



HUMAN RESOURCE MANAGEMENT OFFICE

Accomplishment Report

July
MONTH
2022
YEAR

I. SCREENING & SELECTION

TARGET DEPARTMENT	NAME OF CANDIDATES	PURPOSE OF SCREENING (New appointment/promotion)	PRESENT POSITION	TARGET POSITION	EMPLOYMENT STATUS (Permanent or temporary)

II. HIRING (Processed Appointments)

NAME OF APPOINTEE	POSITION	EMPLOYMENT STATUS (Permanent, Co-terminous)	DEPARTMENT	EFFECTIVITY OF EMPLOYMENT	SALARY RATE
AMPUAN, MOHAIMEN A.	Executive Assistant II	Co-Term.	Vice Gov. Office	July 1, 2022	41,508.00
OPICIAI, LEONARDO T.	Executive Assistant II	Co-Term.	Vice Gov. Office	July 1, 2022	41,508.00
TOMAS, JESON R.	Executive Assistant II	Co-Term.	Vice Gov. Office	July 1, 2022	41,508.00
ABELLA, MARLYN F.	Executive Assistant III	Co-Term.	Vice Gov. Office	July 1, 2022	55,799.00
DANAO, NERIZA A.	Executive Assistant II	Co-Term.	Vice Gov. Office	July 1, 2022	41,508.00
TACUSALME, EUGENIE T.	Executive Assistant II	Co-Term.	Vice Gov. Office	July 1, 2022	41,508.00
TURINGAN, FELICIANO III O.	Executive Assistant I	Co-Term.	Vice Gov. Office	July 1, 2022	32,321.00
CASTAÑEDA, JAY P.	Executive Assistant I	Co-Term.	Vice Gov. Office	July 1, 2022	32,321.00
GAMBOA, MARLON M.	Private Secretary I	Co-Term.	Vice Gov. Office	July 1, 2022	25,439.00
JALOB, KEVIN G.	Private Secretary I	Co-Term.	Vice Gov. Office	July 1, 2022	25,439.00
PAGAYATAN, RUBEN D.	Executive Assistant IV	Co-Term.	Governor's Office	July 1, 2022	69,963.00
VALDEPEÑAS, NONIE C.	Executive Assistant IV	Co-Term.	Governor's Office	July 1, 2022	69,963.00
ESTORQUIA, JOSEPHINE U.	Executive Assistant IV	Co-Term.	Governor's Office	July 1, 2022	69,963.00
DELGADO, MARY ANNE A.	Executive Assistant IV	Co-Term.	Governor's Office	July 1, 2022	69,963.00

