



PROVINCIAL ASSESSOR'S OFFICE

FEBRUARY

2025

MONTHLY ACCOMPLISHMENT REPORT

YEAR

I. FOCUS AREA

PROGRAM/PROJECT/ACTIVITY	PROGRAM/PROJECT DESCRIPTION	STATUS/REMARKS/ACCOMPLISHMENT
<p>1. REVENUE GENERATION AND RESOURCE MOBILIZATION PROGRAM</p> <p>1.1. Approval of Assessment Transactions emanating from the thirty-four (34) Municipal Assessor's Offices</p> <p>1.1.1 Real Property Units (RPU) of newly discovered real properties</p>	<p>Declaration of newly discovered real properties such as land, buildings and machineries for taxation purposes</p>	<p>Approved a total of 394 Real Property Units (RPU) of newly declared real properties for Lands, Buildings and Machineries.</p> <p><u>Taxable Properties:</u></p> <p>Residential Lands: Market Value Php 477,250.00 Assessed Value 39,030.00</p> <p>Residential Buildings: Market Value Php 120,356,385.50 Assessed Value 28,808,535.00</p> <p>Agricultural Lands: Market Value Php 15,920,580.00 Assessed Value 1,114,420.00</p> <p>Agricultural Buildings: Market Value Php 871,880.00 Assessed Value 179,160.00</p> <p>Commercial Buildings: Market Value Php 23,987,189.00 Assessed Value 11,500,390.00</p> <p>Commercial Machineries: Market Value Php 3,168,880.00 Assessed Value 2,535,100.00</p> <p>Industrial Buildings: Market Value Php 5,588,213.00 Assessed Value 3,489,210.00</p> <p>Industrial Machineries: Market Value Php 6,600,000.00 Assessed Value 5,330,000.00</p>

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		<p>Exempt properties:</p> <p>Government Lands: Market Value Php- Assessed Value</p> <p>Government Buildings: Market Value Php 28,394,426.20 Assessed Value 7,352,030.00</p> <p>Religious Buildings: Market Value Php 2,428,800.00 Assessed Value 725,700.00</p> <p>Educational Buildings: Market Value Php- 1,593,740.00 Assessed Value 304,340.00</p>
1.1.2 RPU's for transferred Properties	Transfer of Ownership with updated Real Property Tax (RPT) and Transfer Tax payment with Certificate Authorizing Registration for the payment of either Capital Gains Tax, Estate Tax or Donor's Tax with payment of Documentary Stamp Tax, whichever is applicable	Approved a total of 214 RPU's for transferred properties.
1.1.3 RPU's for subdivision, consolidation, revision or physical change	Subdivision and consolidation of real properties with updated RPT payment and upon payment of fees to Provincial Treasurer's Office (PTO), re-sectioning, and revision as to classification, actual use, area, boundaries, lot number, correct name of owner, etc.	Approved a total of 1,222 RPU's subdivided, consolidated and revised assessments and other data of existing real properties
1.2 Issuance of Certified Copy of Tax Declarations (TDs), various certifications, certified photocopy of TDs and other assessment records	Issuance of certifications, certified copies of TD and photocopies of TD and other assessment records as basis of the BIR in the computation and collection of Capital Gains Tax, Donor's Tax and Estate Tax; DENR in the issuance of title; DAR in identifying property owners for their file copy and reference, upon payment of Fees and Charges to PTO based on approved Ordinance by the Provincial Government of Isabela (PGI).	<p>Issued the following:</p> <p>290 Certified Copies of Tax Declarations 234 Various Certifications 110 Certified Photocopies of old TDs and other assessment records</p>
1.3 Annotation of encumbrance on the face of TDs	Annotation of encumbrance on TDs covering real properties for bail bonds, mortgages, levy, adverse claims and such other encumbrances and liens	We have annotated on the face of Tax Declarations the following:

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		<p>40 TDs - Mortgage 1 TDs - Lis Pendens 8 TDs - Adverse Claim</p>
<p>2. ASSESSMENT ACCOUNTABILITY AND DISCIPLINE</p> <p>2.1 Field Appraisal and Assessment of Real Property</p>	<p>Preparation and submission of proposed Schedule of Market Values for the conduct of General Revision of Real Property Assessment and Classification as mandated under the provisions of Section Nos. 212 and 219 of the Local Government Code of 1991</p>	<p>Ordinance No. 2024-E-02 Series of 2024, "AN ORDER PRESCRIBING THE SCHEDULE OF FAIR MARKET VALUES AND ASSESSMENT LEVELS ON REAL PROPERTIES IN THE PROVINCE OF ISABELA EFFECTIVE JANUARY 1, 2025 FOR THE GENERAL REVISION OF REAL PROPERTY ASSESSMENTS, AND FOR OTHER PURPOSES", was duly enacted by the Sangguniang Panlalawigan of Isabela during its 6th Special Session on December 19, 2024.</p>
<p>2.2 LGU Visitation and Rendering of Technical Assistance to Municipal Assessor's Offices</p>	<p>2.2.1 Provision of assistance to Bureau of Local Government Finance (BLGF) Regional Evaluation Team in the conduct of Assessment Evaluation, Examination and Monitoring (AEEM) to Local Assessment Offices of the province</p> <p>2.2.2 Visitation, monitoring, rendering of technical assistance to local assessment offices and upon request of real property owners.</p>	<p>Mr. Guillermo Maria B. Dy, Jr., LAOO IV, assisted the BLGF personnel in the conduct of the joint Treasury and Assessment Operations Evaluation in the municipalities of San Guillermo & San Agustin on February 10-11, 2025.</p> <p>Mr. Pepito V. Bautista, Tax Mapper I, and his team, conducted ocular inspection for the appraisal and assessment of lot as per request of the LCE of the following municipalities, to wit:</p> <p>Reyna Mercedes – Feb. 5, 2025 Quezon – Feb. 21, 2025 Roxas – Feb. 27 & 28, 2025</p> <p>As per letter request of Ms. Olive p. Guinucud, Chairman, SPIFDC of Ballacayu, San Pablo, Isabela, Engr. Ferdinand P. Ramos, TM II, together with his team, conducted a land survey at Cabagan, Isabela on February 26-27, 2025.</p> <p>Atty. Jenny Flor M. Cabaddu, Asst. Provincial Assessor for Administration, together with her team, conducted an orientation to the hired revisionists and personnel of the different Assessment Offices in the province in relation of the</p>

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2.3 Digitization of Maps		<p>conduct of General Revision in the following municipalities, to wit:</p> <p style="padding-left: 40px;">Cordon - Feb. 26, 2025 Ramon - Feb. 27, 2025 San Isidro - Feb. 28, 2025</p> <p>Ms. Yulma Marie C. Balabbo, Asst. Provincial Assessor for Operations, together with her team, conducted an orientation to the hired revisionists and personnel of the of the different Assessment Offices in the province in relation of the conduct of General Revision in the following municipalities, to wit:</p> <p style="padding-left: 40px;">San Mariano - Feb. 26, 2025 B. Soliven - Feb. 27, 2025 R. Mercedes - Feb. 28, 2025</p>
2.4 Verification and Approval of Quarterly Report on Real Property Assessment (QRRPA) thru LIFT System	<p>Visitation, monitoring, rendering of technical assistance in the Tax Mapping Operation (TMO) project in the municipalities of San Pablo and Santa Maria, Isabela and</p> <p>Digitization of Maps - a continuing project of the province to digitize the maps of all the municipalities.</p> <p>2.4.1 Approval of Quarterly Report on Real property Assessment (QRRPA) thru LIFT System by the Provincial Assessor.</p> <p>2.4.2 Monitoring of submission of QRRPA for 4th quarter CY 2024, and reviewing the same before uploading, thru LIFT System</p>	<p>Engr. Ferdinand P. Ramos, Tax Mapper II, and his team, conferred with the LCE of Gamu & Benito Soliven, Isabela, their findings and recommendations regarding Tax Mapping Operation thereat on February 6, 2025.</p> <p>Continued the review of submitted QRRPA of Local Assessors thru LIFT System for 4th quarter of CY 2024 and previous quarters that have some corrections.</p> <p>Monitored Local Assessors in the submission of QRRPA, reports for 4th quarter of 2024, have verified and checked those that were submitted before uploading to the LIFT System.</p>
2.5 Updating and Maintenance of Assessment Records	Updating and maintenance of Assessment Records on e-GAPS including technical and non-technical records such as FAAS, TDs, SMs, TMCRs and ROA	Updated on a continuing daily process assessment record in all the 1,830 Real Property Units of approved assessment transactions for the month.
3. LGU CAPABILITY BUILDING		
3.1 Trainings, Workshops, Seminars, Orientation and Convention	Attendance and Participation in Trainings, Workshops, Seminars, Orientations and Conventions conducted by different department, agencies and offices.	Ms. Zenaida A. Gabriel , Provincial Assessor; Atty. Jenny Flor M. Cabaddu , Asst. Provincial Assessor for Administration; & Engr. Felipe o. Guray, Jr. , TM IV, attended the 89 th National Convention and Seminar-Workshop with the theme, "PHALTRA: Preparing for the Nationwide Valuation Standardization

