

	PROVINCIAL INTERNAL AUDIT AND CONTROL OFFICE	DECEMBER
		MONTH/PERIOD
	Accomplishment Report	2022
		YEAR

I. FOCUS AREAS


PROGRAM/PROJECT/ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
I. MANAGEMENT AUDIT		
Evaluation of Management Controls through the review of financial documents to determine whether effective controls were implemented, vis-a-vis the degree of compliance with laws, regulations, managerial policies, accountability measures, ethical standards and contractual obligations.	The Review of Financial documents includes, among others, implementation of controls on the following procedures: 1. PGI-BAC-LL-001 Procurement Control Procedure (Purchasing Process) 2. PGI-PGSO-LL-002 Small Value Procurement Control Procedure (Purchasing Process) 3. PGI-PBO-LL-001 - Budget Control Procedures(Processing of OBRs) 4. PGI-ACCT-LL-001-Accounting Operations Control Procedure (Disbursement Process & payroll preparation)	- 100% or all of the 4,406 sets of Financial documents received were efficiently reviewed on timely manner or within the prescribed processing time in accordance with RA11032, The Ease of of Doing Business and Efficient Government Service Delivery Act of 2018; - 6.38% or 281 sets have minor findings and were returned for action and/or compliance of the documentary requirements and/or documentary discrepancies; - 100% or all of the 281 findings were acted upon and/or complied within the reporting period; -0.96 average number of working days for the action and/or compliance of documentaty requirements and/or documentary discrepancies.

II. SUPPORT FUNCTIONS

PROGRAM/PROJECT/ ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT
Implementation and/or compliance on Executive agenda/issuances that implement policies, plans, programs and activities	Timely action and/or compliance on all issuances that implement policies, plans, programs and activities	Eighteen (18) Communications received were acted accordingly and within the prescribed processing time, as applicable.
Support in the achievement of a quality, Strengthened positive institutional image for PG-Isabela as an LGU that is compliant with laws, policies and procedures which is distinguished in service delivery	Performance of tasks in connection with the ongoing ISO 9001:2015 Certification	Assisted in the requirements of ISO 9001:2015. The PGI has received its attestation that it has been assessed against the requirements of ISO 9001:2015 Quality Management System and has been recommended for Certification. Likewise , received, reviewed and maintained ten (10) sets of ISO Records.
	Other tasks as directed and/or required	Received, acted and/or filed other documents, and effectively performed all other tasks as directed and/or required within the prescribed processing time, as applicable

III. OTHER PROGRAMS/PROJECTS/ACTIVITIES

Capacity Development	Continuos Capacity Development	Eleven (11) PIACO Personnel has attended webinars. A total of four (4) webinars for the month.
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	Submitted by:	 MARILYN G. LOPEZ Head, PIACO
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