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|  | <b>PROVINCIAL INTERNAL AUDIT AND CONTROL OFFICE</b> | <b>SEPTEMBER</b>    |
|   |   | <b>MONTH/PERIOD</b> |
|   | <b>Accomplishment Report</b>                        | <b>2024</b>         |
|   |   | <b>YEAR</b>         |

**I. FOCUS AREAS**



| PROGRAM/PROJECT/<br>ACTIVITY  | PROJECT DESCRIPTION  | STATUS/REMARKS/<br>ACCOMPLISHMENT  |
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| <b>1. MANAGEMENT AUDIT</b>  |  |  |
| Evaluation of Management Controls through the review of financial documents to determine whether effective controls were implemented, vis-a-vis the degree of compliance with laws, regulations, managerial policies, accountability measures, ethical standards and contractual obligations. | Review of Financial documents to determine effective implementation of controls on the documented processes, to include among others, the following:<br><b>1. Procurement Control Procedure (Purchasing Process)</b><br><b>2. Small Value Procurement Control Procedure (Purchasing Process)</b><br><b>3. Budget Control Procedures(Processing of OBRs)</b><br><b>4.Accounting Operations Control Procedure (Disbursement Process &amp; payroll preparation)</b><br><b>5.Human Resources and Management Procedure (Employees Salaries, Wages and Benefits)</b> | - 100% or all of the 2545 sets of financial documents received were efficiently reviewed on a timely manner or within the prescribed processing time in accordance with RA 11032, the Ease of doing Business and Efficient Government Service Delivery Act of 2018<br><br>- 1.30% or 33 sets have minor findings and were returned for action and/or compliance of the documentary requirements and/or documentary discrepancies |

**II. SUPPORT FUNCTIONS**

| PROGRAM/PROJECT/<br>ACTIVITY  | PROJECT DESCRIPTION  | STATUS/REMARKS/<br>ACCOMPLISHMENT  |
|---|--|--|
| Implementation and/or compliance on Executive agenda/issuances that implement policies, plans, programs and activities  | Timely action and/or compliance on all issuances that implement policies, plans, programs and activities | Forty (40) Communications received were acted accordingly and within the prescribed timeframe, as applicable.    |
| Support in the achievement of a quality, Strengthened positive institutional image for PG-Isabela as an LGU that is compliant with laws, policies and procedures which is distinguished in service delivery | Performance of tasks in connection with ISO 9001:2015 Certification                                      | Received, Reviewed and Maintained thirty nine (39) sets of ISO Records   |
|   | Other tasks as directed and/or required  | Effectively Performed all other tasks as directed and/or required within the prescribed timeframe,as applicable, |

**III. OTHER PROGRAMS/PROJECTS/ACTIVITIES**

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| Capacity Development | Continuous capacity development of PIACO personnel | One (1) Capacity Development/Four (1) PIACO Personnel benefited |
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| Prepared by:<br><br><br><b>RENELLIE C. ALBANO</b><br>Supervising Administrative Officer | Submitted by:<br><br><br><b>MARILYN G. LOPEZ</b><br>Head, PIACO |
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