


| | | |
|---|---|---------------------|
|  | PROVINCIAL INTERNAL AUDIT AND CONTROL OFFICE | AUGUST |
| | | MONTH/PERIOD |
| | Accomplishment Report | 2024 |
| | | YEAR |

I. FOCUS AREAS



| PROGRAM/PROJECT/ACTIVITY | PROJECT DESCRIPTION | STATUS/REMARKS/ACCOMPLISHMENT |
|---|--|--|
| 1. MANAGEMENT AUDIT | | |
| Evaluation of Management Controls through the review of financial documents to determine whether effective controls were implemented, vis-a-vis the degree of compliance with laws, regulations, managerial policies, accountability measures, ethical standards and contractual obligations. | Review of Financial documents to determine effective implementation of controls on the documented processes, to include among others, the following: 1. Procurement Control Procedure (Purchasing Process) 2. Small Value Procurement Control Procedure (Purchasing Process) 3. Budget Control Procedures(Processing of OBRs) 4.Accounting Operations Control Procedure (Disbursement Process & payroll preparation) 5.Human Resources and Management Procedure (Employees Salaries, Wages and Benefits) | - 100% or all of the 2655 sets of financial documents received were efficiently reviewed on a timely manner or within the prescribed processing time in accordance with RA 11032, the Ease of doing Business and Efficient Government Service Delivery Act of 2018 - 1.28% or 34 sets have minor findings and were returned for action and/or compliance of the documentary requirements and/or documentary discrepancies |

II. SUPPORT FUNCTIONS

| PROGRAM/PROJECT/ACTIVITY | PROJECT DESCRIPTION | STATUS/REMARKS/ACCOMPLISHMENT |
|---|--|---|
| Implementation and/or compliance on Executive agenda/issuances that implement policies, plans, programs and activities | Timely action and/or compliance on all issuances that implement policies, plans, programs and activities | Sixty three (63) Communications received were acted accordingly and within the prescribed timeframe, as applicable. |
| Support in the achievement of a quality, Strengthened positive institutional image for PG-Isabela as an LGU that is compliant with laws, policies and procedures which is distinguished in service delivery | Performance of tasks in connection with ISO 9001:2015 Certification | Received, Reviewed and Maintained forty nine (49) sets of ISO Records |
| | Other tasks as directed and/or required | Effectively Performed all other tasks as directed and/or required within the prescribed timeframe,as applicable, |

III. OTHER PROGRAMS/PROJECTS/ACTIVITIES

| | | |
|----------------------|--|---|
| Capacity Development | Continuous capacity development of PIACO personnel | Six (6) Capacity Development/Four (4) PIACO Personnel benefited |
|----------------------|--|---|

| | |
|--|---|
| Prepared by:  RENELLIE C. ALBANO Supervising Administrative Officer | Submitted by:  MARILYN G. LOPEZ Head, PIACO |
|--|---|