy/Resolution)	PYDP CENTER (Please identify PYDP Center being addressed)	Date Passed

Prepared by:

Attested by:

Approved by:

SK Secretary

SK Treasurer

SK Chairperson

Legend:

1. **PYDP Center** – based on the Philippine Youth Development Plan (PYDP) 2017-2022, please identify under what center does the Programs / Projects / Activities may be classified
PYDP Centers (please refer to the NYC Circular and/or may check NYC Website <http://nyc.gov.ph/pydp/> or https://drive.google.com/file/d/1Xk4KwZaaNOrpNQSOq_WEc1pLgiUa7C6J/view):

(a) Health	(b) Education
(c) Economic Empowerment	(d) Social Inclusion & Equity
(e) Active Citizenship	(f) Governance
(g) Peace Building and Security	(h) Environment
(i) Global Mobility	
2. **Reference Code** – pertains to DBM's budget reference; You may use either of the following codes: general services (1000), social services (3000), economic services (8000) and other services (9000)
3. **Programs / Projects / Activities (PPAs)** – name of program/project/activities implemented that would address youth issues at the local level under the center that was identified in the PYDP 2017-2022
4. **Objective/Description** – related objective identified in the corresponding PYDP Center of Participation/short description of PPAs
5. **Expected Result** – specific result after the after the implementation of PPAs
6. **Performance Indicator** – measure use to assess the success of the PPAs
7. **Period of Implementation** – duration of the PPAs (exact date of the PPA conducted)
8. **Budget** – budget allocated and spent for the program
9. **Number of youth beneficiaries** – number of youth beneficiaries ages 15-30 years old by sex (disaggregated)
10. **Remarks** – other details that needed to be reflected in the report (*may be optional*)

ANNEX 2

M&E FORM No. 2

CITY/MUNICIPAL YOUTH DEVELOPMENT PLAN MONITORING FORM
 Fiscal Year _____

City / Municipality: _____

Province: _____

PART I: SANGGUNIANG KABATAAN PPAs

Brgy (1)	PYDP Center (2)	Reference Code (3)	Programs / Projects / Activities (PPAs) (4)	Objective/ Description (5)	Expected Result (6)	Performance Indicator (7)	Period of Implementation (8)	Budget (9)				Number of youth beneficiaries (10)			Remarks (11)
								MOOE		CO		Male	Female	Total	
								Allocated	Spent	Allocated	Spent				

Note: Indicate in the **Remarks** if the PPA of the Barangay is lifted from the **City/Municipal Youth Development Plan**.

PART II. YOUTH DEVELOPMENT POLICIES

Youth-Related Ordinance / Policy Passed on PYDP / LYDP related programs / projects (Name and Number of the Youth-Related Ordinance/Policy/Resolution)	PYDP CENTER (Please identify PYDP Center being addressed)	Date Passed

PART III. OTHER LOCAL GOVERNMENT UNIT'S (LGUs) YOUTH DEVELOPMENT INITIATIVES

Barangay (1)	PYDP Center (2)	Strategy (12)	Objective (13)	Programs / Projects / Activities (PPAs) (4)	Number of youth beneficiaries (10)			Budget (9)	
					Male	Female	Total	Allocated	Spent

Prepared by:

Approved by:

City/Municipal Youth Development Officer

President, Panlungsod/Pambayang Pederasyon ng SK

Legend:

1. **Barangay** – name of barangay in the area
2. **PYDP Center** – based on the Philippine Youth Development Plan (PYDP) 2017-2022, please identify under what center does the Programs / Projects / Activities may be classified
PYDP Centers (please refer to the NYC Circular and/or may check NYC Website <http://nyc.gov.ph/pydp/> or https://drive.google.com/file/d/1Xk4KwZaaNOrpNQSOq_WEc1pLqiUa7C6J/view):

