



HUMAN RESOURCE MANAGEMENT OFFICE

May
MONTH
2023
YEAR

Accomplishment Report

I. SCREENING & SELECTION

TARGET DEPARTMENT	NAME OF CANDIDATES	PURPOSE OF SCREENING (New appointment/promotion)	PRESENT POSITION	TARGET POSITION	EMPLOYMENT STATUS (Permanent or temporary)
PIACO	MARICEL G. TAGUBA	Promotion	Internal Auditor I	Internal Auditor II	Permanent
	SHIRLEY EMILY G. REYES	Promotion	Internal Auditor I	Internal Auditor II	Permanent
	JAMES C. LUCENA	New Appointment	Applicant	Internal Auditor II	Permanent
TOURISM OFFICE	JOANNE D. MARANAN	New Appointment	Applicant	Prov'l. Tourism Off.	Permanent
	NATALIE B. ALMAZAN	Promotion	Sr. Tourism Off.	Prov'l. Tourism Off.	Permanent
	VICTOR MICHAEL Q. BALISI	New Appointment	Applicant	Prov'l. Tourism Off.	Permanent
MADH	DR. ALMIRA L. REYES	New Appointment	Applicant	Chief of Hospital II	Permanent
OPE	ENGR. COSME P. AGGABAO	Promotion	Engineer IV	PGADH	Permanent
	ENGR. REYNALDO C. DELA CRUZ	Promotion	Engineer IV	PGADH	Permanent
	ENGR. SCHALLER P. BALINTE	New Appointment	Applicant	PGADH	Permanent

II. HIRING (Processed Appointments)

NAME OF APPOINTEE	POSITION	EMPLOYMENT STATUS (Permanent, Coterminous)	DEPARTMENT	EFFECTIVITY OF EMPLOYMENT	SALARY RATE
FLORENCE A. AGABIN	EA-II	Coterminous	PGO	May 2, 2023	43,030.00
MARIANO D. PLAN	EA-II	Coterminous	PGO	May 2, 2023	43,030.00
JUAN P. MERAM	Driver I	Coterminous	PGO	May 9, 2023	14,678.00
ROMEO P. RAMOS III	Driver I	Coterminous	PGO	May 2, 2023	14,678.00
FREDERIC M. SORIANO JR,	Driver I	Coterminous	PGO	May 2, 2023	14,678.00
ROSEMARIE T. ZABALA	PGADH	Permanent	ENRO	May 5, 2023	90,078.00
CELIA N. BADUA	Supvg. Environmental Mgmt. Specialist	Permanent	ENRO	May 2, 2023	71,511.00

ESTEBAN V. ASUNCION	AA-I (Laborer)	Permanent	ENRO	May 2, 2023	13,000.00
JAQUELYN S. BUCALA	AA-II (Messenger)	Permanent	ENRO	May 2, 2023	13,819.00
CHRISTIAN JUNE D. BULIBOL	AA-III (Clerk I)	Permanent	ENRO	May 2, 2023	14,678.00
IVY M. GATAN	Admin. Asst. I (Computer Operator I)	Permanent	ENRO	May 2, 2023	18,620.00
MA. TERESA B. MARAMAG	SAO (AO-IV)	Permanent	PGSO	May 2, 2023	71,511.00
JULIE C. GANGAN	Bookbinder IV	Permanent	PGSO	May 2, 2023	23,176.00
RHODORA A. RAMIREZ	Bookbinder IV	Permanent	PGSO	May 2, 2023	23,176.00
CANDELARIA B. VALEROS	Bookbinder IV	Permanent	PGSO	May 2, 2023	23,176.00
ROMMEL R. GUIZZAGAN	Admin. Aide I	Permanent	PGO	May 16, 2023	13,000.00
THELMA O. BALA	Admin. Aide I	Permanent	PGO-COASTAL	May 16, 2023	13,000.00

III. TRAINING

A. IN-HOUSE

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION

B. HOSTED BY OTHER GOVERNMENT AGENCIES OR PRIVATE INSTITUTIONS

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION	
Training on Reengineering of LGU Systems and Procedures on Business and Non-Business Related Services	MARIO JOSE V. NUESA RENELIE C. ALBANO LALAIN C. DELMENDO EDMAR UYAMI PAUL ANGELO R. UY ALINDAYU TERESA P. KANOY A. CASTILLEJO COMA	ATTY. CARL MA. JANETTE QUENNIE A.	SAO SAO Economist III Admin. Officer II PGADH Admin. Aide I PHRMO HRMO-I	ADMIN. PIACO PPDO PPDO PLO PLO PTO PHRMO PHRMO	May 25-26, 2023
Hands on Training on GEO Mapping and Expanded Vulnerability and Suitability Assessment (E-VSA)	ELOISA I. SORIANO NOEVIE M. SALDO JAYSON P. ZAIDE GANGAN	MA. DARYLL TEDDIE G.	Agri. Engineer Admin. Aide III Admin. Aide III Admin. Aide V	OPA PPDO PPDO PDRRMO	May 25-26, 2023

