

	HUMAN RESOURCE MANAGEMENT OFFICE	March
		MONTH
	Accomplishment Report	2024
		YEAR

I. SCREENING & SELECTION

TARGET DEPARTMENT	NAME OF CANDIDATES	PURPOSE OF SCREENING	NATURE OF APPOINTMENT (Original / Promotion / Transfer / Reemployment / Reappointment)	PRESENT POSITION	TARGET POSITION
Provincial Engineer's Office	Laureano R. Velasco, Jr.	Interview and Assessment	Promotion	Engineer I	Engineer II
Provincial Engineer's Office	Aristotle C. Pedro	Interview and Assessment	Promotion	Engineer I	Engineer II
Provincial Engineer's Office	Jennivive A. Baclig	Interview and Assessment	Promotion	Engineer I	Engineer II
Provincial Engineer's Office	Kristofer Jimwelsh R. Mancilla	Interview and Assessment	Original	N/A	Engineer II
Provincial Engineer's Office	Herson D. Soletto	Interview and Assessment	Original	N/A	Engineer II
Provincial Engineer's Office	Pacito L. Guya III	Interview and Assessment	Original	N/A	Engineer II
Provincial Engineer's Office	Andre Kiel A. Bongon	Interview and Assessment	Original	N/A	Engineer II
Provincial Engineer's Office	Jhouard D. Soriano	Interview and Assessment	Original	Engineer (Cont'l.)	Engineer I
Provincial Engineer's Office	Seejay V. Espiritu	Interview and Assessment	Original	Engineer (Cont'l.)	Engineer I
Provincial Engineer's Office	Christian Niño D. Sales	Interview and Assessment	Original	Engineer (Cont'l.)	Engineer I
Provincial Engineer's Office	Jayson R. Zabal	Interview and Assessment	Original	Engineer (Cont'l.)	Engineer I
Provincial Engineer's Office	James B. Laggui	Interview and Assessment	Original	N/A	Engineer I
Provincial Engineer's Office	Mark Allen A. Gorospe	Interview and Assessment	Original	N/A	Engineer I
Provincial Engineer's Office	Jubert A. Clemente	Interview and Assessment	Original	N/A	Engineer I
Provincial Engineer's Office	Vincent A. Javier	Interview and Assessment	Original	N/A	Engineer I
Provincial Engineer's Office	Mary Ann B. Cabrera	Interview and Assessment	Original	N/A	Engineer I
Provincial Engineer's Office	Luke Angelo D. Manalo	Interview and Assessment	Original	Engineer (Cont'l.)	Engineer I
Provincial Engineer's Office	Alejandrino R. Gannaban, Jr.	Interview and Assessment	Promotion	Architect I	Architect II
Provincial Engineer's Office	Josephine M. Pua	Interview and Assessment	Original	Architect (Cont'l.)	Architect I
Provincial Engineer's Office	Gilbert Jesus F. Abad	Interview and Assessment	Original	Engineering Asst. (Cont'l.)	Engineering Assistant
Provincial Engineer's Office	Jonalyn E. Pabroa	Interview and Assessment	Original	Draftsman (Cont'l.)	Draftsman II
Provincial Engineer's Office	Leopoldo C. Jaramillo, Jr.	Interview and Assessment	Original	Draftsman (Cont'l.)	Draftsman II
Provincial Engineer's Office	Norwin L. Valdez	Interview and Assessment	Promotion	Mechanic I	Mechanic II
Provincial Engineer's Office	Rolito J. Mabanag	Interview and Assessment	Promotion	Mechanic I	Mechanic II
Provincial Engineer's Office	Erwin L. Galvizo	Interview and Assessment	Promotion	Mechanic I	Mechanic II

