

	PROVINCIAL ASSESSOR'S OFFICE	APRIL
		MONTH
	MONTHLY ACCOMPLISHMENT REPORT	2023
		YEAR

I. FOCUS AREA

PROGRAM/PROJECT/ACTIVITY	PROGRAM/PROJECT DESCRIPTION	STATUS/REMARKS/ACCOMPLISHMENT
1. REVENUE GENERATION AND RESOURCE MOBILIZATION PROGRAM 1.1. Approval of Assessment Transactions emanating from the thirty (34) Municipal Assessor's Office's 1.1.1 Real Property Units (RPU) OF newly discovered real properties	a. Declaration of newly discovered real properties such as land, buildings & machineries for taxation purposes	Approved a total of 468 Real Property Units (RPU) of newly declared real properties for Land, Building and Machineries. <u>Taxable Properties:</u> Residential Lot: Market Value Php - 4,842,360.00 Assessed Value 766,130.00 Residential Buildings: Market Value Php- 87,639,810.00 Assessed Value 20,828,634.00 Agricultural Land: Market Value Php - 8,077,223.00 Assessed Value 565,410.00 Commercial Buildings: Market Value Php- 20,518,320.00 Assessed Value 13,141,160.00 Commercial Machinery: Market Value Php- 2,005,340.00 Assessed Value 1,418,650.00 <u>Exempt properties:</u> Government Lot : Market Value Php- 2,842,100.00 Assessed Value 170,530.00 Government Building: Market Value Php- 2,772,500.00 Assessed Value 785,950.00 Religious Building: Market Value Php – 260,400.00 Assessed Value 26,040.00

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<p>1.1.2 RPU's for transferred Properties</p> <p>1.1.3 RPU's for subdivision, consolidation, revision or physical change</p> <p>1.2 Issuance of Certified Copy of Tax Declaration (TD), various certifications, certified photocopy of TDS and such other assessment record</p> <p>1.3 Annotation of encumbrance on the face of Tax Declarations</p>	<p>b. Transfer of Ownership with updated Real Property Tax and Transfer Tax payment with Certificate Authorizing Registration for the payment of either Capital Gains Tax, Estate Tax and or Donor's Tax with payment of Documentary Stamp Tax, whichever is applicable</p> <p>c. Real Properties that are subdivided (remaining portions), consolidated with updated RPT and upon payment of Fees to PTO, re-sectioned and revised as to classification, actual use, area, boundaries, lot number, correct name of owner, etc.</p> <p>Issue certifications, certified copy of Tax Declaration and photocopy to BIR as basis in the computation and collection of Capital Gains Tax, Donor's Tax and Estate Tax; for DENR in the issuance of title; for DAR in identifying property owners for their file copy and reference, upon payment of Fees and Charges to PTO based on approved Ordinance by the Provincial Government of Isabela (PGI).</p> <p>Annotation and encumbrance used as bail bond ordered by the court, mortgage contract issued by bank and Adverse Claim furnished by property owners</p>	<p>Educational Building: Market Value Php- 2,702,230.00 Assessed Value 830,580.00</p> <p>Approved a total of 303 RPU's on transferred properties.</p> <p>Approved a total of 944 RPU's subdivided, consolidated and revised assessment and data of real properties</p> <p>We have issued the following:</p> <p>332 Certified Copy of Tax Declarations 196 Various Certifications 77 Photocopies of Old TDs, documents and other assessment record</p> <p>We have annotated on the face of Tax Declarations the following requests: 15 on Mortgage Contract 1 on Notice of Levy 1 on Bail bond</p>
<p>2. ASSESSMENT ACCOUNTABILITY AND DISCIPLINE</p> <p>2.1 Field Appraisal and Assessment of Real Property</p>	<p>Conduct ocular inspection by Provincial Assessor or duly authorized representatives, being the Chairman of the Provincial Appraisal Committee, together with representative of the Provincial Engineer and Provincial Treasurer being both members of the Committee, of</p>	<p>Engr. Felipe O. Guray, Jr Tax Mapper IV, and Mr. Pepito V. Bautisa, Tax Mapper I, together with the representatives of the members of the Provincial Appraisal Committee have conducted ocular inspection on the Lot of Mr. Oscar Salvador, situated at Dadap, Luna, Isabela, on April 12, 2023; and also on April 25, 2023, Mr. Guillermo Maria B.</p>