Training of Trainers on Sorghum Production and Product Utilization	EMMANUEL DATUL	Agriculturist I	OPA	May 24-26, 2023
Training of Trainers on Farmers Scientist Training Program	NOEL A. LICUPA	Agriculturist I	OPA	May 16-18, 2023
Training for the Roll-Out of LGU Integrated Financial Tools (LIFT) System Version 4.0	FLORDELIZA L. GUIFAYA MYLENE G. BARROGA YULMA MARIE C. BALABBO ROWENA SEGUI ALLAN HARRIS G. DE JOYA	Asst. PBO Admin. Asst. II Asst. Prov'l. Assessor LAOO-I LAOO-I	PBO PBO Assessor Assessor Assessor	May 15-17, 2023
Basic Life Support and Standard and Standard First Aid Training	Cheryl Grace C. Noriega Mitzi Concepcion Q. Caramat Eloisa P. Foz	Nurse II Nurse II Nurse II	PHO-FHS	May 8-12, 2023

IV. EMPLOYEE ORIENTATION

NAME OF PARTICIPANTS	POSITION	DEPARTMENT	CONDUCTED BY (NAME OF HR PERSONNEL)
ESTEBAN V. ASUNCION	AA-I (Laborer)	ENRO	JANETTE A. CASTILLEJO
JAQUELYN S. BUCALA	AA-II (Messenger)	ENRO	JANETTE A. CASTILLEJO
CHRISTIAN JUNE D. BULIBOL	AA-III (Clerk I)	ENRO	JANETTE A. CASTILLEJO
IVY M. GATAN	Admin. Asst. I (Computer Operator I)	ENRO	JANETTE A. CASTILLEJO

V. SUBMISSION OF POST TRAINING REPORT

NAME OF EMPLOYEE	POSITION	TITLE OF TRAINING/SEMINAR	DATE SUBMITTED
MARIO JOSE V. NUESA RENELIE C. ALBANO LALAINA C. DELMENDO EDMAR UYAMI ATTY. PAUL ANGELO R. UY CARL ALINDAYU MA. TERESA P. KANOY JANETTE A. CASTILLEJO QUENNIE A. COMA	SAO Economist III Officer II Admin. Aide I HRMO-I	SAO Admin. PGADH PHRMO	Training on Reengineering of LGU Systems and Procedures on Business and Non-Business Related Services May 29, 2023

ELOISA I. SORIANO MA. NOEVIE M. SALDO DARYLL JAYSON P. ZAIDE TEDDIE G. GANGAN	Agri. Engineer Admin. Aide III Admin. Aide III Admin. Aide V	Hands on Training on GEO Mapping and Expanded Vulnerability and Suitability Assessment (E-VSA)	May 29, 2023
NOEL A. LICUPA	Agriculturist I	Training of Trainers on Farmers Scientist Training Program	May 24, 2023
EMMANUEL DATUL	Agriculturist I	Training of Trainers on Sorghum Production and Product Utilization	May 31, 2023
FLORDELIZA L. GUIFAYA MYLENE G. BARROGA YULMA MARIE C. BALABBO ROWENA SEGUI ALLAN HARRIS G. DE JOYA	Asst. PBO Admin. Asst. II Prov'l. Assessor LAOO-I	Asst. LAOO-I Training for the Roll-Out of LGU Integrated Financial Tools (LIFT) System Version 4.0	May 24, 2023
Cheryl Grace C. Noriega Mitzi Concepcion Q. Caramat Eloisa P. Foz	Nurse II Nurse II Nurse II	Basic Life support and Standard and Standard First Aid Training	May 15, 2023

VI. OFFICIAL BUSINESS MONITORING

NAME OF EMPLOYEE	PLACE OF ASSIGNMENT	DATE OF INSPECTION	CONDUCTED BY (NAME OF HR PERSONNEL)
none			

VII. OTHER PROGRAM/PROJECT/ACTIVITY

PROGRAM/PROJECT/ <u>ACTIVITY</u>	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT

VIII. OTHER FUNCTIONS

ISSUED MEMO	SUBJECT	MEMO FOR	DATE ISSUED	REMARKS
none				

PREPARED BY: <u>(SGD.) QUENNIE A. COMA</u> HRMO-I	APPROVED BY: <u>(SGD.) JANETTE A. CASTILLEJO</u> Provincial Human Resource Management Officer
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