Provincial Engineer's Office	Orlando L. Rodriguez	Interview and Assessment	Original	Light Equipment Operator (Cont'l.)	Heavy Equipment Operator
Provincial Engineer's Office	Frederick D. Ranjo	Interview and Assessment	Original	Carpenter (Cont'l.)	Light Equipment Operator
Provincial Engineer's Office	Ricardo D. Mangabo	Interview and Assessment	Promotion	Construction Maintenance Capataz	Construction Maintenance Foreman
Provincial Engineer's Office	Arthur M. Ladera, Jr.	Interview and Assessment	Promotion	Construction Maintenance Capataz	Construction Maintenance Foreman
Provincial Engineer's Office	Eddie G. Hernandez	Interview and Assessment	Promotion	Construction Maintenance Capataz	Construction Maintenance Foreman
Provincial Engineer's Office	Albert C. Cabaccan	Interview and Assessment	Promotion	Construction Maintenance Capataz	Construction Maintenance Foreman
MARDH	Nena D. Lucero	Interview and Assessment	Promotion	Nurse II	Nurse IV
PHO-FHS	Dr. Jeram Caezar R. Angobung	Interview and Assessment	Original	Medical Officer III (Cont'l.)	Medical Officer III
GFNDYSRMH	Dr. Abigail Miranda-Cadiz	Interview and Assessment	Original	Medical Officer III (Cont'l.)	Medical Officer III
GFNDYSRMH	Dr. Vanessa Jing A. Baua	Interview and Assessment	Original	Medical Officer III (Cont'l.)	Medical Officer III
GFNDYSRMH	Dr. Luka D. Justo	Interview and Assessment	Original	N/A	Medical Officer III
GFNDYSRMH	Dr. Precious Grace M. Amoyen	Interview and Assessment	Original	N/A	Medical Officer III
GFNDYSRMH	Dr. Jamela Melva B. Rivera	Interview and Assessment	Original	N/A	Medical Officer III
GFNDYSRMH	Rhoda B. Yap	Interview and Assessment	Promotion	Nurse III	Nurse V
GFNDYSRMH	Elinor D. Caro	Interview and Assessment	Promotion	Nurse III	Nurse V
GFNDYSRMH	Lyra D. Bagunu	Interview and Assessment	Original	Rad. Tech.(Cont'l.)	Rad. Tech. II
GFNDYSRMH	Rebecca C. Cabaldo	Interview and Assessment	Original	Rad. Tech.(Cont'l.)	Rad. Tech. II
GFNDYSRMH	Christian V. Baquiran	Interview and Assessment	Promotion	Rad. Tech. I	Rad. Tech. II
GFNDYSRMH	Julius B. Villaruel	Interview and Assessment	Promotion	Rad. Tech. I	Rad. Tech. II
GFNDYSRMH	Orlando C. Iniego, Jr.	Interview and Assessment	Promotion	Rad. Tech. I	Rad. Tech. II
GFNDYSRMH	Isabelita G. Felix	Interview and Assessment	Original	N/A	Rad. Tech. II
GFNDYSRMH	Jocelyn I. Tolentino	Interview and Assessment	Original	N/A	Midwife I
GFNDYSRMH	Maricel D. Castro	Interview and Assessment	Promotion	Nursing Attendant I	Midwife I
GFNDYSRMH	Gretchel L. Melad	Interview and Assessment	Promotion	Nursing Attendant I	Midwife I
GFNDYSRMH	Analea E. Santiago	Interview and Assessment	Original	N/A	Midwife I

II. PROCESSED APPOINTMENTS (New Appointment/Promotion)

NAME OF APPOINTEE	POSITION TITLE	EMPLOYMENT STATUS (Permanent, Coterminus, Temporary)	DEPARTMENT	EFFECTIVITY OF APPOINTMENT	SALARY RATE

