

	<b>PROVINCIAL ASSESSOR'S OFFICE</b>	<b>JANUARY</b>
		MONTH
	<b>MONTHLY ACCOMPLISHMENT REPORT</b>	<b>2024</b>
		YEAR

**I. FOCUS AREA**

PROGRAM/PROJECT/ACTIVITY	PROGRAM/PROJECT DESCRIPTION	STATUS/REMARKS/ACCOMPLISHMENT
<b>1. REVENUE GENERATION AND RESOURCE MOBILIZATION PROGRAM</b>  1.1. Approval of Assessment Transactions emanating from the thirty (34) Municipal Assessor's Office's  1.1.1 Real Property Units (RPU) OF newly discovered real properties	a. Declaration of newly discovered real properties such as land, buildings & machineries for taxation purposes	Approved a total of <b>435 Real Property Units (RPU)</b> of newly declared real properties for Land, Building and Machineries.  <u><b>Taxable Properties:</b></u>  <b>Residential Lot:</b> Market Value Php - 9,387,480.00 Assessed Value 509,830.00 <b>Residential Buildings:</b> Market Value Php- 94,092,860.00 Assessed Value 22,854,110.00  <b>Agricultural Land:</b> Market Value Php -75,188,330.00 Assessed Value 5,274,090.00 <b>Commercial Buildings:</b> Market Value Php-27,788,416.00 Assessed Value 13,141,160.00  <b>Commercial Machinery:</b> Market Value Php- 430,000.00 Assessed Value 344,000.00  <b>Industrial Machinery:</b> Market Value Php - 6,462,000.00 Assessed Value 5,170,000.00  <u><b>Exempt properties:</b></u>  <b>Government Lot :</b> Market Value Php- 2,842,100.00 Assessed Value 170,530.00  <b>Government Building:</b> Market Value Php- 2,772,500.00 Assessed Value 785,950.00  <b>Religious Building:</b> Market Value Php – 260,400.00

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<p>1.1.2 RPU's for transferred Properties</p> <p>1.1.3 RPU's for subdivision, consolidation, revision or physical change</p> <p>1.2 Issuance of Certified Copy of Tax Declaration (TD), various certifications, certified photocopy of TDS and such other assessment record</p> <p>1.3 Annotation of encumbrance on the face of Tax Declarations</p>	<p>b. Transfer of Ownership with updated Real Property Tax and Transfer Tax payment with Certificate Authorizing Registration for the payment of either Capital Gains Tax, Estate Tax and or Donor's Tax with payment of Documentary Stamp Tax, whichever is applicable</p> <p>c. Real Properties that are subdivided (remaining portions), consolidated with updated RPT and upon payment of Fees to PTO, re-sectioned and revised as to classification, actual use, area, boundaries, lot number, correct name of owner, etc.</p> <p>Issue certifications, certified copy of Tax Declaration and photocopy to BIR as basis in the computation and collection of Capital Gains Tax, Donor's Tax and Estate Tax; for DENR in the issuance of title; for DAR in identifying property owners for their file copy and reference, upon payment of Fees and Charges to PTO provided by an Ordinance by the Provincial Government of Isabela (PGI).</p> <p>Annotation and encumbrance used as bail bond ordered by the court, mortgage contract issued by bank and Adverse Claim furnished by property owners</p>	<p>Assessed Value 26,040.00</p> <p><b>Educational Building:</b> Market Value Php- 2,702,230.00 Assessed Value 830,580.00</p> <p>Approved a total of <b>331 RPU's</b> on transferred properties.</p> <p>Approved a total of <b>442 RPU's</b> subdivided, consolidated and revised assessment and data of real properties</p> <p>We have issued the following:</p> <p><b>228</b> Certified Copy of Tax Declarations <b>250</b> Various Certifications <b>108</b> Photocopies of Old TDs, documents and other assessment record</p> <p>We have annotated on the face of Tax Declarations the following requests: <b>6</b> on Mortgage Contract <b>4</b> Adverse Claim</p>
<p><b>2. ASSESSMENT ACCOUNTABILITY AND DISCIPLINE</b></p> <p>2.1 Field Appraisal and Assessment of Real Property</p>	<p>Conduct ocular inspection by Provincial Assessor or duly authorized representatives, being the Chairman of the Provincial Appraisal Committee, together with representative of the Provincial Engineer and Provincial Treasurer being both members of the Committee, of</p>	<p><b>Mr. Guillermo Maria B. Dy, Jr</b>, LAOO III, and <b>Mr. Pepito V. Bautisa</b>, Tax Mapper I, together with the representatives of the members of the Provincial Appraisal Committee have conducted ocular inspection on the Lot of situated at barangay Minanga, San Mariano, Isabela, on January 30, 2024, as per letter request of <b>Mr. Felimon C. Pamittan</b>, Barangay</p>

