

	HUMAN RESOURCE MANAGEMENT OFFICE	June
		MONTH
	Accomplishment Report	2025
		YEAR

I. SCREENING & SELECTION

TARGET DEPARTMENT	NAME OF CANDIDATES	PURPOSE OF SCREENING	NATURE OF APPOINTMENT (Original / Promotion / Transfer / Reemployment / Reappointment)	PRESENT POSITION	TARGET POSITION
PSWD-Person with Disability Affairs Office (PDAO)	Marirose J. Nicasio	Interview and Assessment	Promotion	SWO-III	Disability Affairs Officer IV
	Cresencio R. Acob	Interview and Assessment	Original	n/a	Disability Affairs Officer IV
	Lordjous D. Falsario	Interview and Assessment	Original	n/a	Disability Affairs Officer IV
	Jenne -Fice A. Jacinto	Interview and Assessment	Original	n/a	Disability Affairs Officer IV
	April Mae A. Gregorio	Interview and Assessment	Original	n/a	Disability Affairs Officer IV

II. PROCESSED APPOINTMENTS (New Appointment/Promotion)

NAME OF APPOINTEE	POSITION TITLE	EMPLOYMENT STATUS (Permanent, Coterminus, Temporary)	DEPARTMENT	EFFECTIVITY OF APPOINTMENT	Remarks

III. TRAINING

A. IN-HOUSE

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION

B. HOSTED BY OTHER GOVERNMENT AGENCIES OR PRIVATE INSTITUTIONS

TITLE OF TRAINING/SEMINAR	NAME OF PARTICIPANTS	POSITION TITLE	DEPARTMENT	TRAINING DURATION
Philippine Association of Municipal Assessor's Inc. (PAMAS) 16th National Convention Seminar	Kristine Kate L. Ramos	Assessment Clerk II	Provincial Assesor	June 1-6, 2025
Geriatric Training for Primary Health Care Service Providers	Maria Floressa P. Soriano	Nurse II	PHO-FHS	June 2-5, 2025
Awareness and Training Workshop on Climate Information Services (CIS) and Climate Resilient Agriculture (CRA) Practices	Arlene A. Castillo Boots F. Fernandez	Engineer IV ACC-I	Provincial Agriculturist Office	June 2-6, 2025

5th National Summit on Government Procurement	Maria Luisa F. Alcarez	Accountant II	Acctg. Office	June 3-4, 2025
Workshop on the Formulation of the 3 year Development Plan for the Coffee and Cacao Industry in Region 2	Lalaine C. Delmendo	Asst. PPDC	PPDO	June 5, 2025
Seminar on Taxation and Overview of Financial Statements for LGUs	Ariane Joyce C. Madriaga	Accountant II	Acctg. Office	June 5-6, 2025
Regional Agriculture and Fisheries Investment Portfolio (RAFIP) Formulation-PHASE III	Neriza M. Mata Ezra Ruth C. Urbi	Agriculturist I- Cont'l. Agri. Tech.- Cont'l.	Agriculturist's Office	June 10-11, 2025
Training for External Evaluators on the Recognition Tool for region 02 and Cordillera Administrative region (CAR)	Kristhea Marie G. Dolores	Social Welfare Officer	PSWDO	June 9-13, 2025
First Session of the 2025 UCLG ASPAC	Atty. Doris A. Able	AO-V	PGO-ICDO	June 9-12, 2025
Writeshop for the Isabela Provincial Development and Physical Framework Plan (PDPFP) 2024-2036	Lalaine C. Delmendo	Asst. PPDC	PPDO	June 13-15, 2025
Industry Planning Workshop- Session 1: Problem Identification and Preliminary Analysis	Ma. Gloria L. Daluddung	SAO	PEDIPO	June 5, 2025
COA Policies on the Digitalization of Government Transactions	Mark Christian D. Cayanga Gil Angelo B. Manghi	Accountant II Accountant I	Accounting Office	June 24-25, 2025
Policy Exchange Workshop Re Capability Buiding for Local Government Units in Region 02 to improve GHG Reduction Ability	Joyce N. Cabalonga	SEMS	ENRO	June 23, 2025
	Maria Elena J. Sumisim	PEO IV	PPDO	
Skills Training on Beauty Care and Food processing through GAD Fund Women and Children Protection Center	Elvira F. Dela Cruz	Houseparent	PSWDO	June 23, 2025
Trining on Rabies and Animal Bite Exposure Management	Mitzi Concepcion Q. Caramat	Nurse II	PHO-FHS	June 24, 2025
Orientation on Safe Spaces Act and other laws for the protection of Women, Children and LGBTQIA+	PGI Employees			June 25, 2025
COA Policies on the Digitalization of Government Transactions	Mark Christian D. Cayanga Gil Angelo B. Manghi	Accountant II Accountant I	Acctg. Office	June 24-25, 2025
	Jojit G. Ochoa	LTOO-IV	PTO	
Policy Exchange Workshop Re Capability Buiding for Local Government Units in Region 02 to improve GHG Reduction Ability	Joyce N. Cabalonga	SEMS	ENRO	June 17-18, 2025

IV. EMPLOYEE ORIENTATION

NAME OF EMPLOYEE	POSITION	DEPARTMENT	CONDUCTED BY (NAME OF HR PERSONNEL)



