



**OFFICE OF THE PROVINCIAL ADMINISTRATOR**

**FEBRUARY**

MONTH

**2021**

YEAR



**Accomplishment Report**

**I. FOCUS AREAS**

PROGRAM/PROJECT/ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT			
I. Resource Utilization rationalized, problem areas identified, corrective measures implemented, and mechanisms institutionalized	Timely release or same-day release of 100% of all time-sensitive documents submitted for comment/ approval to the PA Office	<b>FINANCIAL DOCUMENTS</b>			
		Type of Document	No. of documents	AMOUNT	
		a. Obligation Requests	790	165,930,629.31	
		b. Disbursement Vouchers	1006	326,411,535.27	
		c. Purchase Requests	285	136,298,466.55	
		d. Purchase Orders	270	28,152,476.37	
		e. Requisition Issue Slip	85	1,616,978.44	
		f. Checks	280	43,189,802.71	
		<b>INFRASTRUCTURE PROJECTS</b>			
		g. Program of Works	3	6,299,500.00	
h. Variation Orders	2	100,986,710.96			
II. Executive Agenda/Plans, programs, projects, & activities implemented with responsiveness, in a timely manner and with public satisfaction demonstrated;	Timely, responsive, and expeditious issuances that implement policies, plans, programs and activities or strengthen policy implementation and monitoring	Type of Document	No. of documents		
		a. Executive Orders	3		
		b. Inter-Office Memo	2		
		Efficient, effective, and well-maintained modern communications and data systems that guide the Governor and the Provincial Administrator in decision-making or acting on various concerns	a. Up-to-date uploading of documents in the PGI Website	51	
			b. Out-going communications	4	
III. PLGU-Isabela's envisioned institutional profile achieved	Timely action on concerns communicated to the Governor and the Provincial Administrator before the mandatory respond period lapses	c. Incoming Communications	873		

**II. OTHER PROGRAM/PROJECT/ACTIVITY**

PROGRAM/PROJECT/ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT	

PREPARED BY:  <b>MARVIN C. VEHEMENTE, JR.</b> Internal Auditor IV	CERTIFIED CORRECT:  <b>NOEL MANUEL R. LOPEZ</b> Provincial Administrator
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