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	<p>the subject property, in order to determine the fair, just compensation of the subject properties for LGU development.</p>	<p>Captain of said barangay, purportedly for the proposed Barangay Multi Purpose Hall.</p> <p><b>Resolution No. 2024-1</b> was resolved by the Provincial Appraisal Committee of the province of Isabela, with <b>Mr. Guillermo B. Barretto</b> Provincial Assessor as Chairman; <b>Ms. Maria Theresa Araneta-Flores</b>, Provincial Treasurer and <b>Engr. Virgilio S. Lorenzo</b>, Provincial Engineer as Members. Copy of the Resolution were issued to concerned parties.</p> <p><b>Engr. Ferdinand P. Ramos</b> and his team have conducted comprehensive land survey of parcels of land on January 10,11, &amp; 12, 2014 at Minanga, San Pablo, Isabela; on January 16 to 19, 2024 at Cabagan and Tumauni, Isabela as requested by Mr. Oliver B. Pira Jr., Chairman Board of Director of San Pablo Isabela Farmers Dairy Cooperative (SPIFDC). The Team have secured also necessary documents, from the Department of Environment and Natural Resources, Regional Office No. 02 on January 23, 2024, as a requirement in filing reconstitution of titles to the Registry of Deeds of the city of Ilagan.</p>
<p>2.2 LGU Visitation and rendering technical Assistance to Municipal Assessor’s Office’s</p> <p>2.3 Verification and Approval of Quarterly Report on Real Property Assessment (QRRPA) thru LIFT System</p>	<p>Conduct of Assessment Evaluation, Examination and Monitoring (AEEM) to Local Assessment Offices of the province.</p> <p>2.3.1 Approval of Quarterly Report on Real property Assessment (QRRPA) thru LIFT System by the Provincial Assessor.</p> <p>2.3.2 Monitor submission of QRRPA for 4th quarter of CY-2023, and review, before uploading thru LIFT System</p>	<p>There was no Evaluation Examination and Monitoring to the Office of the Municipal Assessors was undertaken for the month of January, 2024.</p> <p>Continued in the review of submitted QRRPA of Local Assessors thru LIFT System of QRRPA for 1<sup>st</sup> to 3rd quarters of CY 2023 and that have some corrections.</p> <p>Monitored in the submission of QRRPA, report and have verified and checked those that were submitted before uploading to the LIFT System.</p> <p>Consolidated the submitted QRRPA for 4<sup>th</sup> quarter, ending December 31, 2023 of the thirty four (34) municipalities and submitted to the Bureau of Local Government Finance, Regional Office No. 02 , copy furnished the Office of the Sangguniang Panlalawigan and Provincial Treasurers office, viz:</p>