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		Pursuant to Republic Act 12001 (RPVARA)" held in Bacolod City on February 17-20, 2025.
<p>4. INTERNAL ADMINISTRATION</p> <p>4.1. Request of Real Property Owners/clientele</p> <p>4.2. Conduct of and/or Attendance in Meetings</p>	<p>4.1.1 Actions on requests of Real Property Owners, both in writing and party waiting</p> <p>4.1.2 Conduct of staff monthly meeting</p> <p>4.2.1 Monthly meeting with the Philippine Association of Municipal Assessors (PAMAS) - Isabela Chapter</p>	<p>Acted on a total of 683 requests of Real Property Owners, and 36 requests in writing with accuracy, efficiency in a prompt manner.</p> <p>Conducted monthly regular meeting on February 12, 2025 and discussion/resolution of issues and concerns in the operation of the office.</p> <p>Attended monthly meeting of PAMAS, Inc. - Isabela Chapter scheduled and conducted by the association wherein issues and concerns of Municipal Assessors were being addressed by the Provincial Assessor and key personnel who attended the meeting.</p>
<p>5. OTHER MATTERS</p>		<p>Atty. Jenny Flor T. Manantan-Cabaddu, Asst. Provincial Assessor for Administration, together with Mr. Stevenson J. Cureg, LAOO III, attended the Key Information Interview (KIIs) and Focus Group Discussions (FGDs) for the updating of the Value Chain Analysis for Mango for Isabela Province, on February 6, 2025 at DA CVRC, San Felipe, City of Ilagan, Isabela.</p>

Prepared by:

(SGD.) ROWENA T. SEGUI
LAOO III

Submitted by:

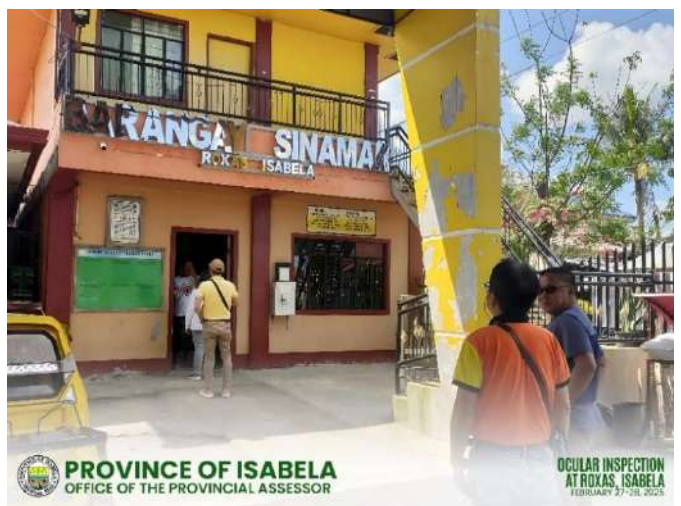
(SGD.) ZENAIDA A. GABRIEL
Provincial Assessor

