

**HUMAN RESOURCE MANAGEMENT OFFICE****March****MONTH****Accomplishment Report****2023****YEAR****I. SCREENING & SELECTION**

TARGET DEPARTMENT	NAME OF CANDIDATES	PURPOSE OF SCREENING (New appointment/promotion)	PRESENT POSITION	TARGET POSITION	EMPLOYMENT STATUS (Permanent or temporary)
ENRO	ROSEMARIE T. ZABALA	Promotion	CDO-III	PGADH	Permanent
	CELIA N. BADUA	Promotion	SR. EMS	SPVG. EMS	Permanent
	IVY M. GATAN	New Appointment	Contractual	Admin. Asst. I	Permanent
	IAN B. PAGUIGAN	New Appointment		Admin. Asst. I	Permanent
	JACQUELYN S. BUCALA	New Appointment	Contractual	Admin. Aide II	Permanent
	ESTEBAN V. ASUNCION	New Appointment	Contractual	Admin. Aide I	Permanent

II. HIRING (Processed Appointments)

NAME OF APPOINTEE	POSITION	EMPLOYMENT STATUS (Permanent, Co-terminous)	DEPARTMENT	EFFECTIVITY OF EMPLOYMENT	SALARY RATE
DORRIES B. BATANG	MO-III	Permanent	PSH	March 16, 2023	P63,997.00/mo.
NORMAN JOYE B. FORONDA	MO-III	Permanent	PSH	March 16, 2023	P63,997.00/mo.
ARSENIO R. LOZADA, JR	AO-I (CASHIER I)	Permanent	PTO	March 20, 2023	23,176.00/mo
LEONETTE R. LUGA	AO-V (SO-III)	Permanent	PTO	March 20, 2023	46,725.00/mo.
JORGE PAOLO D. QUION	LTOO-I	Permanent	PTO	March 20, 2023	27,000.00/mo.
JOECARLO B. DEL ROSARIO	AA-I (UW-I)	Permanent	PTO	March 20, 2023	13,000.00/mo.
JOJIT G. OCHOA	LTOO-IV	Permanent	PTO	March 20, 2023	71,511.00/mo
NERISSA S. SAQUING	LTOO-II	Permanent	PTO	March 20, 2023	36,619.00/mo.
BERNADETTE T. LACCAY	AO-V (Cashier-III)	Permanent	PTO	March 20, 2023	46,725.00/mo.
CHARMALYN A. DELA CRUZ	LRCO-I	Permanent	PTO	March 20, 2023	27,000.00/mo.
JORDAN T. BOLIBOL	AA-III (Clerk I)	Permanent	PTO	March 20, 2023	14,678.00/mo.
JESUSITO G. COQUIAL	LTOO-I	Permanent	PTO	March 20, 2023	27,000.00/mo.
MITOS C. CABRERA	SWO-IV	Permanent	PSWDO	March 20, 2023	71,511.00/mo.
GLORINA L. RISTOBAL	SWO-II	Permanent	PSWDO	March 20, 2023	36,619.00/mo.

III. TRAINING**A. IN-HOUSE**

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION

B. HOSTED BY OTHER GOVERNMENT AGENCIES OR PRIVATE INSTITUTIONS

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION
PhilGEPS Face to Face Buyers Training	Alicia Umalia Erico D. Azurin	Dimas Admin. Aide IV Admin. Aide IV	ADMIN.	March 8-9, 2023
LGU-Training-Workshop on Heritage and Culture	Rodamae L. Allam Jesus Ferdinand C.Ordonñez	Admin. Officer II Museum Researcher II	ITO-Museum & Lib.	March 14-16, 2023

Training on the Code of Conduct of Good Aquaculture Practices (GAP)/ Pond Based Techno. Demo.	Boots Fernandez	Agricultural Center Chief I	OPA	March 20, 2023
Philippine League of Local Budget Officers, Inc. 26th Annual Convention with the Theme "Digital Transformation to	Maylani Y. Pimentel Clarice Belle G. Bulusan	SAO Admin. Aide VI	PBO	March 22-24, 2023
Seminar Workshop for 3R Campaign for Luzon 1 Cluster	Constante A. Foronda Jr.	PDRRMO	PDRRMOoffice	March 20-24, 2023

IV. EMPLOYEE ORIENTATION

NAME OF PARTICIPANTS	POSITION	DEPARTMENT	CONDUCTED BY :
Atty. Noel Manuel R. Lopez	Provincial Administrator	Admin.	Judge Dennis A. Mendoza
Claire P. Paguirigan	SAO	Admin.	
Syrile F. Nolasco	AO-V	Admin.	
Ma. Corazon B. Miranda	AO-IV	PEO	
Helen A. Bulusan	AO-V	PVET	
Jennifer D. Gulan	Pharmacist- designated AO	EDH	
Lorna V. Tarun	NA-1 designated AO	EDH	
Joycel M. Lampitoc	Admin. Asst-VI	PSO	
Rodamae L. Allam	AO-II	ITO	
Marjorie B. Guiyab	NA-I	GFNDYMH	
Mayrose E. Eclipse	LDRRMO-I	PDRRMO	
Maryflor M. Celestino	Secretary's Office	LLSO-III	
Nida R. Sabio	PBO	BO-III	
Jollee Bhec B. Lozano	PBO	BO-I	
Sheena Lei D. Velarde	SMCH	AA-III	
Shirley S. Sia	ENRO	AO-IV	
Jean Ben G. Singson	PLO	Atty. IV	
Maria Teresa P. Kanoy	PTO	SAO	
Erlindo S. Cauilan Jr.	IPHO	AO-V	
Helen G. Gonzalvo	ICDO	Admin. Asst. VI	
Karla Dioquino Agbayani	PLO	Atty. IV	
Imelda M. Guillermo	MARDH	PHO-I	
Irene Ugaddan	Masa Masid	AA-I	
Narlene Baggao	PPDO	AO-II	
Joy S. Alabon	PPDO	SAO	
Maria Carmencita R. Foronda	GFNDY	SAO	
Rhea S. Mondonedo	IPJ	PG-I	
Mary Ann C. Madrid	IPJ	AA-I	
Grace C. Bau	MADH	AO-I	
Dondi Al B. Gauan	PIACO	Internal Auditor I	
Stephanie Alagaban	PESO	Cont'l.	
Jenny Flor M. Cabaddu	PLO	Atty. IV	

