



## PROVINCIAL ASSESSOR'S OFFICE

Accomplishment Report

DECEMBER

MONTH

2020

YEAR

### I. FOCUS AREA

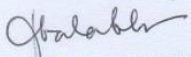
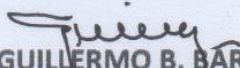
| PROGRAM/PROJECT/ACTIVITY   | PROJECT/PROGRAM DESCRIPTION   | STATUS/REMARKS/ACCOMPLISHMENT  |
|--|---|--|
| <b>1.REVENUE GENERATION AND RESOURCE MOBILIZATION PROGRAM</b>                              |   |  |
| 1.1 Approval of Assessment Transactions emanating from the 34 Municipal Assessor's Offices |   |  |
| 1.1.1 Real Property Units (RPU's) for newly discovered real properties                     | a. Declaration of newly discovered real properties such as land, buildings & machineries for taxation purposes  | Approved a total of <b>103</b> Real Property Units (RPU's) for newly declared real properties                          |
| 1.1.2 RPU's for transferred properties   | b. Transfer of Ownership with updated Real Property Tax and Transfer Tax Payment, with Certificate Authorizing Registration for the payment of either Capital Gain Tax, Estate Tax and or Donors Tax, whichever is applicable | Approved a total of <b>246</b> RPU's on transferred properties   |
| 1.1.3 RPU's for subdivision/consolidation/revision or physical change                      | c. Real properties that are subdivided(remaining portions) consolidated and revised as to classification, actual use, area, boundaries, lot number, correct name of owner, etc.   | We have approved <b>2,378</b> RPU's subdivided, consolidated, resection and revised assessment data of real properties |



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| <p>1.2 Issuance of Certified Copy of Tax Declaration (TD), various Certifications, Certified photocopy of TDs and such other assessment record</p> | <p>Issued Certifications, Certified copy and photocopy to BIR as basis in the computation and collection of Capital Gains Tax, Doc. Stamp Tax, Donor's Tax and Estate Tax; for DENR in the issuance of title; for DAR in identifying Farmer Beneficiaries and for real property owners for their file copy and reference</p>   | <p>We have issued the following:</p> <p><b>195</b> certified copy of Tax Declarations</p> <p><b>227</b> various certifications</p> <p><b>60</b> certified photocopies of old TDs, documents and other assessment record</p>            |
| <p>1.3 Annotation of encumbrance on the face of Tax Declaration</p>  | <p>Annotation of encumbrance used as bail bond ordered by the court, mortgage contract issued by bank and Adverse Claim furnished by property owners</p>   | <p>We have annotated two (2) Tax Declarations for Mortgage Contract</p>  |
| <p><b>2. ASSESSMENT ACCOUNTABILITY AND DISCIPLINE</b></p>  |  |  |
| <p>2.1 Field Appraisal and Assessment of Real Property</p>   | <p>Conduct ocular inspection by representatives of the Provincial Assessor being the Chairman of the Provincial Appraisal Committee, together with representative of the Provincial Engineer and Provincial Treasurer being both members of the Committee, of the subject property, in order to determine the fair, just compensation of the subject properties for LGU development.</p> | <p>No request received from clients.</p>   |
| <p>2.2 LGU Visitation (Municipal Assessor's Office)</p>  | <p>Validation, monitoring, &amp; rendering assistance.</p>   | <p>Engr. Felipe O. Guray-Tax Mapper II and Mr. Allan Harris G. de Joya-Draftsman I rendered technical assistance regarding resectioning of maps in the Office of Municipal Assessor, LGU- San Mateo, Isabela on December 10, 2020.</p> |
| <p><b>3. Digitization of Maps</b></p>  | <p>A continuing project of the province to digitized the maps of all the municipalities</p>  | <p>Continued the digitization of maps for the municipalities of Alicia, Cabagan, Echague, Gamu, Mallig, Palanan and Ramon by staff of the Tax Mapping Division.</p>  |



II. **OTHER PROGRAM/PROJECT /ACTIVITY**

| PROGRAM/PROJECT/ACTIVITY  | PROJECT/PROGRAM<br>DESCRIPTION   | STATUS/REMARKS/<br>ACCOMPLISHMENT  |
|---|--|--|
| <b>INTERNAL ADMINISTRATION</b><br><br>1. <b>Submission/Review and approval of uploaded Assessment Report</b>  | Quarterly Report on Real Property Assessment (QRRPA) submitted by the thirty four (34) Local Assessors' thru LIFT System of the BLGF, DOF.                                   | Continuous review on submitted QRRPA for 3 <sup>rd</sup> quarter 2020.         |
| <b>OTHER MATTERS:</b><br><br>1. <b>Titling of Provincial Government of Isabela (PGI) Properties.</b>  | Titling of PGI Properties  | Other property of PGI under Proclamation No. 234 are still on titling process. |
| Prepared by:<br><br><br><b><u>YULMA MARIE C. BALABBO</u></b><br>LAOO III | Certified Correct:<br><br><br><b><u>GUILLERMO B. BARRETTO</u></b><br>Provincial Assessor |  |