

	HUMAN RESOURCE MANAGEMENT OFFICE	JUNE
		MONTH
	Accomplishment Report	2024
		YEAR

I. SCREENING & SELECTION

TARGET DEPARTMENT	NAME OF CANDIDATES	PURPOSE OF SCREENING	NATURE OF APPOINTMENT (Original / Promotion / Transfer / Reemployment / Reappointment)	PRESENT POSITION	TARGET POSITION

II. PROCESSED APPOINTMENTS (New Appointment/Promotion)

NAME OF APPOINTEE	POSITION TITLE	EMPLOYMENT STATUS (Permanent, Coterminus, Temporary)	DEPARTMENT	EFFECTIVITY OF APPOINTMENT	SALARY RATE

III. TRAINING

A. IN-HOUSE

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION

B. HOSTED BY OTHER GOVERNMENT AGENCIES OR PRIVATE INSTITUTIONS

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION
Training on Basic Stata using Public Use Files and Parliamentary Procedures	Lalaine C. Delmendo	AO-V	PPDO	June 4-7, 2024
Newborn Screening (NBS) Training Practical Examination	Anna Kharen Guillermo	NBS coordinator	PHO-FHS	June 7, 2024
Batch 1 Trng. For P/CWHS on the Risk Communication Engagement and Infodemic Mgmt. Outbreak Readiness	Maria Victoria S. Ocampo	HEPO-III	PHO-FHS	June 9-14, 2024
The New PPP Code and its IRR	Renelie C. Albano	Supervising Administrative Officer	PIACO	June 13, 2024
34th Annual Consultative Convention & election of Officers w/ the theme Mechanical Engineers Uniting For Prosperity, Empowering Global Advancement	Engr. Virginio M. Gomez , Jr. Engr. Chito sarandi	Asst. Provincial Engr. Engineer II	OPE	June 18-22, 2024

National Inception Workshop for the green climate Fund (GCF) funded "Adapting Philippine Agriculture to climate change (APA Project.	Arlene A. Castillo	Engineer IV	OPA	June 18-19, 2024
Training on the Preparation of detailed Eng'g. Design (DED) and Program of Work (POW) using Auto CAD Software and Detailed Unit Price Analysis (DUPA) of Agricultural Infrastructure Projects	Eloisa I. Soriano	Agri. Eng'g.	OPA	June 19-20, 2024
	Morjorie G. Mallillin	Agri. Tech.	OPA	
1st National Congress on Adoption and Alternative Child Care with the theme: "Building a LeaGue of AMPON Heroes for Children	Analou A. Villeza	Supervising Administrative Officer	PGO	June 19-20, 2024
Government Procurement Reform Act (RA 9184) and its Revised IRR and Updates	Dondi Al B. Cauan	Internal Auditor	PIACO	June 19-21, 2024
Training on Greenhouse on Technology and Hydroponics	Deo C. Sacate	Farm Worker I	OPA	June 19-21, 2024
Legal Writing Seminar	Nicole Marie B. Yasto	Community Affairs Officer IV	Admin. Office	June 20, 2024
	Mario Jose V. Nuesa	Supervising Administrative Officer		
	Johann Carlo S. Maddara	Contractual-Admin. Aide IV		
Consultation Workshop on National Aquaculture Development Plan	Sergio St. Galangam	Asst. Provincial Agriculturist	OPA	June 24-27, 2024
	Boots F. Fernandez	Agricultural center Chief I		
	Ranel C. Guillermo	Admin. Aide III		
Training of Trainers on Cartified participatory Guarantee System (PGS) Group Towards Accreditation as Organic	Emmanuel Datul Edward K. Delas Alas Joy S. Pasuquin	Kristel Agriculturist I Farm Worker I Agriculturist I	OPA	June 24-28, 2024
Integrated Approach to Acute Malnutrition Emergency Nutrition Management	Reynia C. Andres	Nurse II	PHO-FHS	June 24-28, 2024
Training Program on Vaccine Preventable Diseases (VPD) and Adverse Event Following Immunization (AEFI) Surveillance	Marvin R. Valiente	Nurse II	PHO-FHS	June 24-28, 2024
Basic Life Support and Standard First Aid Training	Jay-Ar P. Benitez	Nurse II	PHO-FHS	June 24-28, 2024
Training of Trainers for Philippine Integrated Management and Acute Malnutrition and Basic Nutrition in Emergencies and Information Management	Reynia C. Andres	ND II	PHO-FHS	June 24-28, 2024
	Antonette U. Sanchez			
Project Development Assistance Center (PDAC) Project Concept Note (PCN) Writing Workshop	Edmar S. Uyami	Contractual-Admin. Officer II	PPDO	June 25-26, 2024

