

	<b>HUMAN RESOURCE MANAGEMENT OFFICE</b>	<b>August</b>
		<b>MONTH</b>
	<b>Accomplishment Report</b>	<b>2024</b>
		<b>YEAR</b>

### I. SCREENING & SELECTION

TARGET DEPARTMENT	NAME OF CANDIDATES	PURPOSE OF SCREENING	NATURE OF APPOINTMENT (Original / Promotion / Transfer / Reemployment / Reappointment)	PRESENT POSITION	TARGET POSITION
Public Employment Service Office (PESO)	Giovanni Genesis C. Lumabao	Interview and Assessment	Original	Admin. Aide IV Contractual	Labor and Employment Officer I
Public Employment Service Office (PESO)	Cynthia B. Cacabelos	Interview and Assessment	Promotion	Admin. Asst. III	Labor and Employment Officer I
Public Employment Service Office (PESO)	Carmina P. Mamuri	Interview and Assessment	Original	Admin. Aide III Contractual	Labor and Employment Assistant
Public Employment Service Office (PESO)	Kaili Kim G. Soriano	Interview and Assessment	Original	Admin. Aide III Contractual	Labor and Employment Assistant
Public Employment Service Office (PESO)	Vimer T. Calipjo	Interview and Assessment	Original	n/a	Labor and Employment Assistant
Public Employment Service Office (PESO)	Ariel R. Lumelay	Interview and Assessment	Original	n/a	Labor and Employment Assistant
Public Employment Service Office (PESO)	Jonas A. Hapinat	Interview and Assessment	Original	n/a	Labor and Employment Assistant
Public Employment Service Office (PESO)	Michelle K. Bacud	Interview and Assessment	Original	Driver-Contractual	Driver
Public Employment Service Office (PESO)	Evelyn C. Olla	Interview and Assessment	Original	Admin. Aide I Contractual	Utility Worker

### II. PROCESSED APPOINTMENTS (New Appointment/Promotion)

NAME OF APPOINTEE	POSITION TITLE	EMPLOYMENT STATUS (Permanent, Coterminus, Temporary)	DEPARTMENT	EFFECTIVITY OF APPOINTMENT	SALARY RATE
Loda D. Lucas	Nurse II	Permanent	MARDH	August 1, 2024	38,557.00/mo.
Glory M. Agtarap	Nurse II	Permanent	MARDH	August 1, 2024	38,557.00/mo.
Lealyn S. Aliling	Nurse II	Permanent	MARDH	August 1, 2024	38,557.00/mo.
Paul Angelo R. Uy	Provincial Government Department Head	Permanent	PEDIPO	August 1, 2024	116,040.00/mo.
Michael John C. Barredo	AA-III (Driver I)	Permanent	Public Order and Safety Office	August 1, 2024	14,678.00/mo.
Mark Kevin D. Dela Cruz	AA-V (Photographer I)	Permanent	Provincial Governor's Office	August 1, 2024	16,543.00/mo.
John Ray Angelo P. Acpal	Nurse I	Permanent	Palanan Station Hospital	August 1, 2024	36,619.00/mo.
Alexander C. Cansino	AA-I ( Utility Worker I)	Permanent	Palanan Station Hospital	August 1, 2024	13,000.00/mo.

Cipriano S. Esteves	AA-III (Driver I)	Permanent	Palanan Station Hospital	August 1, 2024	14,678.00/mo.
Floriel T. Jovellanos	Rad. Tech. I	Permanent	Palanan Station Hospital	August 1, 2024	27,000.00/mo.
William M. Quillope	AA-III (Driver I)	Permanent	Palanan Station Hospital	August 1, 2024	14,678.00/mo.
Cherry Ann D. Sagun	Nurse I	Permanent	Palanan Station Hospital	August 1, 2024	36,619.00/mo.
Maria B. Salazar	Nursing Attendant I	Permanent	Palanan Station Hospital	August 1, 2024	15,586.00/mo.
Charmaine D. Ligerio	Nurse I	Permanent	Palanan Station Hospital	August 1, 2024	36,619.00/mo.
Charmaine Aisha M. Ambatali	Medical Specialist II	Permanent	MARDH	August 16, 2024	80,003.00/mo.
Richter H. Orpilla	Medical Specialist II	Permanent	CDH	August 16, 2024	80,003.00/mo.
Emy Ann S. Rivera	Medical Officer III	Permanent	EDH	August 16, 2024	63,997.00/mo.

