

PROVINCIAL ASSESSOR'S OFFICE

ANNUAL ACCOMPLISHMENT REPORT

2024

YEAR

I. FOCUS AREA

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PROGRAM/PROJECT/ACTIVITY	PROGRAM/PROJECT DESCRIPTION	STATUS/REMARKS/ACCOMPLISHMENT
1. REVENUE GENERATION AND RESOURCE MOBILIZATION PROGRAM		
1.1. Approval of Assessment Transactions emanating from the thirty-four (34) Municipal Assessor's Offices		
1.1.1 Real Property Units (RPUs) of newly discovered real properties	a. Declaration of newly discovered real properties such as land, buildings and machineries for taxation purposes	Approved a total of 3,519 Real Property Units (RPUs) of newly declared real properties for Lands, Buildings and Machineries.
		Taxable Properties:
		Residential Lands: Market Value Php 21,649,270.00 Assessed Value 1,298,956.00 Residential Buildings: Market Value Php 949,119,276.20 Assessed Value 237,924,662.00
		Agricultural Lands: Market Value Php 169,520,131.00 Assessed Value 16,747,010.00 Agricultural Buildings: Market Value Php 22,697,270.00 Assessed Value 8,974,870.00
		Commercial Lands: Market Value Php 2,771,471.00 Assessed Value 889,810.00 Commercial Buildings:
		Market Value Php 445,974,096.95 Assessed Value 256,695,120.00
		Commercial Machineries: Market Value Php 1,469,821,496.34 Assessed Value 1,189,402,741.00
		Industrial Buildings: Market Value Php 71,657,339.00 Assessed Value 49,799,610.00
		Industrial Machineries: Market Value Php 1,339,958,385.27 Assessed Value 1,068,231,130.00

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		Government Lands: Market Value Php- 34,884,343.00 Assessed Value 10,465,690.00
		Government Buildings: Market Value Php - 8,044,480.00 Assessed Value 2,409,270.00
		Religious Buildings: Market Value Php 21,924,135.00 Assessed Value 15,302,930.00
		Educational Lands: Market Value Php- 2,150,000.00 Assessed Value 129,000.00
		Educational Buildings: Market Value Php-1,180,111,515.00 Assessed Value 93,709,940.00
1.1.2 RPUs for transferred Properties	b. Transfer of Ownership with updated Real Property Tax (RPT) and Transfer Tax payment with Certificate Authorizing Registration for the payment of either Capital Gains Tax, Estate Tax or Donor's Tax with payment of Documentary Stamp Tax, whichever is applicable	Approved a total of 3,879 RPUs for transferred properties.
1.1.3 RPUs for subdivision, consolidation, revision or physical change	c. Subdivision and consolidation of real properties with updated RPT payment and upon payment of fees to Provincial Treasurer's Office (PTO), resectioning, and revision as to classification, actual use, area, boundaries, lot number, correct name of owner, etc.	Approved a total of 7,534 RPUs subdivided, consolidated and revised assessments and other data of existing real properties
1.2 Issuance of Certified Copy of Tax Declarations (TDs), various certifications, certified photocopy of TDs and other assessment records	Issuance of certifications, certified copies of TD and photocopies of TD and other assessment records as basis of the BIR in the computation and collection of Capital Gains Tax, Donor's Tax and Estate Tax; DENR in the issuance of title; DAR in identifying property owners for their file copy and reference, upon payment of Fees and Charges to PTO based on approved Ordinance by the Provincial Government of Isabela (PGI).	2,970 Certified Copies of Tax Declarations 2,921 Various Certifications 1,445 Certified Photocopies of old TDs and other assessment records