AGABIN, FLORENCE A	Executive Assistant I	Co-Term.	Governor's Office	July 1, 2022	32,321.00
ESTORQUIA, BRIGIDA U	Executive Assistant I	Co-Term.	Governor's Office	July 1, 2022	32,321.00
MADDARA, LOUIS RICHARD SAMUEL A.	Executive Assistant I	Co-Term.	Governor's Office	July 1, 2022	32,321.00
GONZALES, NOLI C.	Security Officer III	Co-Term.	Governor's Office	July 1, 2022	45,706.00
PLAN, MARIANO D	Private Secretary II	Co-Term.	Governor's Office	July 1, 2022	35,097.00
LOPEZ, NOEL MANUEL R	PGDI (Prov'l. Administrator)	Co-Term.	Admin. Office	July 1, 2022	119,558.00
BINAGI, ELIZABETH C	PIIDI (Prov'l. Information Officer)	Co-Term.	PIO	July 1, 2022	113,891.00
PORONDA, CONSTANCE IR A	PGDH (PDRRM3)	Co-Term.	PDRRMO	July 1, 2022	115,419.00
TORIO, JOHN RYAN P.	PGDI (Prov'l. Legal Officer)	Co-Term.	PLO	July 1, 2022	113,891.00
PINTUCAN, ANTHONY M.	Private Secretary	Re-Appointment	Vice Gov. Office	July 1, 2022	25,439.00
VERZOSA, ROXANNIE JAN O.	Internal Auditor I	Perm	PIACO	July 1, 2022	25,439.00
CALUB, REBEKAH P.	AA-VI (Clerk III)	Perm	Admin. Office	July 1, 2022	16,877.00
GALARPEZ, CANDICE Y.	HEPO-II	Perm	PIRO-FHS	July 1, 2022	32,321.00
GUILLERMO, RANEL C.	Admin. Aide III (Driver I)	Perm	OPA	July 1, 2022	14,125.00
FERNANDEZ, BOOTS F.	Agri. Center Chief I	Perm	OJA	July 1, 2022	45,404.00
SHERRA, JOHN JAYSON	Admin. Aide IV (Bookbinder II)	Perm	PIRMO	July 1, 2022	14,993.00
VALDEZ, RICA ANNA L.	Med. Tech. I	Perm	PIIC-FHS	July 1, 2022	23,877.00
RANOLO, ANGELICA B.	Admin. Asst. V (Stenographic Reporter III)	Perm	PIJO	July 1, 2022	25,439.00
ANTONIO, EVANGELINE C.	Admin. Aide IV (Bookbinder II)	Perm	PSO	July 1, 2022	14,993.00
GANGAN, FRANCIS DAVID G.	Admin. Asst. II (Computer Operator III)	Perm	PSO	July 1, 2022	27,608.00
LAMPITOC, JOYCEI. M.	Admin. Asst. III (Comp. Operator III)	Perm	PSO	July 1, 2022	27,608.00
ALAION, JOY SAGAYAGA	PDO IV	Perm	PPDO	July 18, 2022	69,963.00
CORNELIO, JAY-ANN T.	PDO-II	Perm	PPDO	July 18, 2022	35,097.00
MALSI, FLORDELINA T.	Admin. Asst. VI (Comp. Operator III)	Perm	PPDX	July 18, 2022	27,608.00

NICOLAS, VISITACION C.	Proj. Evaluation Officer II	Perm	PPDO	July 18, 2022	34,097.00
PIEDREGOSA, MYLIN S.	Planning Officer III	Perm	PPDO	July 18, 2022	45,203.00
SALAS, REMILDA P.	Sr. Admin. Asst. I (Data Controller IV)	Perm	PPDO	July 18, 2022	29,798.00
SUMISIM, MARIA ELENA I.	Proj. Evaluation Officer IV	Perm	PPDO	July 18, 2022	69,963.00
ABALOS, JONALD R.	Admin. Aide II (Messenger)	Perm	PPDO	July 18, 2022	13,305.00
AGUIDA, JOEL E.	Admin. Aide IV (Bookbinder II)	Perm	PPDO	July 18, 2022	14,993.00
AMULETE, JOHN R.	Admin. Aide III (Driver I)	Perm	PPDO	July 18, 2022	14,125.00
LIMABAO, SALADINO JR.	Admin. Aide II (Bookbinder I)	Perm	PPDO	July 18, 2022	13,305.00
NOVEDA, MARIA TERESA V.	Admin. Aide II (Messenger)	Perm	PPDO	July 18, 2022	13,305.00
ARCAINA, MERCY P.	veterinarian II	Perm	PVET	July 18, 2022	38,150.00
BRIDANIA, ANGELO E.	Admin. Aide I (UW-I)	Perm	PVET	July 18, 2022	12,517.00
BULAN, NICOLAS A.	Agr. Center Chief II	Perm	PVET	July 18, 2022	55,799.00
CUMLAT, JONATHAN P.	AA-I (Utility Worker I)	Perm	PVET	July 18, 2022	12,517.00
CUREG, ALEXANDER G.	AA-I (Utility Worker I)	Perm	PVET	July 18, 2022	12,517.00
MARAÑA, REALYN R.	AA-II (Messenger)	Perm	PVET	July 18, 2022	13,305.00
SEVILLA, HELEN C.	veterinarian III	Perm	PVET	July 18, 2022	49,835.00
VILLAR, MARIO C.	Farm Worker II	Perm	PVET	July 18, 2022	14,993.00

