	HUMAN RESOURCE MANAGEMENT OFFICE	JANUARY
		MONTH
	Accomplishment Report	2021
		YEAR

### I. SCREENING & SELECTION

TARGET DEPARTMENT	NAME OF CANDIDATES	PURPOSE OF SCREENING (New appointment/ promotion)	PRESENT POSITION	TARGET POSITION	EMPLOYMENT STATUS (Permanent or temporary)

### II. HIRING (Processed Appointments)

NAME OF APPOINTEE	POSITION	EMPLOYMENT STATUS (Permanent, Co-terminous)	DEPARTMENT	EFFECTIVITY OF EMPLOYMENT	SALARY RATE
Manuel Cesar G. Binag IV	PSO-II	Permanent	PSO	01/04/2021	33,575.00
Stephany S. Cabaccan	Accountant I	Permanent	ACCTG. OFF.	01/04/2021	26,052.00
Myra B. Montano-Welan	MO-III	Permanent	GFNDYMH	01/04/2021	60,901.00
Randy Suguitan	UW	Permanent	GFNDYMH	01/15/2021	12,034.00
Paulino Lintao	Mechanic	Permanent	GFNDYMH	01/15/2021	13,572.00
Krystel Mae A. Castillejo	Nurse	Permanent	PHO-FHS	01/15/2021	33,575.00
Edison M. Arcala	UW	Permanent	CMO	01/15/2021	12,034.00
Reynaldo M. Valle	UW	Permanent	CMO	01/15/2021	12,034.00
Nicky D. Ballad	Driver	Permanent	PHRMO	01/15/2021	13,572.00
Doden M. Billote	UW	Permanent	Vice Gov.	01/15/2021	12,034.00
Marco D. Barroga	Security Guard II	Permanent	PGSO	01/15/2021	15,275.00

### III. TRAINING

#### A. IN-HOUSE

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION
none				

**B. HOSTED BY OTHER GOVERNMENT AGENCIES OR PRIVATE INSTITUTIONS**

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION
none				

**IV. EMPLOYEE ORIENTATION**

NAME OF PARTICIPANTS	POSITION	DEPARTMENT	CONDUCTED BY (NAME OF HR PERSONNEL)
none			

**V. SUBMISSION OF POST TRAINING REPORT**

NAME OF EMPLOYEE	POSITION	TITLE OF TRAINING/SEMINAR	DATE SUBMITTED
none			


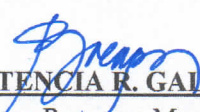
**VI. OFFICIAL BUSINESS MONITORING**

NAME OF EMPLOYEE	PLACE OF ASSIGNMENT	DATE OF INSPECTION	CONDUCTED BY (NAME OF HR PERSONNEL)
none			




**VI. OTHER PROGRAM/PROJECT/ACTIVITY**

PROGRAM/PROJECT/ ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
none		

PREPARED BY:  <u>QUENNIE A. COMA</u> HRMO-I	APPROVED BY:  <u>HORTENCIA R. GALAPON</u> Provincial Human Resource Management Officer
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