(a) Health	(b) Education
(c) Economic Empowerment	(d) Social Inclusion & Equity
(e) Active Citizenship	(f) Governance
(g) Peace Building and Security	(h) Environment
(i) Global Mobility	
3. **Reference Code** – pertains to DBM's budget reference; You may use either of the following codes: general services (1000), social services (3000), economic services (8000) and other services (9000)
4. **Programs / Projects / Activities (PPAs)** – name of program/project/activities implemented that would address youth issues at the local level under the center that was identified in the PYDP 2017-2022
5. **Objective/Description** – related objective identified in the corresponding PYDP Center of Participation/short description of PPAs
6. **Expected Result** – specific result after the after the implementation of PPAs
7. **Performance Indicator** – measure use to assess the success of the PPAs
8. **Period of Implementation** – duration of the PPAs (exact date of the PPA conducted)
9. **Budget** – budget allocated and spent for the program
10. **Number of youth beneficiaries** – number of youth beneficiaries ages 15-30 years old by sex (disaggregated)
11. **Remarks** – other details that needed to be reflected in the report (may be optional)
12. **Strategy** – related strategy identified in the corresponding PYDP Center of Participation
13. **Objective** – related objective identified in the corresponding PYDP Center of Participation

ANNEX 3

M&E FORM No. 3

PROVINCIAL YOUTH DEVELOPMENT PLAN MONITORING FORM
Fiscal Year _____

Province: _____

PART I: SANGGUNIANG KABATAAN

City/ Municipality (1)	PYDP Center (2)	Reference Code (3)	Programs / Projects / Activities (PPAs) (4)	Objective/ Description (5)	Expected Result (6)	Performance Indicator (7)	Period of Implementation (8)	Budget (9)				Number of youth beneficiaries (10)			Remarks (11)
								MOOE		CO		Male	Female	Total	
								Allocated	Spent	Allocated	Spent				

Note: Indicate in the **Remarks** if the PPAs listed are from the **Provincial Youth Development Plan**.

PART II. YOUTH DEVELOPMENT POLICIES

Youth-Related Ordinance / Policy Passed on PYDP / LYDP related programs / projects (Name and Number of the Youth-Related Ordinance/Policy/Resolution)	PYDP CENTER (Please identify PYDP Center being addressed)	Date Passed

PART III. OTHER LOCAL GOVERNMENT UNIT'S (LGUs) YOUTH DEVELOPMENT INITIATIVES

City/ Municipality (1)	PYDP Center (2)	Strategy (12)	Objective (13)	Programs / Projects / Activities (PPAs) (4)	Number of youth beneficiaries (10)			Budget (9)	
					Male	Female	Total	Allocated	Spent

Prepared by:

Approved by:

Provincial Youth Development Officer

President, Panlalawigang Pederasyon ng SK

Legend:

1. **City/Municipality** – name of city / municipality in the area
2. **PYDP Center** – based on the Philippine Youth Development Plan (PYDP) 2017-2022, please identify under what center does the Programs / Projects / Activities may be classified
PYDP Centers (please refer to the NYC Circular and/or may check NYC Website <http://nyc.gov.ph/pydp/> or https://drive.google.com/file/d/1Xk4KwZaaNOrpNQSOq_WEc1pLgiUa7C6J/view):

(a) Health	(b) Education
(c) Economic Empowerment	(d) Social Inclusion & Equity
(e) Active Citizenship	(f) Governance
(g) Peace Building and Security	(h) Environment
(i) Global Mobility	
3. **Reference Code** – pertains to DBM's budget reference; You may use either of the following codes: general services (1000), social services (3000), economic services (8000) and other services (9000)
4. **Programs / Projects / Activities (PPAs)** – name of program/project/activities implemented that would address youth issues at the local level under the center that was identified in the PYDP 2017-2022
5. **Objective/Description** – related objective identified in the corresponding PYDP Center of Participation/short description of PPAs
6. **Expected Result** – specific result after the after the implementation of PPAs
7. **Performance Indicator** – measure use to assess the success of the PPAs
8. **Period of Implementation** – duration of the PPAs (exact date of the PPA conducted)
9. **Budget** – budget allocated and spent for the program
10. **Number of youth beneficiaries** – number of youth beneficiaries ages 15-30 years old by sex (disaggregated)
11. **Remarks** – other details that needed to be reflected in the report (**may be optional**)
12. **Strategy** – related strategy identified in the corresponding PYDP Center of Participation
13. **Objective** – related objective identified in the corresponding PYDP Center of Participation