III. TRAINING

A. IN-HOUSE

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION

B. HOSTED BY OTHER GOVERNMENT AGENCIES OR PRIVATE INSTITUTIONS

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION
National Immunization Program Mid Level Management Training	CHAMILLE JAYNE F. CLARAVALL	Nurse II	PHO-FHS	March 4-8, 2024
	HARIJHON S. ALABON, JR.	Health Education and Promotion Officer II	PHO-FHS	
Standard First Aid Training of Facilitors	JAY-AR P. B ENITEZ	Nurse II	PHO-FHS	March 4-8, 2024
Capacity building Training of Multipartite Monitoring Team (MMT) for NIA-TRMP	JOHN IAN C. ESPEJO II	Engineer I (Cont'l)	ENRO	March 5-6, 2024
Pre Conference Training Workshop on Basic Demography	RHODORA D. SANTOS	Population Program Officer IV	PHO-FHS	March 6-8, 2024
Preparation of the Project Procurement Mgmt. Plan and Annual Procurement Plan: Concepts, Principles and Techniques	ROXANNE JAN O. VERZOSA	Internal Auditor I	PIACO	March 6-8, 2024
	DONDI AL B. CAUAN	Internal Auditor I	PIACO	
	MANSOR BRYAN CARL S. MANUS	Admin. Aide I	PIACO	
	MA. PATRICIA G. FRANCISCO	Admin. Aide III (Cont'l)	PIACO	
Training of Trainers on Pre Marriage Orientation and Counseling (PMOC)	RHODORA D. SANTOS	Population Program Officer IV	PHO-FHS	March 12-13, 2024
Training Workshop on Developing the Local Energy Code (LEC) and Formulation of the Local Energy Efficiency and Conservation plan (LEECP)	JOYCE N. CABALONGA	Community Dev't. Officer II	ENRO	March 12-14, 2024
	BLADIMIR A. PINTUCAN	Community Dev't. Officer II	ENRO	
	PHOEBE T. LEGAWEN	Community Dev't. Asst. II	ENRO	
	JOHN IAN C. ESPEJO II	Contractual Engineer	ENRO	
Basic Health Information Management	JEFFERSON S. CASTRO	Records Officer I	PHO-FHS	March 13-17, 2024
Training of Trainers on Postharvest Technologist: Drying and Milling	MARJORIE G. MALLILLIN	Agriculturist Technician - Cont'l.	OPA	March 18-22, 2024
DOH Mandated Standard First Aid and Ambulance Operation and Manangement Training	ROMANICO D. DAGUIO	PGADH	PDRRMO	March 18-22, 2024
	ERNESTO A. DACQUIL, JR.	Sr. Admin. Asst. I	PDRRMO	
	ROVELYN D. GO	Admin. Aide II (Cont'l)	PDRRMO	
	EDUARDO MANGULABNAN, JR.	Admin. Aide II (Cont'l)	PDRRMO	

Basic Immunization with Cold Chain and Logistics Management, Interpersonal Communication on Immunization and reaching every purok strategy training	MARIA VICTORIA C. OCAMPO	Health Education and Promotion Officer III	PHO-FHS	March 18-22, 2024
3 day Training on Basic Regional and Urban Physical Planning	BLADIMIR A. PINTUCAN	Community Development Officer II	ENRO	March 18-20, 2024
Training on Essential Maternal & Newborn Care Lactation Management	ANTONETTE U. SANCHEZ	Nutrition Officer II	PHO-FHS	March 21, 2024
	ANNA KHAREN T. GUILLERMO	Nurse II	PHO-FHS	March 21, 2024
Training of Trainers for Family Planning Competency Based Training Course	MITZI CONCEPCION Q. CARAMAT	Nurse II	PHO-FHS	March 19-20, 2024
	KRYSTEL MAE A. CASTILLEJO	Nurse II	PHO-FHS	
	EDISA C. ASUNCION	Nurse II	PHO-FHS	
	RHODORA D. SANTOS	Population Program Officer IV	PHO-FHS	
	HARIJOHN S. ALABON, JR.	Health Education and Promotion Officer II	PHO-FHS	
Essential Maternal and Newborn Care-Lactation Management training (EMNC-LMT)	JANICE S. TUMALIUAN	Nurse I	PHO-FHS	March 21-22, 2024

IV. EMPLOYEE ORIENTATION

NAME OF PARTICIPANTS	POSITION	DEPARTMENT	CONDUCTED BY (NAME OF HR PERSONNEL)
John Victor A. Toribio	Nursing Attendant	GFNDYSRMH	Janette A. Castillejo
Evelyn C. Olla	Utility Worker I	PESO	Janette A. Castillejo
Prince Aljon P. Domingo	Admin. Aide II	Assessor's Office	Janette A. Castillejo
Yvette B. Malana	Admin. Aide IV	Assessor's Office	Janette A. Castillejo
Teresita A. Quilang	Admin. Aide II	PGO	Janette A. Castillejo
Rainier M. Samson	Admin. Aide II	PGSO	Janette A. Castillejo