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	<p>the subject property, in order to determine the fair, just compensation of the subject properties for LGU development.</p>	<p>Dy, Jr. LAOO III and Mr. Pepito V. Bautista with the representatives of the members of the Provincial Appraisal Committee and MAO technical staff have conducted ocular inspection of the property of Mr. Santiago Tumaliuan, Jr., situated at Binguang, now Centro, San Pablo, Isabela.</p> <p>Resolution Nos. 2023-4 & 2023-5 were resolved by the Provincial Appraisal Committee of the province of Isabela, issued to concerned parties</p> <p>Engr. Ferdinand P. Ramos and his team have conducted comprehensive land survey of parcels of land situated at Cabagan and San Pablo, Isabela on April 12, 13; April 14 at Echague; April 18,19,20, at San Isidro & Santo Tomas, and April 26, 27, 28, 2023 at Cabagan & Santo Tomas, as requested by Mr. Oliver B. Pira Jr. Chairman Board of director of San Pablo Isabela Farmers Dairy Cooperative (SPIFDC)</p> <p>Mr. Pepito V. Bautista, Tax Mapper I, have assisted the Technical Staff of the City Assessor's Office of City of Ilagan in the conduct of ocular inspection of the properties to be acquired by the City Government of Ilagan, for their various project.</p>
<p>2.2 LGU Visitation and rendering technical Assistance to Municipal Assessor's Office's</p> <p>2.3 Digitization of Maps</p>	<p>2.2.1 Conduct of Assessment Evaluation, Examination and Monitoring (AEEM) to Local Assessment Offices of the province.</p> <p>2.2.2 Visitation, monitoring, rendering technical assistance in the Tax Mapping Operation (TMO) project in the municipalities of San Guillermo, San Pablo and Santa Maria, Isabela</p> <p>Digitization of Maps - a continuing project of the province to digitized the maps of all the municipalities.</p>	<p>There was no Evaluation Examination and Monitoring to the Office of the Municipal Assessors was undertaken for the month of April, 2023.</p> <p>Engr. Felipe O. Guray, Jr. Tax Mapper IV, coordinated thru virtual, with the three municipalities undergoing the conduct of Tax Mapping Operation, hereunder is the status of the project of each municipality:</p> <p>San Guillermo - Records Conversion Management results was partially submitted this office for approval by the Provincial Assessor.</p> <p>San Pablo – submitted results were returned due to some data in the records that were not indicated, there are still 3 barangays to be tax mapped.</p> <p>Santa Maria – still on-going because of limited manpower.</p> <p>Continued in the digitization of maps for the municipalities of Aurora, Cordon, Gamu, Roxas, San Guillermo, San Mariano, Santa Maria and San Pablo.</p>

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<p>2.4 Verification and Approval of Quarterly Report on Real Property Assessment (QRRPA) thru LIFT System</p> <p>2.5 Update and maintain assessment records</p>	<p>2.4.1 Approval of Quarterly Report on Real property Assessment (QRRPA) thru LIFT System by the Provincial Assessor.</p> <p>2.4.2 Monitor submission of QRRPA for 1st quarter of CY-2023, and review, before uploading thru LIFT System</p> <p>Updating and maintenance of Assessment Records on e-GAPS including technical and non-technical records such as FAAS;TD's; SM's; TMCRs and ROA</p>	<p>Continued in the review of submitted QRRPA of Local Assessors thru LIFT System of QRRPA for 4th quarter of CY 2022 and previous quarters that have some corrections.</p> <p>Monitored in the submission of QRRPA, report and have verified and checked those that were submitted before uploading to the LIFT System.</p> <p>Consolidated the submitted QRRPA for 1st quarter, ending March 31, 2023 of the thirty four (34) municipalities and submitted to the Bureau of Local Government Finance, Regional Office No. 02, copy furnished the Office of the Sangguniang Panlalawigan and Provincial Treasurers office, viz:</p> <p>TAXABLE: Market Value Php -220,288,256,787.80 Assessed Value 28,496,817,978.00</p> <p>EXEMPT: Market Value Php- 133,189,592,113.00 Assessed Value 9,754,372,460.00</p> <p>Updated assessment records in all the 1,681 Real Property Units of approved assessment transactions for the month. It is a continuing process, daily.</p>
<p>3. LGU CAPABILITY BUILDING</p> <p>3.1 Trainings, Workshops, Seminars, Orientation and Convention</p>	<p>Training, Workshops, Seminars, Orientations and Conventions conducted by different department, agencies and offices.</p>	<p>The undersigned Provincial Assessor, Mr. Guillermo B. Barretto and Mr. Lorenzo Charles A. Jucar, LAOO III, have attended the Provincial and City Treasurers' Association of the Philippines (PACTAP), Inc. Annual National Convention and Seminar workshop with the theme: "management Strategies for Sustainable Economic Growth" held at Crown Legacy Hotel, Baguio City on April 19-21. 2023</p> <p>Engr. Felipe O. Guray, Jr. Tax Mapper IV have attended the Evaluation of the Compliance of SUCs LUDIP held at CHED Regional Office No. 02, Tuguegarao City, Cagayan, on April 25, 2023.</p> <p>We have undergone Team Building Activity with our theme: "Learning As One Team With One Goal" held at Taboc, San Juan, La Union on April 29-30, 2023. We have visited the Basilica of our</p>