### III. TRAINING

#### A. IN-HOUSE

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION

#### B. HOSTED BY OTHER GOVERNMENT AGENCIES OR PRIVATE INSTITUTIONS

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION
Enabling Digital Transformation in Government: Capacitating IT Professionals"	Jolly Bhee B. Lozada	Budget Officer I	Budget Office	August 12-13, 2024
	Analyn H. Telan	Admin. Aide IV	HR Office	
	Mark Christian Cayanga	Accountant II	Acctg. Office	
	Mary Ann S. Tugatog	Admin. Aide III	PTO	
Cleasng and Reconciliation of property, Plant and Equipment Account Balances and Records of Government Agencies: and 2) Laws, Rules and Regulations on the Appraisal and Disposal of Government Properties	Marvin C. Vehemente	SAO	ADMIN.	August 14-15, 2024
	Renelie C. Albano	SAO	PIACO	
	Sheryl Georgia G. Dumayag	AA-IV	PBO	
	Resie M. Viloria	Accountant IV	ACCTG.	
	Onelia M. Pascual	RO-I	PGSO	
	Julioe C. Gangan	Admin. Asst. IV	PGSO	
	Maria Victoria S. Bartolome	RO-I	PGSO	
	Carol M. Visitacion	Admin. Aide IV	PGSO	
Ryan C. Bingcang	Admin. Aide II	PIO		
Arvin C. Balisi	AO-II	PIO		
Training on Basic Immunization with Cold chain Logistics and vaccine Management, Interpersonal communication on Immunization and Reaching every purok strategy for city and municipal health Officers	Chamille Jayne F. Claravall Harijhon S. alabon Jr.	Nurse II HEPO II	Pho-FHS	July 29, 2024 to August 2, 2024
Research and Development agenda cum Workshop	Marites E. Frogoso	Prov'l. Agriculturist	OPA	August 16, 2024
	Boots Fernandez	ACC I	OPA	
	Norwel Sabigan	Agriculturist I	OPA	
	Renz Vincent Ofilada	Admin. Officer I	OPA	
	Jay B. Ramos	Farm Worker I	OPA	

DOH Mandated Basic Life Support - Training of Trainers	Korine Lampitoc Joanna Joy Darilay	Sr. Admin. Asst. I Admin. Aide V	PDRRMO	August 13-16, 2024
Advanced Tourism Statistics Training	Ereneh R. Domingo	Tourism Operations Asst.	Tourism Office	August 13-15, 2024
Water Search and Rescue Training	Gilbert B. Bulauan	Nurse I	PDRRMO	August 12-16, 2024
KOHA Library System and Tekno Aklatan	Jake M. Salinas	Admin. Aide II	Tourism Office	August 14-16, 2024
	Geraldine A. Lucas	Admin. Aide II	Tourism Office	
33rd North Luzon Area Business Conference (33rd NLABC)	Jay Ann T. Cornelio	Admin. Officer V	PPDO	August 8-9, 2024
ER 1-94 Policy Briefing and Annual Work Plan Orientation	Maria Elena J. Sumisim	Proj. Eval. Off. IV	PPDO	August 9, 2024
	Lalaine C. Delmendo	Economist III	PPDO	
	Leonette R. Luga	AO-V	PTO	
	Jocelyn A. Gacias	RCC-I	PTO	
Basic Life Support Training	Jay Ar P. Benitez	Nurse II	PHO-FHS	August 14-16, 2024
BNS Basic Training Course in Luna, Isabela	Antonette U. Sanchez	Nutrition Officer I	PHO-FHS	August 14-16, 2024
15th Philippine League of Local Environment and Natural Resources Officers (PLENRO) inc. National Convention	Phoebe T. Legawen	Community Development Assistant II	ENRO	August 13-16, 2024
1st GEMP Regional Summit Luzon LEG-"AO 15: Building A. Pathway for a more energy Efficient Government in the Future	Joyce N. Cabalonga	Community Development Officer II	ENRO	August 29, 2024
	Joseph M. Puzon	Admin. Aide VI	PGSO	
	Edmar S. Uyami	AO-II Cont'l.	PPDO	
Capacity Building and For a Conference on Reintegration for LGU/PESO Migration and Development	Noemi O. Mejia	AO-IV	PGO	August 28-30, 2024
Training of Trainers on Participatory Guarantee System	Emmanuel Datul	Agri. I Cont'l.	OPA	August 19-30, 2024
Training on Oil Spill Awareness and Emergency Response course	Neriza M. Mata	Agri. I Cont'l.	OPA	August 28-30, 2024
	Willen G. Cabugon	Comm. Affairs Off. Cont'l.	PGO-ICDO	
	George R. Baldovino, Jr.	Engr. II-Contractual	PGO-ICDO	
	Teddie G. Gangan	Admin. Aide V	PDRRMO	
	William N. Corpuz	CDA II	ENRO	
2024 Regional Midyear Conference	Zenaida A. Gabriel	APGADH	Assessor	August 5-7, 2024
	Yulma Marie C. Balabbo	APGADH	Assessor	
3 day intensive skills training on rattan basket weaving gender and development activity	Robby S. Claravall	Admin. Aide IV	PTO	August 20-22, 2024
	Ivy M. Gatan	Admin. Asst. I	ENRO	August 20-22, 2024
Climate Resilient Agro-Industry oriented value chain analysis (I_VCA for the provincial project management and implementing units (PPMIUS)	Manuel A. Morillo Jr.	Admin. Aide IV	PVET	August 27-29, 2024