V. SUBMISSION OF POST TRAINING REPORT

NAME OF EMPLOYEE	POSITION	TITLE OF TRAINING/SEMINAR	DATE SUBMITTED
Joy S. Alabon Narlene R. Baggao	SAO AO-V	Seminar on Basic Records and Archives Management for Government Agencies	June 9, 2025
Ariane Joyce C. Madriaga	Accountant II	Disposal of Government Properties	June 10, 2025
Lady Ann L. Simon	Community Dev't. Assistant I	Workshop on the Cave Management Plan (CMP) for Moon Cave	May 26, 2025
April Daffodil Rapunzel J. Labores	AO-II	Seminar on Disposal of Government properties	June 13, 2025
Kristine Kate L. Ramos	Assessment Clerk II	Philippine Association of Municipal Assessor's Inc. (PAMAS) 16th National Convention Seminar	June 13, 2025
Maria Floressa P. Soriano	Nurse II	Geriatric Training for Primary Health Care Service Providers	June 10, 2025
Arlene A. Castillo Boots F. Fernandez	Engineer IV ACC-I	Awareness and Training Workshop on Climate Information Services (CIS) and Climate Resilient Agriculture (CRA) Practices	June 11, 2025
Maria Luisa F. Alcarez	Accountant II	5th National Summit on Government Procurement	June 18, 2025
Lalaine C. Delmendo	Asst. PPDC	Workshop on the Formulation of the 3 year Development Plan for the Coffee and Cacao Industry in Region 2	June 17, 2025
Ariane Joyce C. Madriaga	Accountant II	Seminar on Taxation and Overview of Financial Statements for LGUs	June 18, 2025
Neriza M. Mata Ezra Ruth C. Urbi	Agriculturist I- Cont'l. Agri. Tech.- Cont'l.	Regional Agriculture and Fisheries Investment Portfolio (RAFIP) Formulation-PHASE III	June 13, 2025
Kristhea Marie G. Dolores	Social Welfare Officer	Training for External Evaluators on the Recognition Tool for region 02 and Cordillera Administrative region (CAR)	June 17, 2025
Atty. Doris A. Able	AO-V	First Session of the 2025 UCLG ASPAC	June 18, 2025
Lalaine C. Delmendo	Asst. PPDC	Writeshop for the Isabela Provincial Development and Physical Framework Plan (PDPFP) 2024-2036	
Ma. Gloria L. Daluddung	SAO	Industry Planning Workshop-Session 1: Problem Identification and Preliminary Analysis	June 17, 2025
Atty. Maricel M. Taguba	Internal Auditor II	Orientation on Safe Spaces Act and other laws for the protection of Women, Children and LGBTQIA+	June 26, 2025
Ms. Ma. Patricia G. Francisco	Admin. Aide I		June 26, 2025
Joey S. Tejada	Public Service Officer II		June 26, 2025
Joycel M. Lampitoc	Administrative Assistant VI		June 26, 2025
Crissa A. Buensuceso	HRMO-I		July 3, 2025
Rufa Mae M. Telan	Admin. Aide VI		July 3, 2025
Eleanor I. Dy	SAO		July 3, 2025
Harijhon S. Alabon, Jr.	Nurse II		June 30, 2025
Mark Christian D. Cayanga Gil Angelo B. Manghi	Accountant II Accountant I	COA Policies on the Digitalization of Government Transactions	July 2, 2025
Joyce N. Cabalonga	SEMS	Policy Exchange Workshop Re Capability Buiding for Local Government Units in Region 02 to improve GHG Reduction Ability	June 23, 2025
Elvira F. Dela Cruz	Houseparent	Skills Training on Beauty Care and Food processing through GAD Fund Women and Children Protection Center	June 23, 2025

Mitzi Concepcion Q. Caramat	Nurse II	Trining on Rabies and Animal Bite Exposure Management	June 24, 2025
PGI Employees		Orientation on Safe Spaces Act and other laws for the protection of Women, Children and LGBTQIA+	June 26, 2025
Mark Christian D. Cayanga Gil Angelo B. Manghi	Accountant II Accountant I	COA Policies on the Digitalization of Government Transactions	July 2, 2025
Jojit G. Ochoa	LTOO-IV		July 2, 2025
Joyce N. Cabalonga	SEMS	Policy Exchange Workshop Re Capability Buiding for Local Government Units in Region 02 to improve GHG Reduction Ability	June 23, 2025

VI. OFFICIAL BUSINESS MONITORING

NAME OF EMPLOYEE	PLACE OF ASSIGNMENT	DATE OF INSPECTION	CONDUCTED BY (NAME OF HR PERSONNEL)
none			

VII. OTHER PROGRAM/PROJECT/ACTIVITY

ACTIVITY	DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
none		

VIII. OTHER FUNCTIONS

ISSUE MEMO	SUBJECT	MEMO FOR	DATE ISSUED	REMARKS
#009	Orientation on Safe Spaces Act and other Laws for the protection of Women, Children and <del>and</del> LGBTQIA+	ALL Department Heads/ Chiefs of Hospital & 'yees	June 18, 2025	Done
#010	Attendance to Oath Taking Ceremonby	ALL Department Heads/ Chiefs of Hospital & 'yees	June 30, 2025	Done
PREPARED BY:  <b>QUENNIE A. GOMA</b> HRMO-III		APPROVED BY:  <b>JANETTE A. CASTILLEJO</b> Provincial Human Resource Management Officer		