III. TRAINING

A. IN-HOUSE

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION
None				

B. HOSTED BY OTHER GOVERNMENT AGENCIES OR PRIVATE INSTITUTIONS

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION

Government Procurement and Reform Act (RA-9184) and its revised IRR and updates	Atty. Noel Manuel R. Lopez, Marvin C. Vehemente Jr., E. Madduma, Honeylet M. Dela Cruz	Esther	Provincial Administrator Supvg. AO Sr. Admin. Asst. IV Tourism Operations Officer	Admin. Office	July 11-13, 2022
Cooperative Governance & Management Seminar	Ma. Grace Tungpalan Mark Edson P. Cabaccan Ma. Katrina T. Ibarra		Sr. Coop. Dev't. Specialist Computer Operator Admin. Aide I	Cooperatives Office	July 19-20, 2022
Trng. On Population and Development Localization and Program Management	Rhodora D. Santos		Population Program Officer IV	PHO-FHS	July 20-21, 2022
Mandatory TB Notification Data Validation Workshop	Grace R. Crisologo		Nurse	PHO-FHS	July 20-22, 2022
Basic Expanded Program on Immunization and Cold Chain Management Training	Chamille Jayne P. Claravall, Harijohn S. Alabon, Jr.		Nurse Nurse	PHO-FHS	July 18-22, 2022

IV. EMPLOYEE ORIENTATION

NAME OF PARTICIPANTS	POSITION	DEPARTMENT	CONDUCTED BY (NAME OF HR PERSONNEL)
Francis Agbayani	Engr. II	OPE	Janette A. Castillejo
Alvin Ian Santos	Sr. Admin. Asst. II	PDRRMO	Janette A. Castillejo
Ernesto Dacquil	Sr. Admin. Asst. I	PDRRMO	Janette A. Castillejo

V. SUBMISSION OF POST TRAINING REPORT

NAME OF EMPLOYEE	POSITION	TITLE OF TRAINING/SEMINAR	DATE SUBMITTED
Atty. Noel Manuel R. Lopez, Marvin C. Vehemente Jr., Esther F. Madduma, Honeylet M. Dela Cruz	Provincial Administrator Supvg. AO Sr. Admin. Asst. IV Tourism Operations Officer I	Government Procurement and Reform Act (RA-9184) and its revised IRR and updates	July 21, 2022
Ma. Grace Tungpalan Mark Edson P. Cabaccan Ma. Katrina T. Ibarra	Sr. Coop. Dev't. Specialist Computer Operator Admin. Aide I	Cooperative Governance & Management Seminar	July 21, 2022
Rhodora D. Santos	Population Program Officer IV	Trng. On Population and Development Localization and Program Management	July 26, 2022
Rhodora D. Santos	Population Program Officer IV	Trng. On Population and Development Localization and Program Management	July 26, 2022

Grace R. Crisologo	Nurse	Mandatory TB Notification Data Validation Workshop	July 26, 2022
Chamille Jayne P. Claravall, Harijohn S. Alabon, Jr.	Nurse Nurse	Basic Expanded Program on Immunization and Cold Chain Management Training	July 26, 2022

VI. OFFICIAL BUSINESS MONITORING

NAME OF EMPLOYEE	PLACE OF ASSIGNMENT	DATE OF INSPECTION	CONDUCTED BY (NAME OF HR PERSONNEL)
none			

VI. OTHER PROGRAM/PROJECT/ACTIVITY

PROGRAM/PROJECT/ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
none		

VII. OTHER FUNCTIONS

ISSUED MEMO	SUBJECT	MEMO FOR	DATE ISSUED	REMARKS
007	Submission of Jan. to June 2022 OPCR, IPCR	All Officials and Employees	July 25, 2022	

PREPARED BY:


QUENNIE A. COMA

HRMO-I

APPROVED BY:


JANETTE A. CASTILLEJO

Provincial Human Resource Management Officer