

	PROVINCIAL ASSESSOR'S OFFICE	AUGUST
		MONTH
	MONTHLY ACCOMPLISHMENT REPORT	2024
		YEAR

I. FOCUS AREA

PROGRAM/PROJECT/ACTIVITY	PROGRAM/PROJECT DESCRIPTION	STATUS/REMARKS/ACCOMPLISHMENT
1. REVENUE GENERATION AND RESOURCE MOBILIZATION PROGRAM 1.1. Approval of Assessment Transactions emanating from the thirty (34) Municipal Assessor's Office 1.1.1 Real Property Units (RPUs) of newly discovered real properties	a. Declaration of newly discovered real properties such as land, buildings & machineries for taxation purposes	Approved a total of 341 Real Property Units (RPUs) of newly declared real properties for Land, Building and Machineries. <u>Taxable Properties:</u> Residential Lot Market Value - Php 354,880.00 Assessed Value 24,340.00 Residential Buildings Market Value - Php 113,844,560.00 Assessed Value 33,164,010.00 Agricultural Land Market Value - Php 8,991,940.00 Assessed Value 620,990.00 Agricultural Building Market Value - Php 2,999,080.00 Assessed Value 1,020,620.00 Commercial Building Market Value - Php 39,640,676.54 Assessed Value 20,449,350.00 Machinery Market Value - 1,429,635,441.34 Php Assessed Value 1,143,686,751.00 Industrial Bldg. Market Value - Php 23,705,239.00 Assessed Value 17,843,790.00 <u>Exempt Properties:</u> School bldg. & church bldg.. Market Value - Php 38,977,790.00 Assessed Value 29,533,710.00

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1.1.2 RPUs of transferred Properties	Transfer of Ownership with updated Real Property Tax, and payment of Transfer Tax, with Certificate Authorizing Registration for the payment of either Capital Gains Tax, Estate Tax or Donor's Tax with payment of Documentary Stamp Tax, whichever is applicable.	Approved a total of 384 RPUs on transferred properties.
1.1.3 RPUs for subdivision, consolidation, revision or reassessment due to physical change	<ul style="list-style-type: none"> a. Revisions as to area, boundaries, actual use, lot number, correct name of declared owners, etc. in the Tax Declarations; b. Subdivision, consolidation, resectioning and transfer of remaining portions to transferred properties; c. Reclassification with updated Real Property Tax payment and payment of required Fees from PTO. 	Approved a total of 674 RPUs subdivided, consolidated, and revised assessment data of real properties.
1.2 Issuance of Certified True Copy of Tax Declaration (TD); various certifications; certified photocopy of TDs and other related assessment records	<p>Issuance of certifications, certified copy of Tax Declarations and photocopies for the following purposes:</p> <ul style="list-style-type: none"> a. As basis in the computation and collection of Capital Gains Tax, Donor's Tax and Estate Tax (BIR); b. Issuance of title (DENR); c. Identification of property owners for their file copy and reference (DAR), <p>upon payment of fees and charges to PTO based on approved Ordinance by the Provincial Government of Isabela (PGI).</p>	<p>The following were issued:</p> <ul style="list-style-type: none"> 249 Certified Copy of Tax Declarations 279 Various Certifications 125 Photocopies of Old TDs, documents, and other assessment records
1.3 Annotation of encumbrance on the face of Tax Declarations	Annotation of encumbrances such as bail bonds, mortgages, and adverse claims.	<p>The following requests were annotated on the face of subject Tax Declarations:</p> <ul style="list-style-type: none"> 28 TDs based on Mortgage Contract 3 TD on Adverse Claim

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<p>2. ASSESSMENT ACCOUNTABILITY AND DISCIPLINE</p> <p>2.1 Field Appraisal and Assessment of Real Property</p> <p>2.2 LGU Visitation and rendering technical Assistance to Municipal Assessor's Office</p>	<p>Preparation of the proposed 2024 Schedule of Market Values for Generation Revision of Real Property Assessment by Classification under the provisions of Section 15 of R. A. 12001.</p> <p>Conduct of ocular inspection by Provincial Assessor or duly authorized representatives, being the Chairman of the Provincial Appraisal Committee, together with representative of the Provincial Engineer and Provincial Treasurer being both member of the Committee, of the subject property, in order to determine the fair, just compensation of the subject properties for LGU development.</p> <p>2.2.1 Conduct of Assessment Evaluation, Examination and Monitoring (AEEM) to Local Assessment Offices of the province.</p> <p>2.2.2 Visitation, monitoring, rendering technical assistance to local assessment offices and upon request of real property owners.</p>	<p>Awaiting for the enactment of Ordinance of 2024 SMV.</p> <p>The Provincial Appraisal Committee represented by Mr. Pepito V. Bautista & Ms. Kristine Kate L. Ramos, both Real Estate Appraisers, together with a representative from PTO, conducted ocular inspection and appraisal of lot located at Gamu and Luna, Isabela on August 6 & August 16, 2024, respectively, wherein Res. Nos. 2004-05 to 2024-06 have been resolved and issued by the Provincial Appraisal committee to the requesting parties.</p> <p>Appraisal of LBP properties located at Ipil, Echague, Isabela, led by Ms. Yulma Marie C. Balabbo, APA for Field Operation, on August 20, 2024 as requested by Atty. Paul Angelo R. Uy, PEDIPO of PGI. Subject properties are sought to be purchased by the PGI.</p> <p>The Provincial Assessor's Technical Team, along with Ms. Yulma Marie C. Balabbo, Assistant Provincial Assessor for Field Operations, as Team Leader, participated a joint Assessment Evaluation, Examination, and Monitoring with Atty. Julaida C. Pancho, Regional director, BLGF Regional Office No. II, and her assessment team to the following Local Assessment Offices:</p> <p>Jones - Aug. 21, 2024 Roxas - Aug. 22, 2024</p> <p>Findings and recommendations were prepared and discussed during exit conferences with the Local Chief Executive and staff of each respective municipality.</p>