#### IV. EMPLOYEE ORIENTATION

NAME OF EMPLOYEE	POSITION	DEPARTMENT	CONDUCTED BY (NAME OF HR PERSONNEL)
Mark Kevin D. Dela Cruz	Admin. Aide V	PIO	Janette A. Castillejo
Antonette R. Alejo	Admin. Aide I	Assessor's Office	Janette A. Castillejo
Charity P. Urnagan	Admin. Aide III	Acctg. Office	Janette A. Castillejo
John Angelo M. Bulan	MAA	PTO	Janette A. Castillejo
Rachel Ann V. Buyco	Administrative Assistant II	PBO	Janette A. Castillejo
Mila S. Mallig	Utility Worker	GFNDYMH	Janette A. Castillejo
Bryan Jay M. Villarta	Cont'l. Security Guard	PGSO-PSG	Janette A. Castillejo
PJ Mon B. Guillermo	Cont'l. Driver	PGO	Janette A. Castillejo
Christian L. Ramos	Cont'l. Med. Tech.	GFNDYMH	Janette A. Castillejo
Arnold O. Frogoso, Jr.	Cont'l. Nurse	GFNDYMH	Janette A. Castillejo

#### V. SUBMISSION OF POST TRAINING REPORT

NAME OF EMPLOYEE	POSITION	TITLE OF TRAINING/SEMINAR		DATE SUBMITTED
Enabling Digital Transformation in Government: Capacitating IT Professionals"	Jolly Bhee B. Lozada	Budget Officer I	Budget Office	August 22, 2024
	Analyn H. Telan	Admin. Aide IV	HR Office	September 5, 2024
	Mark Christian Cayanga	Accountant II	Acctg. Office	August 20, 2024
	Mary-An S. Tugatog	Admin. Aide III	PTO	August 28, 2024
Training on Basic Immunization with Cold chain Logistics and vaccine Management, Interpersonal communication on Immunization and Reaching every purok strategy for city and municipal health Officers	Chamille Jayne F. Claravall Harijhon S. Alabon Jr.	Nurse II HEPO II	PHO-FHS	August 13, 2024
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	Boots Fernandez	ACC I	OPA	
	Norwel Sabigan	Agriculturist I	OPA	
	Renz Vincent Ofilada	Admin. Officer I	OPA	
	Jay B. Ramos	Farm Worker I	OPA	
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	Geraldine A. I.ucas	Admin. Aide II	Tourism Office	

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	Leonette R. Luga	AO-V	PTO	August 28, 2024
	Jocelyn A. Gacias	RCC-I	PTO	
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BNS Basic Training Course in Luna, Isabela	Antonette U. Sanchez	Nutrition Officer I	PHO-FHS	August 20, 2024
Data Science and Analytics	John Christopher R. Dela Cruz	Admin. Officer II	PIO	August 28, 2024
Training on Vegetable Production and Seed Processing	Jay Jay T. Alberva Charlymain F. Balbin Deo C. Sacate	Farm Worker I Farm Worker I Farm Worker	OPA	August 28, 2024
Data Science and Analytics	John Christopher R. Dela Cruz	Admin. Officer II	PIO	August 28, 2024
15th Philippine League of Local Environment and Natural Resources Officers (PLLENRO) inc. National Convention	Phoebe T. Legawen	Community Development Assistant II	ENRO	August 27, 2024
1st GEMP Regional Summit Luzon LEG-"AO 15: Building A. Pathway for a more energy Efficient Government in the Future	Joyce N. Cabalonga	Community Development Officer II	ENRO	September 3, 2024
	Joseph M. Puzon	Admin. Aide VI	PGSO	September 2, 2024
	Edmar S. Uyami	Admin. Officer II-Cont'l.	PPDO	September 5, 2024
Training on Oil Spill Awareness and Emergency Response course	Neriza M. Mata	Agri. I Cont'l.	OPA	August 28-30, 2024
	Willen G. Cabugon	Comm. Affairs Off. Cont'l.	PGO-ICDO	
	George R. Baldovino, Jr.	Engr. II-Contractual	PGO-ICDO	
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## VI. OFFICIAL BUSINESS MONITORING

NAME OF EMPLOYEE	PLACE OF ASSIGNMENT	DATE OF INSPECTION	CONDUCTED BY (NAME OF HR PERSONNEL)
none			

**VII. OTHER PROGRAM/PROJECT/ACTIVITY**

<u>ACTIVITY</u>	DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
Review Session	CSE-PPT Examination	Done

**VIII. OTHER FUNCTIONS**

ISSUED MEMO	SUBJECT	MEMO FOR	DATE ISSUED	REMARKS
Memo #10	Announcement for 2024 Search for Outstanding Government Workers (Dangal ng Bayan Award) Regional Awardee Atty. Noel Manuel R. Lopez, Provincial Administrator, the First ever PGI employee who achieved the award.	All PGI Employees	August 6, 2024	

PREPARED BY:  <p style="text-align: center;"><b><u>(SGD.) QUENNIE A. COMA</u></b> HRMO-III</p>	APPROVED BY:  <p style="text-align: center;"><b><u>(SGD.) JANETTE A. CASTILLEJO</u></b> Provincial Human Resource Management Officer</p>
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