MARKS/ACCOMPLISHMENT
motated on the face of Tax the following: Mortgage Notice of Levy Bail bond Adverse Claim
and rendered comment/ commendation on the esolutions and Ordinances: Inicipal Ordinance 2023-27 of Sangguniang Bayan (SB)- ague Inicipal Ordinance No. 2023- of the SB-Echague Colution No. 2023-082 of SB - uilian Inicipal Ordinance No. 2023- of SB- Quezon Inicipal Ordinance No. 2024- of SB - Naguilian Inicipal Ordinance No. 18- 3 of SB - Ramon Inicipal Ordinance No. 010- 4 of SB - Burgos Inicipal Ordinance No. 2024- of SB - Naguilian Inicipal Ordinance No. 2024- of SB - Ramon Inicipal Ordinance No. 10- 4 of SB - Reina Mercedes Inicipal Ordinance No. 04-S- 4 SB - Reina Mercedes Inicipal Ordinance No. 18- of SB- Roxas Inicipal Ordinance No. 016- 4 of SB- Burgos Inicipal Ordinance No. 016- Inicip
cal Working Group (TWG), Ms. Zenaida A. Gabriel, OIC ssessor, and Atty. Jenny Flor n-Cabaddu, OIC – Assistant ssessor for Administrative & Operation, attended the on Ways and Means hearing oposed 2024 Schedule of ues for General Revision of perty Assessment by n on February 27, 2024. the session/hearing for on the proposed 2024 SMV by the Committee of the
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		a public hearing and consultation and agreed for the conduct of a Joint Committee Hearing on May 7, 2024 involving Provincial and Municipal Board Members, Municipal Treasurers, Municipal Assessors and Municipal Planning and Development Officers.
		Attended the Public Hearing re: proposed 2024 SMV of the province of Isabela on July 2, 2024 (originally scheduled on May 7, 2024) sponsored by the SP of the province of Isabela.
		The 6th Special Session of the 11th Sangguniang Panlalawigan of Isabela, held at the Provincial Capitol, Ilagan City, Isabela, approved Ordinance No. 2024-E-02 on December 19, 2024, prescribing the schedule of fair market values and assessment levels for real properties in the province of Isabela, effective January 1, 2026, for the General Revision of the Real Property Assessment and for other purposes.
2.2 Field Appraisal and Assessment of Real Property	2.2.1. Conduct of ocular inspection by Provincial Assessor or duly authorized representatives, being the Chairman of the Provincial Appraisal Committee, together with representative of the Provincial Engineer and Provincial Treasurer being both members of the Committee, over subject property/ies, in order to determine their fair and just compensation for LGU development.	Technical Team consisting of Engr. Felipe O. Guray, Jr., Tax Mapper IV, Engr. Ferdinand P. Ramos, Tax Mapper II, Mr. Pepito V. Bautisa, Tax Mapper I, Ms. Kristine Kate L. Ramos, together with the representatives of the members of the Provincial Appraisal Committee have conducted ocular inspection for a total of ten (10) requests, to the following municipalities;
		Jan. 30, 2024 San Mariano Feb. 08, 2024 Roxas and Quezon July 16, 2024 Cauayan City July 29, 2024 Cabagan Aug. 06, 2024 Gamu Aug. 14, 2024 Cauayan City Aug. 16, 2024 Luna Sept. 18, 2024 City of Ilagan Oct. 2, 2024 Quirino Nov. 22, 2024 Quirino
		Resolution Nos. 2024-01 to 2024-09 were unanimously resolved and adopted by the Provincial Appraisal Committee of the province of Isabela and issued to concerned parties.
	2.1.3 Rendering of Technical assistance to Local assessment Offices	Engr. Ferdinand P. Ramos and his team have conducted comprehensive land survey of parcels of land as requested by Real Property Owners, as follows:

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	2.1.4 Evaluation conducted by the BLGF Regional Office No. 2 on assessment operations	Feb. 28, 2024 Cordon April 12, 2024 Tumauini April 26, 2024 Sto. Tomas & Cabagan July 5, 2024 Cabagan July 31, 2024 Ramon October 11, 2024 Cauayan City Dec. 26-27, 2024 Cabagan The BLGF Regional Office No. 02 spearheaded by Atty. Julaida T. Caddawan-Pancho, Regional Director, have conducted evaluation on October
		2-3, 2024 both in the Treasury and Assessment Service followed by an exit conference and discussion on the minor findings and recommendations with Provincial Administrator, Atty. Noel Manuel R. Lopez
2.2 LGU Visitation and Rendering of Technical Assistance to Municipal Assessor's Offices	2.2.1 Provision of assistance to Bureau of Local Government Finance (BLGF) Regional Evaluation Team in the conduct of Assessment Evaluation, Examination and Monitoring	Assisted the Evaluation Team from the BLGF Regional Office No. 02 in the conduct of Assessment Evaluation and Assessment Monitoring to the following local Assessment offices:
	(AEEM) to Local Assessment Offices of the province	February 6 & 8,2024 Cabatuan & Luna June 18, 2024 Benito Soliven June 19, 2024 Cabagan August 21, 2024 Jones and Roxas Sept. 19-20, 2024 Quezon Sept. 30, 2024 Burgos Oct. 1, 2024 Gamu Oct. 2, 2024 Reina Mercedes Dec 18, 2024 Benito Soliven
	2.2.2 Visitation and rendering technical assistance to local assessment offices	Team led by Ms. Yulma Marrie C. Balabbo, Assistant Provincial Assessor for Operations have conducted AEEM to the following Local Assessment Offices and rendered technical assistance in the operation of assessment office and in the submission and uploading of QRRPA to the following municipalities:
		Feb., 28, 2024 San Pablo March 8, 2024 Sta. Maria March 19, 2024 San Agustin March 20, 2024 Echague March 21, 2024 Roxas March 25-26, 2024 San Pablo April 11, 2024 Alicia April 12, 2024 Ramon April 17, 2024 Angadanan April 18, 2024 Cordon
		April 19, 2024 San Manuel April 23, 2024 Quirino April 24, 2024 Gamu April 26, 2024 Burgos April 30, 2024 San Mariano

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		May 2, 2024 Quezon May 3, 2024 San isidro May 7, 2024 Cabatuan May 8, 2024 San Guillermo May 9, 2024 Aurora May 14, 2024 Delfin albano May 15, 2024 Naguilian May 16, 2024 Jones May 21, 2024 Tumauini May 22, 2024 Cabagan May 23, 2024 Sto. Tomas May 30, 2024 Benito Soliven June 4, 2024 Reina Mercedes June 5, 2024 Cauayan city June 19, 20924 City of Ilagan June 27, 2024 Mallig July 18, 2024 Dinapigue
2.3 Digitization of Maps	Visitation, monitoring, rendering of technical assistance in the Tax Mapping Operation (TMO) project in the municipalities of San Pablo and Santa Maria, Isabela and Digitization of Maps - a continuing project of the province to digitize the maps of all the municipalities.	Engr. Felipe O. Guray, Jr. Tax Mapper IV, conducted evaluation and checking of current status of Tax Mapping Operation of all the municipalities of this province during the last quarter of 2024. Digitization of maps of the 31 tax mapped municipalities were already completed, 2 municipalities (San Pablo and Santa Maria) are to be digitized upon completion of the on-going Tax Mapping Operation, while the coastal municipality of Divilacan remains to be untax mapped.
2.4 Verification and Approval of Quarterly Report on Real Property Assessment (QRRPA) thru LIFT System	2.4.1 Approval of Quarterly Report on Real property Assessment (QRRPA) thru LIFT System by the Provincial Assessor. 2.4.2 Monitoring of submission of QRRPA for 1 st quarter to 4 th quarter CY 2024, and reviewing the same before uploading, thru LIFT System	Continued the review of submitted QRRPA of Local Assessors thru LIFT System for 3rd quarter of CY 2023 and previous quarters that have some corrections. Monitored Local Assessors in the submission of 4 th QRRPA, reports for CY-2023 and 1 st 2 nd 3 rd quarter of CY 2024, have verified and checked those that were submitted before uploading to the LIFT System. Consolidated the submitted QRRPA for 4 quarters of FY 2024 of the thirty-four (34) municipalities and submitted to the BLGF, Regional Office No. 02, copy furnished the Office of the Sangguniang Panlalawigan and Provincial Treasurers Office, QRRPA ending 4 th quarter of CY-2024, summarized as follows:

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	DESCRIPTION	Real property Units: Taxable: Residential - 304,459 Agricultural - 239,872 Commercial - 16,617 Industrial - 2,828 Mineral - 1 Timberland - 0 Special - 230 Total Taxable 564,007 Exempt: Government 29,264 Religious 2,539 Charitable 67 Educational 5,550 Others 4,583 Total Exempt 42,330 Total 606,337 RPUs Land Area: Taxable - 8,122,713,987.02 sq. m. Exempt - 5,251,455,936.40 sq. m. Total 13,374,169,923.42 sq.m. Market Value: Taxable: Php -227,771,615,645.23 Exempt 137,5654,821,592.96 Assessed Value: Taxable Php- 31,982,949,475.00
2.5 Updating and Maintenance of Assessment Records	Updating and maintenance of Assessment Records on e-GAPS including technical and non- technical records such as FAAS, TDs, SMs, TMCRs and ROA	(Net of Restriction) Exempt 12,600,641,569.00 Updated on a continuing daily process assessment records in all the 14,882 Real Property Units of approved assessment transactions for the year.
3.1 Trainings, Workshops, Seminars, Orientation and Convention	Attendance and Participation in Trainings, Workshops, Seminars, Orientations and Conventions conducted by different department, agencies and offices.	The Provincial Assessor, Mr. Guillermo B. Barretto (retired effective February 11, 2024)/Ms. Zenaida A. Gabriel designated as OIC and some of PAO staff attended the following seminars, workshops, trainings, conferences and conventions; 1. January 12, 2024 - Planning conference at BLGF, Regional Office No. 02.

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		2. Feb. 20-23, 2024 - PHALTRA, Inc. 88 th National Convention
		3. March 15, 2024 - Online Course on formulating Local Economic Development (LED) Strategy for Local Government Units (LGUs) Batch 1 under Local Government Academy.
		4. March 18, 2024 - Gender and Development Summit
		5. March 22-23, 2024 - 49 th National Convention of Geodetic Engineers
		6. April 2-5, 2024 - PAAO, Inc. 17 th National Convention and Annual Seminar held at Puerto Princesa City, Palawan
		7. April 24-27, 2024 - Mandatory Continuing Legal Education hosted by Chan Robles Law Net, Inc.
		8. May 31, 2024 - Consultative meeting / Land Owners Forum on the significance of Amending Certain Provisions of the Comprehensive Rules on Land Use Conversion under Department of Agrarian Reform (DAR) Administrative Order No. 1, Series of 2019 and adopt to the New Normal.
		 June 10-14, 2024 - Training on Levelling Up Skills in Schedule of Market Value Preparation conducted by BLGF Central office.
		10. August 5-7, 2024 - Midyear Conference for Treasurers and Assessors conducted by BLGF-Regional Office held at CLARK Freeport Zone, Mabalacat Pampanga, wherein the Province of Isabela was awarded as Top 1 in Real Property Tax Collection for Fiscal Year 2023 in the amount of Php 443,207,960.55 and Top 1 in Total Locally Sourced Revenues for Fiscal Year 2023 in the amount of Php 848,525,227.17.