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2.4 Update and maintain assessment records	Updating and maintenance of Assessment Records on e-GAPS including technical and non-technical records such as FAAS;TD's; SM's; TMCRs and ROA	<p><b>TAXABLE:</b> Market Value Php -221,293,070,522.00 Assessed Value 31,425,932,070.00</p> <p><b>EXEMPT:</b> Market Value Php- 136,738.694,226.00 Assessed Value 12,337,964,830.00</p> <p>Updated assessment records in all the <b>1,265</b> Real Property Units of approved assessment transactions for the month. It is a continuing process, daily.</p>
<p><b>3. LGU CAPABILITY BUILDING</b></p> <p>3.1 Trainings, Workshops, Seminars, Orientation and Convention</p>	Training, Workshops, Seminars, Orientations and Conventions conducted by different department, agencies and offices.	Ms. <b>Yulma Marie C. Balabbo</b> , Assistant Provincial Assessor for Field Operation have attended the <b>2024 Planning Conference</b> at BLGF II, Tuguegarao City, Cagayan, on January 12, 2024. Plans, Programs and Strategies to enhance the treasury and assessment operations in the region Were discussed.
<p><b>4. INTERNAL ADMINISTRATION</b></p> <p>4.1 Request of Real Property Owners/clientele</p> <p>4.2. Conduct/ Attend Meetings</p>	<p>4.1.1 Act on request of Real Property Owners, both in writing and party waiting</p> <p>4.2.1Conduct of staff monthly meeting</p> <p>4.2.2 Conduct of Monthly meeting of the Philippine Association of Municipal Assessors (PAMAS), Isabela Chapter</p>	<p>Acted a total of four hundred thirty one (431) request of Real Property Owners, party waiting, and twenty five (25) request in writing with accuracy, efficiency in a prompt manner.</p> <p>Conducted 1<sup>st</sup> monthly meeting for CY-2024 presided by the Provincial Assessors on January 2, 2024. Plans and program of activities were tackled and discussed, likewise to issues and concerns regarding assessment operation were discussed and resolved.</p> <p>The undersigned Provincial Assessor, <b>Mr. Guillermo B. Barretto</b> together with <b>Ms. Yulma C. Balabbo</b>, <b>Engr. Felipe O. Guray</b> and <b>Mr. Lorenzo Charles A. Jucar</b>, have attended the 1<sup>st</sup> monthly meeting of Philippine Association of Municipal Assessors, Inc. Isabela Chapter, held at Cauayan city, on January 18, 2024. Plan of activities for CY-2024 and other matters were being discussed and tackled especially in the conduct of General Revision of Real Property Assessment and Classification.</p>

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<p><b>5. OTHER MATTERS</b></p> <p><b>BAMBANTI FESTIVAL CELEBRATION</b></p>	<p>Participate in the different activities of the <b>Famous Bambanti Festival</b> of the Provincial Government of Isabela</p>	<p>We have actively participated to the different activities of the very successful Bambanti Festival of the province on January 22 to 27, 2024.</p>

Prepared by:

**(SGD.) ZENaida A. GABRIEL**  
Assistant Provincial Assessor  
Administrative & Records Operation

Submitted by:

**(SGD.) GUILLERMO B. BARRETTO**  
Provincial Assessor

SOME PICTURES TAKEN DURING THE DIFFERENT ACTIVITIES



Planning Conference at BLGF RO 2 Tuguegarao City with **Atty Julaida T. Caddawan- Pancho**



January 10-12, 2024 – Conducted land survey at Minanga, San Pablo, Isabela



Engr. Ramos and his team in the conduct of land survey at Cabagan and Tumanini on January 16-19, 2024





PAMAS, Inc. Isabela Chapter Meeting held at Cauayan City, Isabela on January 18, 2024



January 22, 2024 – thanksgiving Mass held at Saint Michael Cathedral and Opening of Eco-Tourisms Booths of the Bambanti Festival



January 22, 2024 – iRUN for Youth Center Color Fun Run







The Provincial assessor together with some of the Department Heads of the PGI and Chief of Hospitals and Regional Director of Tourism



January 24, 2024, Queen Isabela 2024 during the coronation night of Miss Isabela