	<b>HUMAN RESOURCE MANAGEMENT OFFICE</b>	<b>August</b>
		<b>MONTH</b>
	<b>Accomplishment Report</b>	<b>2021</b>
		<b>YEAR</b>

### I. SCREENING & SELECTION

TARGET DEPARTMENT	NAME OF CANDIDATES	PURPOSE OF SCREENING (New appointment/promotion)	PRESENT POSITION	TARGET POSITION	EMPLOYMENT STATUS (Permanent or temporary)

### II. HIRING (Processed Appointments)

NAME OF APPOINTEE	POSITION	EMPLOYMENT STATUS (Permanent, Co-terminous)	DEPARTMENT	EFFECTIVITY OF EMPLOYMENT	SALARY RATE
LIMBAUAN, ARNEL D.	AA-I (UW-I)	Permanent	PSWD	Aug. 2, 2021	P12,034.00
MARQUEZ, EMELITO M.	Prov'l. Warden	Permanent	JAIL	Aug. 10, 2021	P68,415.00
PADILLA, NANCY GRACE D.	AO-III (RO-II)	Permanent	OPE	Aug. 2, 2021	P30,799.00
TUMOLVA, ARNEL A.	AO-V (Comp. Programmer)	Permanent	PIO	Aug. 10, 2021	P43,621.00
CHUA, GRAZIELLA G.	MS-II	Permanent	GFNDYMH	Aug. 2, 2021	P76,907.00
BERNARDO, KURT BRYAN D.	Admin. Asst. II	Permanent	Palanan Stn. Hosp.	Aug. 16, 2021	P18,251.00
DONATO, JOSEPHINE M.	Pharmacist I	Permanent	Palanan Stn. Hosp.	Aug. 16, 2021	P23,877.00
GASCON, DARYL G.	PGADH	Permanent	PGSO	Aug. 19, 2021	P86,742.00
BALABBO, PLARIDEL L.	AA-III (Driver I)	Permanent	PGO	Aug. 16, 2021	P13,572.00
TOTTO, JOLAN CRIS F.	AA-III (Driver I)	Permanent	PGO	Aug. 16, 2021	P13,572.00
CANTERO, ANICETO JR. C.	Carpenter I	Permanent	OPE	Aug. 17, 2021	P13,572.00
BABAS, WOODROW F.	Electrician I	Permanent	OPE	Aug. 17, 2021	P14,400.00

**III. TRAINING**

**A. IN-HOUSE**

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION
none				

**B. HOSTED BY OTHER GOVERNMENT AGENCIES OR PRIVATE INSTITUTIONS**

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION
Supervisory Development Course Track-I (SDC-I)	JANETTE A. CASTILLEJO ELEANOR I. DY	OIC-PHRMO HRMO-III	PHRMO	August 2,4,6,2021

**IV. EMPLOYEE ORIENTATION**

NAME OF PARTICIPANTS	POSITION	DEPARTMENT	CONDUCTED BY (NAME OF HR PERSONNEL)

**V. SUBMISSION OF POST TRAINING REPORT**

NAME OF EMPLOYEE	POSITION	TITLE OF TRAINING/SEMINAR	DATE SUBMITTED
JANETTE A. CASTILLEJO ELEANOR I. DY	OIC-PHRMO HRMO-III	Supervisory Development Course Track-I (SDC-I)	9/9/2021

**VI. OFFICIAL BUSINESS MONITORING**

NAME OF EMPLOYEE	PLACE OF ASSIGNMENT	DATE OF INSPECTION	CONDUCTED BY (NAME OF HR PERSONNEL)
none			



**VI. OTHER PROGRAM/PROJECT/ACTIVITY**

PROGRAM/PROJECT/ ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
none		

**VII. OTHER FUNCTIONS**

ISSUED MEMO	SUBJECT	MEMO FOR	DATE ISSUED	REMARKS
Memo 007	Training Needs 2021	All Dept. Heads	Aug. 4, 2021	

PREPARED BY:  <u>QUENNIE A. COMA</u> HRMO-I	APPROVED BY:  <u>JANETTE A. CASTILLEJO</u> OIC-Provincial Human Resource Management Officer
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