Analou A. Villeza	PLO	Cont'l.	Judge Dennis A. Mendoza
Manuel Ceasar A. Binag	PSO	PSO-III	
Margery Mercy C. Floria	PCLEDO	CDS-II	
Mercedes A. Rabago	PCLEDO	Cont'l.	
Ma. Luila P. Castillo	PEO	Cont'l.	
Sykie P. Valdez	ICDO	Cont'l.	
Arjay B. Flores	ICDO	Cont'l.	
Julie Ann J. Viesca	PTO	Cash Clerk I	
Michelle Ann D. Marquez	PYDO	Cont'l.	
Feliciano D. Turingan	VGO	EA-I	
Teddie G. Gangan	PDRRMO	AA-V	
Diana Rose T. Bagain	PYDO	Admin. Asst. I	
Gil Angelo B. Manghi	Acctg.	Cont'l.	
Augusto C. Taganas	Secretary's Office	AO-V	
Queenie Michelle Feliciano	MARDH	EA-I	
Charmaine D. Mangayayam	MARDH	Admin. Aide VI	
Clive Henderson Cariaga	PLO	Cont'l.	
Ma. Gracia Preciosa L. Quitalig	Assessor	Tax Mapper I	
Jose Acosta	Palanan	NA-I	
Jay R G. Chavez	Palanan	Cont'l.	
Checa Noemi	PIACO	AO-II	
Edna Malabad	CMO	AO-III	
Evelina B. Layugan	Acctg.	AO-II	
Myrna J. Ko	CDH	AO-IV	
Marjorie B. Marquez	CDH	Admin. Asst. II	
Zenaida A. Gabriel	Assessor	PGADH	
Sheryl Georgia Dumayag	PBO	AA-IV	
Lani G. Baldicañas	SMCH	Nurse I	
Ivy M. Gatan	ENRO	AO-I	
Liza Gulan	PGSO	AO-I	
Ma. Teresa Maramag	PGSO	AO-V	
Arvin Balisi	PIO	AO-II	
Romula Balingao	OPA	AO-III	
Krisha Daguro	OPA	Cont'l.	
Mae Zoe R. Barillos	Tourism	Museum Researcher	
Maria Noemi O. Mejia	PGO	AO-II	
Agnes Balmaceda	PGO	AO-II	
Janette A. Castillejo	PHRMO	HR Head	
Lilybeth Pasibe	PHRMO	AA-III	

Quennie A. Coma	PHRMO	AO-II
Eleanor I. Dy	PHRMO	AO-IV
Katrina Uy	PHRMO	Admin. Asst. II
Ana Benitez	PHRMO	AA-I
Rufa Telan	PHRMO	Cont'l.
Analyn C. Telan	PHRMO	AA-I
Maridi Cabullos	PHRMO	Admin. Asst. III
Aladin Fernandez	PHRMO	Cont'l.
Jeyraldo C. Asuncion	PHRMO	Cont'l.
Elvira M. Uyami	PHRMO	AO-II
Nicky Ballad	PHRMO	AA-III
Romalyn Bubias	PHRMO	Admin. Aide I
Angelo M. Bautista	PHRMO	Admin. Asst. I

V. SUBMISSION OF POST TRAINING REPORT

NAME OF EMPLOYEE	POSITION	TITLE OF TRAINING/SEMINAR	DATE SUBMITTED
Boots Fernandez	Agricultural Center Chief I	Training on the Code of Conduct of Good Aquaculture Practices (GAP)/ Pond Based Techno. Demo.	March 20, 2023
Maylani Y. Pimentel Clarice Belle G. Bulusan	SAO Admin. Aide VI	Philippine League of Local Budget Officers, Inc. 26th Annual Convention with the Theme "Digital Transformation to Strengthen LGU Public Financial Management"	March 22-24, 2023
Alicia Umalia Dimas Erico D. Azurin	Admin. Aide IV Admin. Aide IV	PhilGEPS Face to Face Buyers Training	March 8-9, 2023
Rodamae L. Allam Jesus Ferdinand C. Ordonez	Admin. Officer II Museum Researcher II	LGU-Training-Workshop on Heritage and Culture	March 14-16, 2023

VI. OFFICIAL BUSINESS MONITORING



NAME OF EMPLOYEE	PLACE OF ASSIGNMENT	DATE OF INSPECTION	CONDUCTED BY (NAME OF HR PERSONNEL)

VI. OTHER PROGRAM/PROJECT/ACTIVITY

PROGRAM/PROJECT/ ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT

VII. OTHER FUNCTIONS

ISSUED MEMO	SUBJECT	MEMO FOR	DATE ISSUED	REMARKS
#004	Observance of the National Women's Month	Department Heads and Employees	March 7, 2023	

PREPARED BY:  QUENNIE A. COMA HRMO-I	APPROVED BY:  JANETTE A. CASTILLEJO Provincial Human Resource Management Officer
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