



**PROVINCIAL INTERNAL AUDIT AND  
CONTROL OFFICE**

**Accomplishment Report**

April

MONTH/PERIOD

2020

YEAR

**I. FOCUS AREAS**

PROGRAM/PROJECT/ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
<b>1. MANAGEMENT AUDIT</b>		
A. Conduct of audit/Review of Procedures	Review of procedures/Audit of Priority 2 (P2) Road Related Offices in allignment with CMGP/PGRR (Provincial Governance Reform Roadmap)	Reviewed the implementation of controls on the following procedures through the checking of <b>671</b> sets of financial documents, and <b>150</b> pcs issued checks, to wit:  <ol style="list-style-type: none"> <li>1. PGI-PGSO-LL-002 Small Value Procurement Control Procedure (Purchasing Process) <i>(6.1, pg4&amp;5of6)</i>;</li> <li>2. PGI-PBO-LL-001 - Budget Control Procedures(Processing of OBRs)</li> <li>3. PGI-ACCT-LL-001-Accounting Operations Control Procedure (Disbursement Process &amp; payroll preparation) <i>(6.1/6.2, p3,4,5of13)</i>;</li> <li>4. PGI-PTO-LL-001-Revenue Generation and Resource Mobilization Procedure (Preparation of checks for payment to various claims) <i>(6.4 p14of21)</i></li> </ol>
<b>2. OPERATIONS REVIEW</b>	Review on the implementation of Projects/Programs/ Activities	For Year-end Review

**II. OTHER PROGRAMS/PROJECTS/ACTIVITIES**

PROGRAM/PROJECT/ ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
ISO Records	Receiving, maintainance and preservation of ISO Records	Received maintained and preserved ISO Records from <b>2</b> offices of the PGI

Submitted by:

**MARILYN G. LOPEZ**

Provincial Internal Audit and Control Officer