

	PROVINCIAL INTERNAL AUDIT AND CONTROL OFFICE		DECEMBER
	Accomplishment Report		MONTH/PERIOD
			2024
			YEAR
I. FOCUS AREAS			
PROGRAM/PROJECT/ ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT	
1. MANAGEMENT AUDIT			
Evaluation of Management Controls through the review of financial documents to determine whether effective controls were implemented, vis-a-vis the degree of compliance with laws, regulations, managerial policies, accountability measures, ethical standards and contractual obligations.	Review of Financial documents to determine effective implementation of controls on the documented processes, to include among others, the following:  1. Procurement Control Procedure (Purchasing Process) 2. Small Value Procurement Control Procedure (Purchasing Process) 3. Budget Control Procedures(Processing of OBRs) 4.Accounting Operations Control Procedure (Disbursement Process & payroll preparation) 5.Human Resources and Management Procedure (Employees Salaries, Wages and Benefits)	- 100% or all of the 4962 sets of financial documents received were efficiently reviewed on a timely manner or within the prescribed processing time in accordance with RA 11032, the Ease of doing Business and Efficient Government Service Delivery Act of 2018  - 1.53% or 76 sets have minor findings and were returned for action and/or compliance of the documentary requirements and/or documentary discrepancies	
II. SUPPORT FUNCTIONS			
PROGRAM/PROJECT/ ACTIVITY	PROJECT DESCRIPTION	STATUS/REMARKS/ ACCOMPLISHMENT	
Implementation and/or compliance on Executive agenda/issuances that implement policies, plans, programs and activities	Timely action and/or compliance on all issuances that implement policies, plans, programs and activities	Forty Eight (48) Communications received were acted accordingly and within the prescribed timeframe, as applicable.	
Support in the achievement of a quality, Strengthened positive institutional image for PG-Isabela as an LGU that is compliant with laws, policies and procedures which is distinguished in service delivery	Performance of tasks in connection with ISO 9001:2015 Certification	Assisted in the implementation of ISO 9001:2015 Quality Management System. The PGI has conducted Internal Quality Audit, Systems Audit, and Surveillance Audit, and was issued a ISO Certification for the FY 2024.	
	Monitoring of Compliance on posting and uploading of all the required financial documents in the DILG portal and in three (3) conspicuous places within the prescribed timeframe	Likewise, the PIACO has received, reviewed and maintained Sixty one (61) sets of ISO Records  Financial documents/Reports were timely uploaded in the FDP@ <a href="https://fdpp.dilg.gov.ph/">https://fdpp.dilg.gov.ph/</a> and posted in three (3) conspicuous places @Provincial capitol, Isabela museum and library, and GFNDY hospital	
	Other tasks as directed and/or required	Effectively Performed all other tasks as directed and/or required within the prescribed timeframe, as applicable,	
III. OTHER PROGRAMS/PROJECTS/ACTIVITIES			
Capacity Development	Continuous capacity development of PIACO personnel	None to Report for the period	
Prepared by:  RENELLIE C. ALBANO Supervising Administrative Officer	Submitted by:  MARILYN G. LOPEZ Head, PIACO		