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<p>2.3 Review, verification and approval of Quarterly Report Quarterly Report on Real Property Assessment (QRRPA) thru LIFT System</p> <p>2.4 Update and maintenance of assessment records</p>	<p>Approval of Quarterly Report on Real Property Assessment (QRRPA) thru LGU Integrated Financial Tool (LIFT) System by the Provincial Assessor.</p> <p>Updating and maintenance of Assessment Records on e-GAPS including technical and non-technical records such as:</p> <ul style="list-style-type: none"> a. Real Property Field Appraisal Assessment Sheet (FAAS); b. Tax Declaration (TD); c. Section Map (SM); d. Tax Map Control Roll (TMCR); and e. Record of Assessment (ROA) 	<p>Continued the review of submitted QRRPA of Local Assessors thru LIFT System of previous quarters.</p> <p>Updated on a daily basis the assessment records in all the approved assessment transactions for this month with a total number of 1,417 RPUs.</p>
<p>3. LGU CAPABILITY BUILDING</p> <p>3.1 Trainings, Workshops, Seminars, Orientation and Convention</p>	<p>Training, Workshops, Seminars, Orientations and Conventions conducted by different department, agencies and offices.</p>	<p>Ms. Zenaida A. Gabriel, OIC Provincial Assessor, together with Ms. Yulma Marie C. Balabbo, Assistant Provincial Assessor for Field Operations, attended the Mid-Year Conference conducted by BLGF at Clark Freeport Zone Mabalacat, Pampanga- August 5-7, 2024, with the theme: FORTIFYING THE TREASURERS' AND ASSESSORS' XLINK (T.A.X.) FOR FUTURE-READY LGUs.</p>
<p>4. INTERNAL ADMINISTRATION</p> <p>4.1 Request of Real Property Owners/clientele</p> <p>4.2. Conduct of Meetings</p>	<p>Action on requests of Real Property Owners, both in writing and party/ies waiting</p> <p>4.2.1 Conduct of PAO staff meeting</p> <p>4.2.2 Conduct of Monthly meeting of the Philippine Association of Municipal Assessors (PAMAS), Isabela chapter and other affiliated associations.</p>	<p>Acted on a total of six hundred eighty four (684) requests of Real Property Owners/clientele, and thirteen (13) written requests with efficiency and promptness.</p> <p>A monthly meeting of PAO staff, presided over by Ms. Zenaida A. Gabriel, OIC Provincial Assessor, was conducted on August 21, 2024 in the morning. During the meeting, issues and concerns regarding office operations were addressed, received memorandum circulars were properly disseminated and discussed, and other important matters were resolved.</p> <p>PAMAS meeting was conducted on Aug. 14, 2024 at Provincial Assessor's Office conference room. Important matters were discussed regarding status of SMV 2024 General Revision and other matters.</p>

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	4.2.3 Court Hearing	No court hearing for the month.
5. OTHER MATTERS	<p>Search for Isabela’s Got Talent</p> <p>2025 BAMBANTI Festival meeting</p> <p>Proposed 230 KV Transmission Line Project of San Miguel Global Light and Power corp. (SGLPC) Proactive Preconstruction Services, Inc.</p>	<p>All employees, led by Ms. Zenaida A. Gabriel, OIC Provincial Assessor, attended IGT showcase every Friday at the PGI Amphitheater.</p> <p>Ms. Zenaida A. Gabriel, OIC Provincial Assessor; Ms. Yulma Marie C. Balabbo, APA for Field Operations; & Atty. Jenny Flor Manantan Cabaddu, APA for Admin & Records Division, attended the Executive Committee meeting presided by Hon. Faustino G. Dy, III, Vice Governor, as Director General, in preparation of the Bambanti Festival 2025, held at GFNDY Hall on August 15, 2024.</p> <p>Ms. Zenaida A. Gabriel, OIC Provincial Assessor & Atty. Jenny Flor Manantan Cabaddu, APA for Admin & Records Division attended meeting with the SGLPC representatives, Hon. Rodolfo T. Albano, III, governor, Hon. Faustino G. Dy, III, Vice Governor, City Mayor of Cauayan, Mayors of Gamu & Naguilian and other PGI Department Heads. Re – properties to be traversed by the Proposed 230 KV Transmission line Project on August 15, 2024 held at Balai.</p> <p>Ms. Zenaida A. Gabriel, OIC Provincial Assessor; Ms. Yulma Marie C. Balabbo, APA for Field Operations; & Atty. Jenny Flor Manantan Cabaddu, APA for Admin & Records Division, attended a meeting on August 16, 2024, personnel from SGLPC and San Miguel Corporation, Inc. represented by Atty. Karen M. Malabanan, Department Head for the proposed 230 KV Transmission Line Project in Isabela.</p>

Prepared by:

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Some pictures taken during the different activities.





Taken during the regular monthly meeting of PAO personnel

