
	PROVINCIAL INTERNAL AUDIT AND CONTROL OFFICE	DECEMBER
		MONTH/PERIOD
	Accomplishment Report	2020
		YEAR

I. FOCUS AREAS

PROGRAM/PROJECT/ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
1. MANAGEMENT AUDIT		
Conduct of audit/Review of controls	Review of controls in the processing of financial documents	<p>Reviewed the implementation of controls on the following processes through the checking of 3691 sets of financial documents and 497 pcs. issued checks, to wit:</p> <ol style="list-style-type: none"> 1. PGI-BAC-LL-001 Procurement Control Procedure (Purchasing Process) <i>(6.1, pg5of8)</i>; 2. PGI-PGSO-LL-002 Small Value Procurement Control Procedure (Purchasing Process) <i>(6.1, pg4&5of6)</i>; 3. PGI-PBO-LL-001 - Budget Control Procedures(Processing of OBRs) <i>(6.4, pg8&9of13)</i>; 4. PGI-ACCT-LL-001-Accounting Operations Control Procedure (Disbursement Process & payroll preparation) <i>(6.1/6.2, p3,4,5of13)</i>; 5. PGI-PTO-LL-001-Revenue Generation and Resource Mobilization Procedure (Preparation of checks for payment to various claims) <i>(6.4 p14of21)</i>

II. OTHER PROGRAMS/PROJECTS/ACTIVITIES

PROGRAM/PROJECT/ ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
ISO Records maintenance and Review	Receiving, review and maintenance of ISO Records	Received, reviewed and maintained ISO Records from different offices of the PGI
Capacity Development	Continuous capacity development for PIACO personnel	<p>The PIACO personnel has attended/participated in the following webinars:</p> <p>2020 AGIA National Convention on December 2-4, 2020</p> <p>Data Privacy Act Briefing for LGUs on December 4, 2020</p> <p>Year-end Program Implementation Review (PIR) and 2021 Annual Reform Action Plan (ARAP) Formulation on December 7, 14,15, 2020</p>
	Submitted by:	 MARILYN G. LOPEZ Provincial Internal Audit and Control Officer