	HUMAN RESOURCE MANAGEMENT OFFICE	April
		MONTH
	Accomplishment Report	2025
		YEAR

I. SCREENING & SELECTION

TARGET DEPARTMENT	NAME OF CANDIDATES	PURPOSE OF SCREENING	NATURE OF APPOINTMENT (Original / Promotion / Transfer / Reemployment / Reappointment)	PRESENT POSITION	TARGET POSITION
none					

II. PROCESSED APPOINTMENTS (New Appointment/Promotion)

NAME OF APPOINTEE	POSITION TITLE	EMPLOYMENT STATUS (Permanent, Coterminus, Temporary)	DEPARTMENT	EFFECTIVITY OF APPOINTMENT	SALARY RATE
none					

III. TRAINING

A. IN-HOUSE

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION
none				

B. HOSTED BY OTHER GOVERNMENT AGENCIES OR PRIVATE INSTITUTIONS

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION
Training Workshop on the Updating of the Schedule of Market Value	Guillermo Maria B. Dy, Jr.	LAOO IV	Assessor's Office	March 31 to April 3, 2025
	Zenaida A. Gabriel	Provincial Assesor		
Mandatory continuing Legal Education Seminar	Constante A. Foronda	PDRRM Officer	PDRRMO	March 31 to April 5, 2025
Training on Nutrition in Emergencies and Information Management (NIE-IM) with Philippine Integrated Management of Acute Mal Nutrition (PIMAM) Orientation	Mitchel Angela T. Alvaro	SWO-I	PSWDO	April 7-12, 2025
Government Security Officers Seminar	Manuel Cesar G. Binag	Public Services Officer IV	Public Safety Office	April 7-11, 2025
	Noli C. Gonzales	Security Officer III	PGO	
Intensive Training Program on Cognitive Behavioral therapy for Mental Health Workers	Alyssa Mary Ballesteros	Pschometrician-COS	PSWDO	Feb. 28 to March 2, 2025
Tools and Techniques for Audit Engagement	Kathleen Mae I P. Puma		PIACO	April 3-4, 2025
	Alfa C. Cariaga		PIACO	

Coastal Law Enforcement Training	Joal B. Taggug	Sr. Aquaculturist	OPA	April 22-24, 2025
	Boots F. Fernandez	ACC I	OPA	
	Neriza M. Mata	Aquaculturist I	OPA	
Innovative Trends on Public Accountability & Procurement Risk Management	Relyn Joice T. Madriaga	Accountant I	Acctg. Office	April 1-3, 2025
Marine Protected Area Network (MPAN) Coastal Law Enforcement Training	Rosemarie T. Zabala Lady Ann L. Simon	Asst. ENRO CDA-I	ENRO ENRO	April 22-23, 2025
WODP Training 2025 on Effective Union Management : Enhancing Administration, Accountability , and worker Representation	Alfa C. Cariaga Syrile Nolasco	Internal Auditor I Admin. Officer V	PIACO Admin. Office	April 10-11, 2025
Capacity Building on the Implementation of Adoption and Alternative Child care Programs and Services	Maria Lorena R. Batoon	SWO-III	PSWDO	April 22-25, 2025
Cash Management and Its Internal Control System	Atty. Maricel M. Taguba	Internal Auditor II	PIACO	April 23-25, 2025
Innovative Trends on Public Accountability & Procurement Risk Management	Relyn Joice T. Madriaga	Accountant I	Acctg. Office	April 1-3, 2025

IV. EMPLOYEE ORIENTATION

NAME OF EMPLOYEE	POSITION	DEPARTMENT	CONDUCTED BY (NAME OF HR PERSONNEL)
Allysa Jaira M. Pecaat	Nurse	MARDH	Janette A. Castillejo
Marjorie Ann D. Garcia	Nurse	MARDH	Janette A. Castillejo
Alex Andrei P. Cuesta	Admin. Aide III	PGO	Janette A. Castillejo
Leandra Mae A. Cabalonga	Admin. Aide III	PHO-FHS	Janette A. Castillejo
Arnel G. Agustin	Driver	PVET	Janette A. Castillejo
Enalyn B. Barboza	Admin. Aide III	PVET	Janette A. Castillejo
John Paul B.Bayug	Agriculturist	OPA	Janette A. Castillejo

V. SUBMISSION OF POST TRAINING REPORT

NAME OF EMPLOYEE	POSITION	TITLE OF TRAINING/SEMINAR	DATE SUBMITTED
Guillermo Maria B. Dy, Jr.	LAOO IV	Training Workshop on the Updating of the Schedule of Market Value	April 11, 2025
Zenaida A. Gabriel	Provincial Assesor		April 11, 2025
Constante A. Foronda	PDRRM Officer	Mandatory continuing Legal Education Seminar	April 10, 2025
Mitchel Angela T. Alvaro	SWO-I	Training on Nutrition in Emergencies and Information Management (NIE-IM) with Philippine Integrated Management of Acute Mal Nutrition (PIMAM) Orientation	April 7-12, 2025

Manuel Cesar G. Binag	Public Services Officer IV	Government Security Officers Seminar	April 21, 2025
Noli C. Gonzales	Security Officer III		
Alyssa Mary Ballesteros	Pschometrician-COS	Intensive Training Program on Cognitive Behavioral therapy for Mental Health Workers	April 14, 2025
Kathleen Mae I P. Puma	Internal Auditor I	Tools and Techniques for Audit Engagement	April 28, 2025
Alfa C. Cariaga	Internal Auditor I		
Joal B. Taggweg	Sr. Aquaculturist	Coastal Law Enforcement Training	May 2, 2025
Boots F. Fernandez	ACC I		
Neriza M. Mata	Aquaculturist I		
Alfa C. Cariaga	Internal Auditor I	WODP Training 2025 on Effective Union Management : Enhancing Administration, Accountability , and worker Representation	April 30, 2025
Maria Lorena R. Batoon	SWO-III	Capacity Building on the Implementation of Adoption and Alternative Child care Programs and Services	April 30, 2025
Rosemarie T. Zabala Lady Ann L. Simon	Asst. ENRO CDA-I	Marine Protected Area Network (MPAN) Coastal Law Enforcement Training	May 2, 2025
Atty. Maricel M. Taguba	Internal Auiditor II	Cash Management and Its Internal Control System	May 8, 2025
Relyn Joice T. Madriaga	Accountant I	Innovative Trends on Public Accountability & Procurement Risk Management	May 8, 2025


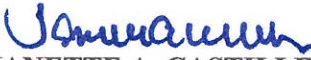
VI. OFFICIAL BUSINESS MONITORING

NAME OF EMPLOYEE	PLACE OF ASSIGNMENT	DATE OF INSPECTION	CONDUCTED BY (NAME OF HR PERSONNEL)
none			

VII. OTHER PROGRAM/PROJECT/ACTIVITY

ACTIVITY	DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
none		

VIII. OTHER FUNCTIONS

ISSUE MEMO	SUBJECT	MEMO FOR	DATE ISSUED	REMARKS
none				
PREPARED BY:  <u>QUENNIE A. GOMA</u> HRMO-III		APPROVED BY:  <u>JANETTE A. CASTILLEJO</u> Provincial Human Resource Management Officer		