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		11. November 15-16, 2024 - National Convention of Geodetic engineers at CSI Stadia Dagupan City.
		12. November 19-20, 2024 - Development Values Seminar conducted by PGI Human Resource Management Office.
		13. Dec. 3-5, 2024 - CVALTA, Inc. /BLGF Year End Conference held at Zen Hotel, Santiago city
		14. December 17-18, 2024 - Training on Gender and Development (GAD) conducted by PSWD.
		Conducted in house training on the Basic Tax Mapping and Auto Cad Operation to PAO staff on April 30, 2024
4. INTERNAL ADMINISTRATION		
4.1.Request of Real Property Owners/clientele	4.1.1 Actions on requests of Real Property Owners, both in writing and party waiting	Acted on a total of 5,864 requests of Real Property Owners, and 602 requests in writing with accuracy, efficiency in a prompt manner.
	4.1.2 Conduct of staff monthly meeting	Conducted monthly regular meetings and special meetings, when need arises, on the formulation of plans, programs and activities and discussion/resolution of issues and concerns in the operation of the office.
4.2.Conduct of and/or Attendance in Meetings	4.2.1 Monthly meeting with the Philippine Association of Municipal Assessors (PAMAS) - Isabela Chapter	Attended monthly meeting of PAMAS, Inc Isabela Chapter scheduled and conducted by the association wherein issues and concerns of Municipal Assessors were being addressed by the Provincial Assessor and key personnel who attended the meeting.
	4.2.2 Coordination with National Agencies - BIR, DAR, DENR, DPWH, RTC, etc. and Local agencies	A joint consultative meeting with DENR and DAR was conducted on September 25, 2024 for Public Land Management Disposition and Reclassification/DAR Conversion wherein issues and concerns were being raised and resolved.
		Coordinated with the officials of the PDC, PPOC, BIR, DAR, DENR, DPWH and CHED relative to the implementation of the different programs and/or activities of their agencies and Local Government Units seeking assistance in the implementation of their programs and activities.

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		Attended consultative meetings of DAR/Land Bank of the Philippines on October 22, 2024
	4.2.3 Court Hearing	The Provincial Assessor's Office, through its representative, attended hearings on various cases in different courts, as follows:
		July 4, 2024-Civil Case No. 40-3659 before the Municipal Trial Court of Cities, Cauayan City.
		2. September 2, 2024 and September 17, 2024 - Civil Case Nos. 1371 & 2023-002 before RTC Branch 18, City of Ilagan, Isabela.
		 October 7, 2024-Civil Case No. 1371 before RTC Branch 18, City of Ilagan, Isabela.
		4. November 4, 2024-Civil Case No. 1371 before RTC Branch 18, City of Ilagan, Isabela.
		5. December 3, 2024-Civil Case No. 22-1278 before RTC Branch 22, Cabagan, Isabela.
4.4 Preparation and Submission of Agency Reports	Preparation and submission of required Agency reports	Prepared and submitted the following: 1. OPCR for 2 nd Sem of CY 2023 & 1 st Sem. of CY 2024 2. Annual Accomplishment Report for FY 2023 3. Monthly Accomplishment Reports for FY 2024
5. Other Matters:		
Celebration of Bambanti Festival of the province of Isabela	Participation in the different activities of the Famous Bambanti Festival of the Provincial Government of Isabela	Have actively participated in the different activities of the Bambanti Festival, started with a Thanksgiving Mass, held at Saint Michael Cathedral, followed by the opening of the Bambanti Village Agri- Ecotourism Exhibit and Sale and 3-Km Color Fun Run and bubble Party at Queen Isabela Park and other activities of the whole duration of the very successful BAMBANTI FESTIVAL of the province from January 22 to 27, 2024.
2. SGLG Utilization Conference	Attendance in Seal of Good Local Governance Meeting	Attended SGLG Utilization conference for the province of Isabela conducted by the DILG on March 5, 2024.

