

	PROVINCIAL INTERNAL AUDIT AND CONTROL OFFICE	July
		MONTH/PERIOD
	Accomplishment Report	2020
		YEAR

I. FOCUS AREAS

PROGRAM/PROJECT/ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
1. MANAGEMENT AUDIT		
A. Conduct of audit/Review of controls	Review of controls/procedures/ processes of Priority 2 (P2) Road Related Offices in alignment with CMGP/PGRR (Provincial Governance Reform Roadmap)	<p>Reviewed the implementation of controls on the following procedures through the checking of 1760 sets of financial documents and 295 pcs. issued checks, to wit:</p> <ol style="list-style-type: none"> 1.PGI-BAC-LL-001 Procurement Control Procedure (Purchasing Process) <i>(6.1, pg5of8)</i>; 2. PGI-PGSO-LL-002 Small Value Procurement Control Procedure (Purchasing Process) <i>(6.1, pg4&5of6)</i>; 3. PGI-PBO-LL-001 - Budget Control Procedures(Processing of OBRs) <i>(6.4, pg8&9of13)</i>; 4. PGI-ACCT-LL-001-Accounting Operations Control Procedure (Disbursement Process & payroll preparation) <i>(6.1/6.2, p3,4,5of13)</i>; 5. PGI-PTO-LL-001-Revenue Generation and Resource Mobilization Procedure (Preparation of checks for payment to various claims) <i>(6.4 p14of21)</i>
2. OPERATIONS REVIEW	Review on the implementation of Projects/Programs/ Activities of implementing offices	For Year-end Review

II. OTHER PROGRAMS/PROJECTS/ACTIVITIES

PROGRAM/PROJECT/ ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
ISO Records	Receiving and maintainance of ISO Records	Received and maintained ISO Records from 9 offices of the PGI
Capacity Development	Continuous capacity development of PIACO personnel	Attended the ISO Document Controller Webinar conducted by AGF Consulting Group on July 23, 2020

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