
	<b>PROVINCIAL INTERNAL AUDIT AND CONTROL OFFICE</b>	<b>NOVEMBER</b>
		<b>MONTH/PERIOD</b>
	<b>Accomplishment Report</b>	<b>2022</b>
		<b>YEAR</b>
<b>I. FOCUS AREAS</b>		
<b>PROGRAM/PROJECT/ACTIVITY</b>	<b>PROJECT DESCRIPTION</b>	<b>STATUS/REMARKS/ ACCOMPLISHMENT</b>
1. MANAGEMENT AUDIT		
Evaluation of Management Controls through the review of financial documents to determine whether effective controls were implemented, vis-a-vis the degree of compliance with laws, regulations, managerial policies, accountability measures, ethical standards and contractual obligations.	The Review of Financial documents includes, among others, implementation of controls on the following procedures: <b>1.</b> PGI-BAC-LL-001 Procurement Control Procedure (Purchasing Process) <b>2.</b> PGI-PGSO-LL-002 Small Value Procurement Control Procedure (Purchasing Process) <b>3.</b> PGI-PBO-LL-001 - Budget Control Procedures(Processing of OBRs) <b>4.</b> PGI-ACCT-LL-001-Accounting Operations Control Procedure (Disbursement Process & payroll preparation)	- 100% or all of the 2,665 sets of Financial documents received were efficiently reviewed on a timely manner or within the prescribed processing time. - 4.43% or 118 sets have minor findings and were returned for action and/or compliance of the documentary requirements and/or documentary discrepancies - 88% or 104 of the 118 findings were acted upon and/or complied within the reporting period; 12% or 14 were complied beyond the reporting period. - 1.8 average number of working days for the action and/or compliance of documentaty requirements and/or documentary discrepancies.
<b>II. SUPPORT FUNCTIONS</b>		
<b>PROGRAM/PROJECT/ ACTIVITY</b>	<b>PROJECT DESCRIPTION</b>	<b>STATUS/REMARKS/ ACCOMPLISHMENT</b>
Implementation and/or compliance on Executive agenda/issuances that implement policies, plans, programs and activities	Timely action and/or compliance on all issuances that implement policies, plans, programs and activities	Sixty six (66) Communications received were acted accordingly and within the prescribed timeframe, as applicable.
Support in the achievement of a quality, Strengthened positive institutional image for PG-Isabela as an LGU that is compliant with laws, policies and procedures which is distinguished in service delivery	Performance of tasks in connection with the ongoing ISO 9001:2015 Certification	Received, Reviewed and Maintained twelve (12) sets of ISO Records
	Other tasks as directed and/or required	Received, Acted and/or Filed other documents and Effectively Performed all other tasks as directed and/or required within the prescribed timeframe,as applicable
Prepared by:	Submitted by:	
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