V. SUBMISSION OF POST TRAINING REPORT

NAME OF EMPLOYEE	POSITION	TITLE OF TRAINING/SEMINAR	DATE SUBMITTED
ROXANNE JAN O. VERZOSA	Internal Auditor I	Preparation of the Project Procurement Mgmt. Plan and Annual Procurement Plan: Concepts, Principles and Techniques	March 20, 2024
DONDI AL B. CAUAN	Internal Auditor I		
JAY-R P. BENITEZ	Nurse II	Standard First Aid Training of Facilitors	March 12, 2024
MITZI CONCEPCION Q. CARAMAT	Nurse II	Training of Trainers for Family Planning Competency Based Training Course	March 26, 2024
KRYSTEL MAE A. CASTILLEJO	Nurse II		
EDISA C. ASUNCION	Nurse II		
RHODORA D. SANTOS	Population Program Officer IV		
HARIJOHN S. ALABON, JR.	Health Educ. and Promotion Officer II		
RHODORA D. SANTOS	Population Program Officer IV	Pre Conference Training Workshop on Basic Demography	
CHAMILLE JAYNE F. CLARAVALL	Nurse II	National Immunization Program Mid Level Management Training	March 13, 2024
HARIJHON S. ALABON, JR.	Health Education and Promotion Officer II		

RHODORA D. SANTOS	Population Program Officer IV	Training of Trainers on Pre Marriage Orientation and Counseling (PMOC)	March 15, 2024
JOHN IAN C. ESPEJO II	Engineer I (Cont'l)	Capacity building Training of Multipartite Monitoring Team (MMT) for NIA-TRMP	March 12, 2024
JOYCE N. CABALONGA	Community Dev't. Officer II	Training Workshop on Developing the Local Energy Code (LEC) and Formulation of the Local Energy Efficiency and Conservation plan (LEECP)	March 18, 2024
BLADIMIR A. PINTUCAN	Community Dev't. Officer II		
PHOEBE T. LEGAWEN	Community Dev't. Asst. II		
JOHN IAN C. ESPEJO II	Contractual Engineer		
BLADIMIR A. PINTUCAN	Community Dev't. Officer II	Training on Regional and Urban Physical planning	March 22, 2024
MARIA VICTORIA C. OCAMPO	Health Educ. and Promotion Officer III	Basic Immunization with Cold Chain and Logistics Management, Interpersonal Communication on Immunization and reaching every purok strategy training	March 26, 2024
MARJORIE G. MALLILLIN	Agriculturist Technician -Cont'l.	Training of Trainers on Postharvest Technologist: Drying and Milling	March 27, 2024
ROMANICO D. DAGUIO	PGADH	DOH Mandated Standard First Aid and Ambulance Operation and Management Training	March 27, 2024
ERNESTO A. DACQUIL, JR.	Sr. Admin. Asst. I		
ROVELYN D. GO	Admin. Aide II (Cont'l)		
EDUARDO MANGULABNAN, JR.	Admin. Aide II (Cont'l)		

VI. OFFICIAL BUSINESS MONITORING

NAME OF EMPLOYEE	PLACE OF ASSIGNMENT	DATE OF INSPECTION	CONDUCTED BY (NAME OF HR PERSONNEL)
none			

VII. OTHER PROGRAM/PROJECT/ACTIVITY

ACTIVITY	DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT

VIII. OTHER FUNCTIONS

ISSUED MEMO	SUBJECT	MEMO FOR	DATE ISSUED	REMARKS
# <u>005</u>	Submission of Client Satisfaction Measurement Report (CSMR)	All Concerned Offices	March 15, 2024	
PREPARED BY: <u>(SGD.) QUENNIE A. COMA</u> HRMO-III		APPROVED BY: <u>(SGD.) JANETTE A. CASTILLEJO</u> Provincial Human Resource Management Officer		