Region 2, Solid Waste Management (SWM) Summit/ Orientation/Capacity Building	Phoebe T. Legawen	Community Development Assistant II	ENRO	June 25-26, 2024
DOH Mandated Standard First Aid and Ambulance Operation and Management	Sheryl B. Gonzales	Admin. Aide V	PDRRMO	June 26-29, 2024
NAME OF PARTICIPANTS	POSITION	DEPARTMENT	CONDUCTED BY (NAME OF HR PERSONNEL)	

V. SUBMISSION OF POST TRAINING REPORT

NAME OF EMPLOYEE	POSITION	TITLE OF TRAINING/SEMINAR	DATE SUBMITTED
Anna Kharen Guillermo	NBS coordinator	Newborn Screening (NBS) Training Practical Examination	June 11, 2024
Lalaine C. Delmendo	AO-V	Training on Basic Stata using Public Use Files and Parliamentary Procedures	June 18, 2024
Maria Victoria S. Ocampo	HEPO-III	Batch 1 Trng. For P/CWHS on the Risk Communication Engagement and Infodemic Mgmt. Outbreak Readiness	June 20, 2024
Arlene A. Castillo	Engineer IV	National Inception Workshop for the green climate Fund (GCF) funded "Adapting Philippine Agriculture to climate change (APA Project.	June 28, 2024
Engr. Virginio M. Gomez , Jr. Engr. Chito Sarandi	Asst. Provincial Engr. Engineer II	34th Annual Consultative Convention & election of Officers w/ the theme Mechanical Engineers Uniting For Prosperity, Empowering Global Advancement	June 28, 2024
Dondi Al B. Cauan	Internal Auditor	Government Procurement Reform Act (RA 9184) and its Revised IRR and Updates	June 28, 2024
Deo C. Sacate	Farm Worker I	Training on Greenhouse on Technology and Hydroponics	June 26, 2024
Nicole Marie B. Yasto	Community Affairs Officer IV	Legal Writing Seminar	July 1, 2024
Mario Jose V. Nuesa	Supervising Administrative Officer		
Johann Carlo S. Maddara	Contractual-Admin. Aide IV		
Edmar S. Uyami	Contractual-Admin. Officer II	Project Development Assistance Center (PDAC) Project Concept Note (PCN) Writing Workshop	July 1, 2024
Phoebe T. Legawen	Community Development Assistant II	Region 2, Solid Waste Management (SWM) Summit/ Orientation/Capacity Building	July 2, 2024
Jay-Ar P. Benitez	Nurse II	Basic Life Support and Standard First Aid Training	July 2, 2024
Emmanuel Datul Edward K. Delas Alas Kristel Joy S. Pasuquin	Agriculturist I Farm Worker I Agriculturist I	Training of Trainers on Certified participatory Guarantee System (PGS) Group Towards Accreditation as Organic Certifying Bodies (OCB)	July 2, 2024
Syrille F. Nolasco Rinier P. Lopez	Administrative Officer V Administrative Officer II	Personnel Relations for Organizational Unity and development (PROUD)	July 3, 2024

Sergio St. Galamgam	Asst. Provincial Agriculturist	Consultation Workshop on National Aquaculture Development Plan	July 3, 2024
Boots F. Fernandez	Agricultural center Chief I		
Ranel C. Guillermo	Admin. Aide III		
Sheryl B. Gonzales	Admin. Aide V	DOH Mandated Standard First Aid and Ambulance Operation and Management	July 3, 2024
Marvin R. Valiente	Nurse II	Training Program on Vaccine Preventable Diseases (VPD) and Adverse Event Following Immunization (AEFI) Surveillance	July 3, 2024
Renelie C. Albano	Supervising Administrative Officer	The New PPP Code and its IRR	July 3, 2024
Reynia C. Andres	Nurse II	Integrated Approach to Acute Malnutrition Emergency Nutrition Management	July 4, 2024
Analou A. Villeza	Supervising Administrative Officer	1st National Congress on Adoption and Alternative Child Care with the theme: "Building a LeaGUE of AMPON Heroes for Children	July 4, 2024

VI. OFFICIAL BUSINESS MONITORING

NAME OF EMPLOYEE	PLACE OF ASSIGNMENT	DATE OF INSPECTION	CONDUCTED BY (NAME OF HR PERSONNEL)
none			

VII. OTHER PROGRAM/PROJECT/ACTIVITY

<u>ACTIVITY</u>	DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT

VIII. OTHER FUNCTIONS

ISSUED MEMO	SUBJECT	MEMO FOR	DATE ISSUED	REMARKS
#006	Submission of OPCR,IPCR 1st Sem 2024	ALL Officials and Employees	June 24, 2024	

PREPARED BY: <u>(SGD.) QUENNIE A. COMA</u> HRMO-III	APPROVED BY: <u>(SGD.) JANETTE A. CASTILLEJO</u> Provincial Human Resource Management Officer
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