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3. Celebration of founding anniverse of the province of the pr	ersary of	Participation in the activities for the celebration of Isabela Day	Attended and participated in Isabela Day Thanksgiving Mass held at Saint Michael Cathedral, Upi, Gamu, Isabela, on May 10, 2024.
4. Conduct of Na Earthquake Dr		Participation in the conduct of national earthquake Drill	Participated in the conduct of 2024, 1st Quarter Nationwide Simultaneous Earthquake Drill (NSED) on March 22, 2024 with the Office of the Civil Defense observing the functional capabilities of the PGI in the evet of a devastating earthquake.
5. Commission or (COA) Exit Con		Attendance in COA exit conference with regards to the 32 Audit Observation memorandum (AOM)s to the PGI	Have attended the Exit conference conducted by the COA with regards to the 32 AOMs issued to PGI on March 25, 2024, comments and justification on the AOMs were duly presented by concerned PGI officials/staff.
6. Special meetin	g	5.6.1 Meeting with the Expanded Local Finance Committee (ELFC) re: proposed draft policy on Idle land from the League of provinces of the Philippines	Conducted meeting with ELFC on May 7, 2024 and the group agreed upon for the refinement of the definition of "idle land" before submitting any comment/recommendation to the League.
		5.6.2 Meeting with San Miguel Global Line Project and Power Corporation, (SGLPC) Inc. Proactive Preconstruction Services, Inc. re: proposed 230KV Transmission Line project in Isabela	Attended consultative meeting with the President and his company of SGLPC Inc. with Hon. Rodolfo T. Albano III, Governor, Hon. Faustino G. Dy III, Vice Governor, LCE of the affected LGU, other Department Heads of the PGI on August 15, 2024, re: Proposed 230 KV Transmission Line Project in Isabela
			Meeting with SGLPC spearheaded by Atty Karen M. Malabanan of GGLPC re: proposed 230KV Transmission Line project in Isabela
		5.6.3 Attendance in meetings relative to the preparation for Bambanti Fesival	Attended several Executive committee Meetings for 2025 Bambanti Festival.
		5.6.4 Attendance and participation in activities for the implementation of International Organization for Standardization (ISO)	Participated in all the activities with regards ISO 9001:2015 for Quality Management System of the Provincial Government of Isabela of which it is effectively implemented and maintained and its documented processes are strictly observed.
7. Visit of Preside Ferdinand R. M		PBBM visit at the Provincial Capitol	On July 10, 2024 all employees of this office led by Mrs. Zenaida A. Gabriel, OIC Provincial Assessor, joined the PGI family in welcoming the beloved President of the Republic of the Philippines, His Excellency, President FERDINAND R. MARCOS, JR.

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8. Search for Isabela Got Talent	Attendance in the Search for Isabela Got Talent conducted by the PGI	The Search for Isabela Got Talent of the PGI was supported by the Provincial Assessor's staff by religiously watching the activity.

(SGD.) ROWENA T. SEGUI LAOO III

(SGD.) **ZENAIDA A. GABRIEL**Provincial Assessor

SOME PICTURES TAKEN DURING THE DIFFERENT ACTIVITIES



Provincial Assessor's Office (PAO) attended various trainings, workshops and seminars.



PAO joins Bambanti Festival 2024



PAO Attended the Isabela Day Celebration's Thanksgiving Mass



PAO Monthly Meetings



The Technical Working Group attended the Committee on Ways and Means hearing for the Proposed 2024 Schedule of Market Values for General Revision 2024 on February 27, 2024



PAO ISO System's Audit



Engr. Ferdinand P. Ramos and his team conducted land survey in various municipalities of Isabela



PAO Technical Team assisted in BLGF Evaluation in various municipalities of Isabela



PAO - BLGF Evaluation Exit Conference



Ocular Inspection conducted by the PAO Appraisal Committee



The Provincial Assessor's Technical Team headed by Ms. Yulma Marie C. Balabbo, Assistant Provincial Assessor for Operation, conducted Assessment Examination, Evaluation and Monitoring and rendered technical assistance to the municipalities of Isabela



PAO Tax Mapping Division headed by Engr. Felipe O. Guray, Jr. conducted evaluation of the tax mapping operations and rendered AutoCAD tutorial to the municipalities of Isabela



Provincial Assessor's Office conducted in-house AutoCad Tutorial to the staff of the various municipalities of Isabela



PAO Court Hearings





PAMAS Meetings



July 10, 2024 all employees of this office led by Mrs. Zenaida A. Gabriel, OIC Provincial Assessor, joined the PGI family in welcoming the beloved President of the Republic of the Philippines, His Excellency, President FERDINAND R. MARCOS, JR.