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		<p>Lady of Manaog, before we proceeded to San Juan, La Union, where we undergo several activities. We were lucky enough to have a Resource Speaker in the person of Ma'am Arlyce Georgia B. Pimentel, a retired professor, with her topic Enhanced Personality Development for Professional, and we were impress on how she shared her talent and expertise to her topic, well explained, with examples and she make sure that we understand everything, that enhanced our knowledge in many things for our personality development. It was a successful activity. We have done other activities, everybody have shared his/her insights, talents, have cooperation to one another, that shows genuine camaraderie. We are so grateful and thankful to our generous sponsors especially Hon. Rodolfo T. Albano III, Provincial Governor and Hon Faustino G. Dy III, Provincial Vice Governor, Sangguniang Panlalawigan members, who made the activity possible, thank you.</p>
<p>4. INTERNAL ADMINISTRATION</p> <p>4.1 Request of Real Property Owners/clientele</p> <p>4.2. Conduct/ Attend Meetings</p>	<p>4.1.1 Act on request of Real Property Owners, both in writing and party waiting</p> <p>4.2.1Conduct of staff monthly meeting</p> <p>4.2.2 Conduct of Monthly meeting of the Philippine Association of Municipal Assessors (PAMAS), Isabela chapter,</p>	<p>Acted a total of 830 request of Real Property Owners, and fifty nine (59) request in writing with accuracy, efficiency in a prompt manner.</p> <p>Conducted monthly meeting of Provincial Assessors' Office Staff on April 24, 2023. Issues and concerns were discussed and resolved in the operations of the office, as well as the plan of activities for the team building of employees at Taboc, San Juan, La Union.</p> <p>There was no regular monthly meeting of PAMAS, Inc. Isabela Chapter conducted due to the scheduled due to some equally scheduled activity of some of the Municipal Assessor's, instead issues and concerns of Municipal Assessors' were being addressed by key personnel of the Provincial Assessor's Office every time it is needed.</p>

Prepared by:

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Some pictures taken during the different activities



April 12, 2023

Conducted appraisal work to determine the Current Market Value of Land situated at Barangay Dadap, Luna, Isabela.



April 12 – 13, 2023

Conducted comprehensive land survey of land located at Barangay Ugad and Cansan, Cabagan, Isabela



April 19 - 21, 2023

Provincial and City Treasurer's Association of the Philippines (PACTAP) Annual Convention and Seminar-Workshop at Baguio City



April 25, 2023

Conducted ocular inspection to determine the Current Market Value of Land situated at Binguang, San Pablo, Isabela. Photo with Hon. Antonio Miro, LCE of San Pablo Isabela.



April 26 – 28, 2023

Conducted comprehensive land survey of land situated at Barangay Cañogan Abajo, Sto Tomas, Isabela



April 29 – 30, 2023

Team Building Activity - Office of the Provincial Assessor at Tabok, San Juan, La Union