



HUMAN RESOURCE MANAGEMENT OFFICE

JANUARY

MONTH

Accomplishment Report

2022

YEAR

I. SCREENING & SELECTION

TARGET DEPARTMENT	NAME OF CANDIDATES	PURPOSE OF SCREENING (New appointment/promotion)	PRESENT POSITION	TARGET POSITION	EMPLOYMENT STATUS (Permanent or temporary)

II. HIRING (Processed Appointments)

NAME OF APPOINTEE	POSITION	EMPLOYMENT STATUS (Permanent, Co-terminous)	DEPARTMENT	EFFECTIVITY OF EMPLOYMENT	SALARY RATE
Laurado, Arthur M.	MO-III	Permanent	GFNDYMH	Jan 3, 2022	P62,449.00/mo.
Manguilin, Rebecca Z	PDO-IV	Temporary	PGO	Jan 3, 2022	P69,963.00/mo.
Turingan, Feliciano III O.	EA-I	Co-Terminous	Vice Gov.	Jan. 10, 2022	P32,321.00/mo
Guingab, Erasmo Jr, R.	AO-V (BO-III)	Permanent	PBO	Jan. 10, 2022	P45,203.00/mo.
Angobung, Ric Justice E.	Prov'l. Coop. Officer	Permanent	PCDO	Jan. 12, 2022	P113,891.00/mo.
Castillejo, Janette A.	PHRMO	Permanent	HR Office	Jan. 12, 2022	P113,891.00/mo.
Barboza, Belinda N.	Prov'l. Veterinarian	Permanent	PVET	Jan. 12, 2022	P113,891.00/mo.
Aggari, Unika F.	AA-III (Clerk-I)	Permanent	PGO	Jan. 17, 2022	P14,125.00/mo.
Cataal, Roselyn A.	AA-I (UW-I)	Permanent	PGO	Jan. 17, 2022	P12,517.00/mo.
Plaza, Jackielou I	AA-I (UW-I)	Permanent	PGO	Jan. 17, 2022	P12,517.00/mo.
Solis, Sonny P.	AA-I (UW-I)	Permanent	PGO	Jan. 17, 2022	P12,517.00/mo.
Faller, Paul Jerome A.	MO-III	Permanent	EDH	Jan. 17, 2022	P62,449.00/mo.
Singson, Jean Ben	Atty. IV	Permanent	PLO	Jan. 12, 2022	P78,455.00/mo.

III. TRAINING

A. IN-HOUSE

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION
none				

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B. HOSTED BY OTHER GOVERNMENT AGENCIES OR PRIVATE INSTITUTIONS

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION
none				

IV. EMPLOYEE ORIENTATION

NAME OF PARTICIPANTS	POSITION	DEPARTMENT	CONDUCTED BY (NAME OF HR PERSONNEL)
none			

V. SUBMISSION OF POST TRAINING REPORT

NAME OF EMPLOYEE	POSITION	TITLE OF TRAINING/SEMINAR	DATE SUBMITTED
none			

VI. OFFICIAL BUSINESS MONITORING


NAME OF EMPLOYEE	PLACE OF ASSIGNMENT	DATE OF INSPECTION	CONDUCTED BY (NAME OF HR PERSONNEL)
none			

VI. OTHER PROGRAM/PROJECT/ACTIVITY

PROGRAM/PROJECT/ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
none		

VII. OTHER FUNCTIONS

ISSUED MEMO	SUBJECT	MEMO FOR	DATE ISSUED	REMARKS
# 001	Submission of OPCR,IPCR 2nd semester July 1-Dec. 31, 2021	PGI Officials and Employees	January 4, 2022	
#002	Training Needs for 2022	Department Heads	January 4, 2022	
#003	CSC Calendar of Examination	PGI Employees concerned	January 9, 2022	

PREPARED BY:  <u>QUENNIE A. COMA</u> HRMO-1	APPROVED BY:  <u>JANETTE A. CASTILLEJO</u> Provincial Human Resource Management Officer
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