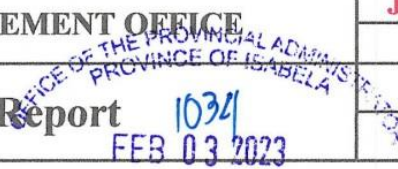


**HUMAN RESOURCE MANAGEMENT OFFICE****JANUARY****MONTH****2023****YEAR****Accomplishment Report**1034
FEB 03 2023**I. SCREENING & SELECTION****RECEIVED**

TARGET DEPARTMENT	NAME OF CANDIDATES	PURPOSE OF SCREENING (New appointment/promotion)	PRESENT POSITION	TARGET POSITION	EMPLOYMENT STATUS (Permanent or temporary)
PTO	ARSENIO R. LOZADA, JR.	Promotion	RCC-I	AO-I (Cashier I)	Permanent
	LIEZEL MAY D. GACAL	Promotion	Applicant	AO-I (Cashier I)	Permanent
	JOY T. FERRER	Promotion	Applicant	AO-I (Cashier I)	Permanent
	JORDAN T. BOLIBOL	Promotion	Contractual RCC	Clerk I	Permanent
	LOLITA G. CASIBANG	Promotion	Contractual AA-III	Clerk I	Permanent
	JOECARLO B. DEL ROSARIO	New Appointment	Contractual AA-III	Admin. Aide I	Permanent
	ROVELYN L. RUMBAUA	New Appointment	Applicant	Admin. Aide I	Permanent

II. HIRING (Processed Appointments)

NAME OF APPOINTEE	POSITION	EMPLOYMENT STATUS (Permanent, Co-terminous)	DEPARTMENT	EFFECTIVITY OF EMPLOYMENT	SALARY RATE
NICHOLAS V. BAGGAO	Comm. Affairs Asst. II	Permanent	PSO	January 16, 2023	P16,543.00/mo

III. TRAINING**A. IN-HOUSE**

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION
none				

B. HOSTED BY OTHER GOVERNMENT AGENCIES OR PRIVATE INSTITUTIONS

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION
none				

IV. EMPLOYEE ORIENTATION

NAME OF PARTICIPANTS	POSITION	DEPARTMENT	CONDUCTED BY (NAME OF HR PERSONNEL)
NICHOLAS V. BAGGAO III	Community Affairs Asst. I	PSO	Janette A. Castillejo

V. SUBMISSION OF POST TRAINING REPORT

NAME OF EMPLOYEE	POSITION	TITLE OF TRAINING/SEMINAR	DATE SUBMITTED
none			

VI. OFFICIAL BUSINESS MONITORING



NAME OF EMPLOYEE	PLACE OF ASSIGNMENT	DATE OF INSPECTION	CONDUCTED BY (NAME OF HR PERSONNEL)
none			

VI. OTHER PROGRAM/PROJECT/ACTIVITY

PROGRAM/PROJECT/ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
none		

VII. OTHER FUNCTIONS

ISSUED MEMO	SUBJECT	MEMO FOR	DATE ISSUED	REMARKS
# 01	Submission of IPCR and OPCR	Department Heads and Employees	January 18, 2022	
#02	Request for Post Training	Department Heads and Employees	January 18, 2022	

PREPARED BY:  <u>QUENNIE A. COMA</u> HRMO-I	APPROVED BY:  <u>JANETTE A. CASTILLEJO</u> Provincial Human Resource Management Officer
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