

	PROVINCIAL ASSESSOR'S OFFICE	SEPTEMBER
		MONTH
	Accomplishment Report	2021
		YEAR

I. FOCUS AREA

PROGRAM/PROJECT/ACTIVITY	PROJECT/PROGRAM DESCRIPTION	STATUS/REMARKS/ACCOMPLISHMENT
I. REVENUE GENERATION AND RESOURCE MOBILIZATION PROGRAM		
1.1 Approval of Assessment Transactions emanating from the 34 Municipal Assessor's Offices		
1.1.1 Real Property Units (RPU's) for newly discovered real properties	a. Declaration of newly discovered real properties such as land, buildings & machineries for taxation purposes	Approved a total of 136 Real Property Units (RPU's) with total Market Value of P 100,378,961.00 and Assessed Value P 35,378,720.00 for newly declared real properties on Lands, Buildings and Machineries.
1.1.2 RPU's for transferred properties	b. Transfer of Ownership with updated Real Property Tax and Transfer Tax Payment, with Certificate Authorizing Registration for the payment of either Capital Gain Tax, Estate Tax and or Donors Tax, whichever is applicable	Approved a total of 348 RPU's on transferred properties
1.1.3 RPU's for subdivision/consolidation/revision or physical change	c. Real properties that are subdivided(remaining portions) consolidated and revised as to classification, actual use, area, boundaries, lot number, correct name of owner, etc. and re-sectioning of tax maps.	Approved 1,252 RPU's subdivided, consolidated, re-sectioned and revised assessment data of real properties
1.2 Issuance of Certified Copy of Tax Declaration (TD), various Certifications, Certified photocopy of TDs and such other assessment record	Issued Certifications, Certified copy and photocopy to BIR as basis in the computation and collection of Capital Gains Tax, Doc. Stamp Tax, Donor's Tax and Estate Tax; for DENR in the issuance of title; for DAR in identifying Farmer Beneficiaries and for real property owners for their file copy and reference	<p>We have issued the following:</p> <p>108 certified copy of Tax Declarations 106 various certifications 49 certified photocopies of old TDs, documents and other assessment record</p>

<p>1.3 Annotation of encumbrance on the face of Tax Declaration</p> <p>II. ASSESSMENT ACCOUNTABILITY AND DISCIPLINE</p> <p>1. Field Appraisal and Assessment of Real Property</p> <p>2. LGU Visitation (Municipal Assessor's Office)</p>	<p>Annotation of encumbrance used as bail bond ordered by the court, mortgage contract issued by bank and Adverse Claim furnished by property owners</p> <p>Conduct ocular inspection by representatives of the Provincial Assessor being the Chairman of the Provincial Appraisal Committee, together with representative of the Provincial Engineer and Provincial Treasurer being both members of the Committee, of the subject property, in order to determine the fair, just compensation of the subject properties for LGU development.</p> <p>Validation, monitoring, visitation & rendering assistance.</p> <p>Conduct of Tax Mapping Operations Project</p>	<p>We have annotated eight (8) Tax Declarations to wit:</p> <p>Mortgage Contract- 7 Bail Bond- 1</p> <p>No request received ocular inspection.</p> <p>No scheduled validation, monitoring and visitation to different municipalities due to increasing number of COVID 19 cases.</p> <p>Engr. Felipe O. Guray Jr. TM IV, Mr. Stevenson Ross J. Cureg, TM-I and Mr. Angelito P. Garcia, Book Binder III continued rendering technical assistance to LGUs of San Pablo, Santa Maria and San Guillermo, Isabela for the on-going Tax Mapping Operations Project.</p>
<p>3. Digitization of Maps</p>	<p>A continuing project of the province to digitized the maps of all the municipalities</p>	<p>Continued the digitization of maps for the municipalities of Alicia, Cabagan, Gamu, Echague, San Guillermo, San Pablo, Santa Maria, Santo Tomas and Ramon by the staff of Tax Mapping Division.</p>

II. OTHER PROGRAM/PROJECT /ACTIVITY

PROGRAM/PROJECT/ACTIVITY	PROJECT/PROGRAM DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
<p>III. INTERNAL ADMINISTRATION</p> <p>1. Submission/Review and approval of uploaded Assessment Report</p>	<p>Quarterly Report on Real Property Assessment (QRRPA) submitted by the thirty four (34) Local Assessors' thru LIFT System of the BLGF, DOF.</p>	<p>Continued review and approval of QRRPA in eSRE (LIFT system)</p>
<p>V. OTHER MATTERS:</p> <p>1. Vaccination of PGI employees against COVID 19.</p>	<p>PGI employees as advised to have their vaccination for themselves and for the safety of their family against COVID 19 Pandemic.</p>	<p>Provincial Assessor's Office employees got the first dose of SPUTNIK V vaccine on June 29, 2021 and got their second dose on September 29, 2021 to October 1, 2021.</p>
<p>Prepared by:</p> <p> <u>YULMA MARIE C. BALABBO</u> LAOO IV</p>	<p>Certified Correct:</p> <p> <u>GUILLERMO B. BARRETTO</u> Provincial Assessor</p>	