



**PROVINCIAL ASSESSOR'S OFFICE**

Accomplishment Report

**DECEMBER**

**MONTH**

**2021**

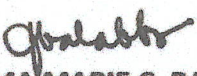

**YEAR**

**I. FOCUS AREA**

PROGRAM/PROJECT/ACTIVITY	PROJECT/PROGRAM DESCRIPTION	STATUS/REMARKS/ACCOMPLISHMENT
<p><b>I. REVENUE GENERATION AND RESOURCE MOBILIZATION PROGRAM</b></p>		
<p>1.1 Approval of Assessment Transactions emanating from the 34 Municipal Assessor's Offices</p>		
<p>1.1.1 Real Property Units (RPU's) for newly discovered real properties</p>	<p>a. Declaration of newly discovered real properties such as land, buildings &amp; machineries for taxation purposes</p>	<p>Approved a total of <b>198</b> Real Property Units (RPU's) with total Market Value of <b>P 284,322,600.00</b> and Assessed Value <b>P 156,088,320.00</b> for newly declared real properties on Lands, Buildings and Machineries.</p>
<p>1.1.2 RPU's for transferred properties</p>	<p>b. Transfer of Ownership with updated Real Property Tax and Transfer Tax Payment, with Certificate Authorizing Registration for the payment of either Capital Gain Tax, Estate Tax and or Donors Tax, whichever is applicable</p>	<p>Approved a total of <b>447</b> RPU's on transferred properties</p>
<p>1.1.3 RPU's for subdivision/consolidation/revision or physical change</p>	<p>c. Real properties that are subdivided(remaining portions) consolidated and revised as to classification, actual use, area, boundaries, lot number, correct name of owner, etc. and re-sectioning of tax maps.</p>	<p>Approved <b>1,472</b> RPU's subdivided, consolidated, re-sectioned and revised assessment data of real properties</p>
<p>1.2 Issuance of Certified Copy of Tax Declaration (TD), various Certifications, Certified photocopy of TDs and such other assessment record</p>	<p>Issued Certifications, Certified copy and photocopy to BIR as basis in the computation and collection of Capital Gains Tax, Doc. Stamp Tax, Donor's Tax and Estate Tax; for DENR in the issuance of title; for DAR in identifying Farmer Beneficiaries and for real property owners for their file copy and reference</p>	<p>We have issued the following: <b>264</b> certified copy of Tax Declarations <b>303</b> various certifications <b>104</b> certified photocopies of old TDs, documents and other assessment record</p>

<p>1.3 Annotation of encumbrance on the face of Tax Declaration</p>	<p>Annotation of encumbrance used as bail bond ordered by the court, mortgage contract issued by bank and Adverse Claim furnished by property owners</p>	<p>We have annotated twenty five (25) Tax Declarations to wit:</p> <p>Mortgage Contract- 22 Adverse Claim- 1 Bail Bond- 2</p>
<p><b>II. ASSESSMENT ACCOUNTABILITY AND DISCIPLINE</b></p>		
<p>1. Field Appraisal and Assessment of Real Property</p>	<p>Conduct ocular inspection by representatives of the Provincial Assessor being the Chairman of the Provincial Appraisal Committee, together with representative of the Provincial Engineer and Provincial Treasurer being both members of the Committee, of the subject property, in order to determine the fair, just compensation of the subject properties for LGU development.</p>	<p>Engr. Ferdinand P. Ramos, TM I &amp; Mr. Pepito V. Bautista, TM I, conducted ocular inspection to several lots at Barangay Del Pilar, Alicia, Isabela to identify existing owners, on December 14, 2021.</p>
<p>2. LGU Visitation (Municipal Assessor's Office)</p>	<p>Validation, monitoring, visitation &amp; rendering assistance.</p> <p>Conduct of Tax Mapping Operations Project</p>	<p>Engr. Felipe O. Guray Jr. TM IV, Mr. Allan Harris G. De Joya, Draftsman I and Mr. Angelito P. Garcia, Book Binder III continued rendering technical assistance to LGU's of San Pablo &amp; Santa Maria, Isabela for the on-going Tax Mapping Operations Project, for the month of December 2021.</p>
<p>3. Digitization of Maps</p>	<p>A continuing project of the province to digitized the maps of all the municipalities</p>	<p>Continued the digitization of maps for the municipalities of Gamu, San Manuel, Santo Tomas, Ramon, Quezon, Burgos, Cabatuan, Cordon and San Mariano by the staff of Tax Mapping Division.</p>

**II. OTHER PROGRAM/PROJECT /ACTIVITY**

PROGRAM/PROJECT/ACTIVITY	PROJECT/PROGRAM DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
<p><b>III. INTERNAL ADMINISTRATION</b></p> <p>1. Submission/Review and approval of uploaded Assessment Report</p>	<p>Quarterly Report on Real Property Assessment (QRRPA) submitted by the thirty four (34) Local Assessors' thru LIFT System of the BLGF, DOF.</p>	<p>Continued review of uploaded QRRPA reports in the LIFT system.</p>
<p><b>IV. OTHER MATTERS:</b></p> <p>1. Monthly Meeting of Philippine Association of Municipal Assessors (PAMAS) Isabela Chapter</p> <p>2. Invitation on Retirement Program of Ms. Merly B. Ampa-Municipal Assessor of Burgos, Isabela</p> <p>2. Provincial Assessor's Office Sponsoring Misa De Gallo</p>	<p>Special meeting of Provincial Assessor's Office (PAO)</p> <p>Retirement Program</p> <p>Misa de Gallo schedule for Provincial Assessor's Office</p>	<p>Mr. Guillermo B. Barretto, Provincial Assessor and Ms. Yulma Marie C. Balabbo, LAOO IV/Acting Assistant Provincial Assessor for Field Operation, attended the Special meeting of PAMAS on December 3, 2021 at LGU-Aurora, Isabela.</p> <p>Mr. Guillermo B. Barretto, Provincial Assessor, Ms. Zenaida A. Gabriel, Assistant Provincial Assessor for Record and Administrative Operation and Ms. Yulma Marie C. Balabbo, LAOO IV/Acting Assistant Provincial Assessor for Field Operation attended a short program for the Retirement of Ms. Merly B. Ampa, Municipal Assessor of Burgos, Isabela on December 20, 2021.</p> <p>Participated in the Misa De Gallo sponsored by the Provincial Assessor's Office headed by Mr. Guillermo B. Barretto, Provincial Assessor and BRO Office on December 21, 2021 held at Queen Isabela Park, Barangay Alibagu, City of Ilagan, Isabela</p>
<p>Prepared by:</p> <p> <b>YULMA MARIE C. BALABBO</b> LAOO IV/Acting Asst. Provincial Assessor for Field Operation</p>	<p>Certified Correct:</p> <p> <b>GUILLERMO B. BARRETTO</b> Provincial Assessor</p>	