SOME PICTURES TAKEN DURING THE DIFFERENT ACTIVITIES

BLGF LOCAL TREASURY AND ASSESSMENT OPERATIONS EVALUATION IN SAN GUILLERMO AND SAN AGUSTIN



OCULAR INSPECTION AT ROXAS, ISABELA



ORIENTATION IN THE CONDUCT OF 2024 GENERAL REVISION OF ASSESSMENT AND PROPERTY CLASSIFICATION

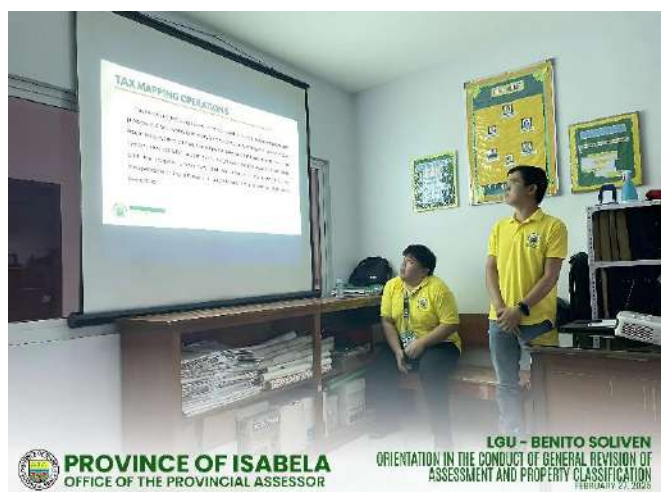
San Mariano



Cordon



Benito Soliven



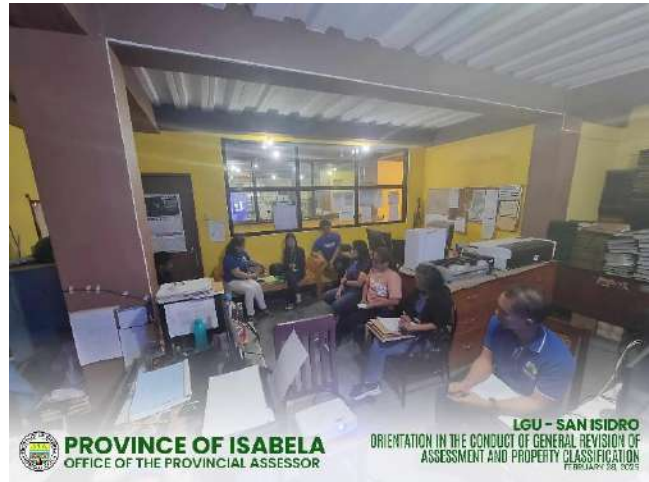
Ramon



Reina Mercedes



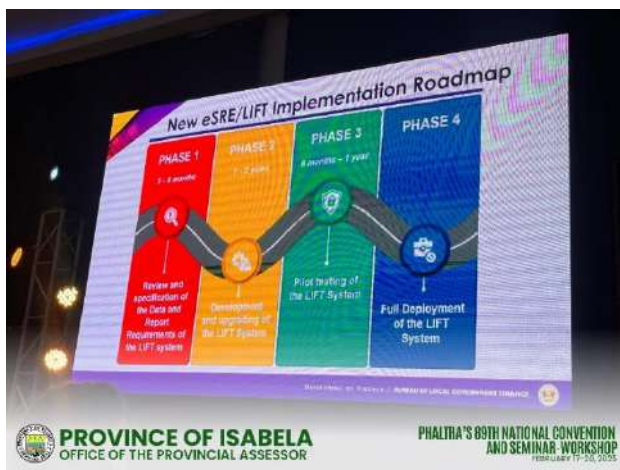
San Isidro



KEY INFORMANT INTERVIEWS AND FOCUS GROUP DISCUSSIONS FOR THE UPDATING OF THE CLUSTER-WIDE VALUE CHAIN ANALYSIS FOR MANGO INDUSTRY



PHOTOS TAKEN DURING THE 89TH PHILIPPINE ASSOCIATION OF LOCAL TREASURERS AND ASSESSORS (PHALTRA) INC. NATIONAL CONVENTION AND SEMINAR-WORKSHOP





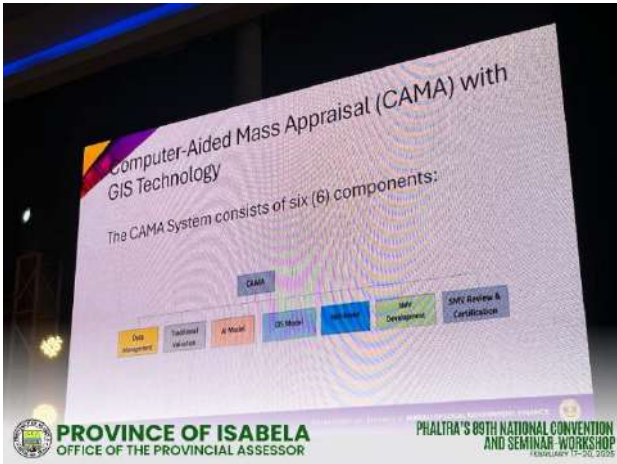
PROVINCE OF ISABELA
OFFICE OF THE PROVINCIAL ASSESSOR

PHALTRA'S 89TH NATIONAL CONVENTION AND SEMINAR-WORKSHOP
FEBRUARY 17-20, 2025



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PAO REGULAR MONTHLY MEETING



PROVINCE OF ISABELA
OFFICE OF THE PROVINCIAL ASSESSOR

PAO STAFF REGULAR MONTHLY MEETING
FEBRUARY 12, 2025



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PAO STAFF REGULAR MONTHLY MEETING
FEBRUARY 12, 2025