

**WEEKLY REPORT OF THE
PROVINCIAL PLANNING & DEVELOPMENT OFFICE**

April 7-11, 2014

Date	Activity	Person/s Responsible
April 7, 2014	<ul style="list-style-type: none"> • Department Heads Meeting at the Mini Conference Room, Governor's Office, Capitol, City of Ilagan 	Mr. Nestor O. Salvador, Provincial Planning & Development Coordinator, Ms. Ma. Visitacion M. Colobong
	<ul style="list-style-type: none"> • Prepared Endorsement letter Re: RPMES & distributed the same to OPE, PVET PSWDO, OPA, IPCDO, HealthCare, IPHO, ENRO, PGSO 	Mesdames Helen V. Baggao, Mylin Pedregosa & Jessica R. Huidem & Mr. Celso V. Plata
	<ul style="list-style-type: none"> • PRDP Meeting with Dr. Reynaldo Ame, Consultant at the Provincial Planning & Development Office, Conference Room, Capitol City of Ilagan 	Mr. Nestor O. Salvador, Mesdames Helen V. Baggao, Remilda Salas & Nemia Callang
	<ul style="list-style-type: none"> • Received letter from the Provincial Agriculturist Danilo Tumamao on attendance to FGD & Key Informant Interview (KII), CVIARC, San Felipe, City of Ilagan, Isabela 	Administrative Section: Mesdames Joy Alabon & Jessica Huidem
	<ul style="list-style-type: none"> • Continued working on the LGPMS (April 7-11, 2014) 	Mesdames Ma. Visitacion M. Colobong, Brenda P. Ordonez & Flordelina C. Malsi & Mr. John Paul R. Hernandez
	<ul style="list-style-type: none"> • Isabela Trade Fair Committee Meeting at Provincial Planning & Development Office, Conference Room, Capitol, City of Ilagan 	Mr. Nestor O. Salvador, Mesdames Ma. Visitacion M. Colobong & Mylin Pedregosa together with selected offices: PTO, PVET, OPA, SPCICD, OPE, PGSO, Provincial Administrators Office and 1 line Agency (DTI)
	<ul style="list-style-type: none"> • Prepared essential documents in the conduct of the Farmers Congress at Burgos, Isabela (April 7-8, 2014) 	Mesdames Ma. Visitacion C. Nicolas, Ma. Theresa Vitales & Ms. Mylin Pedregosa & Mr. Joe Vincent R. Batoon

<p>April 8, 2014</p>	<ul style="list-style-type: none"> • Worked on Guidelines of Booth and Exhibit Trade Fair during the Isabela Day Week long Celebration • Received Annual Accomplishment Report of Cauayan City • Local Health Board Meeting, Governors Office, Capitol, City of Ilagan 	<p>Ms. Mylin Pedregosa</p> <p>Administrative Section: Mesdames Joy Alabon & Jessica Huidem</p> <p>Mr. Nestor O. Salvador</p>
<p>April 10, 2014</p>	<ul style="list-style-type: none"> • Secretariat during the Conduct of Farmers' Congress at BURGOS, Isabela • IPCDC 4th Monthly Meeting at CVIARC, San Felipe, Ilagan City • Received DILG Memo dated March 28, 2014 Re: Submission of Filled-up & Encoded MDC M&E Tracking Forms • Received DPWH 3rd District Re: Status of Infra Projects for the month of March 2014 Project Reporting to Congressmen & Local Officials • Continuation of PRDP Meetings and Trainings , Tuguegarao City, Cagayan 	<p>Mssrs. Nestor O. Salvador & Godofredo dela Cruz, Mesdames Joy Alabon, Ma. Visitacion C. Nicolas & Ma. Theresa Vitales</p> <p>Ms. Helen V. Baggao</p> <p>Administrative Section: Mesdames Joy Alabon & Jessica Huidem</p> <p>Administrative Section</p> <p>Mesdames Remilda Salas & Nemia Callang</p>
<p>April 11, 2014</p>	<ul style="list-style-type: none"> • Drafted letter Re: Trade Fair Committee Meeting-Municipal Booth on Monday April 14, 2014 • STEP Meeting at Provincial Planning & Development Office • Prepared Provincial Planning & Development Office Accomplishment Report for April 7-11, 2014 • Finalized LGPMS for correction by the PIO 	<p>Mesdames Helen V. Baggao & Mylin Pedregosa</p> <p>Messr. Nestor O. Salvador & Joe Vincent Batoon</p> <p>Ms. Helen V. Baggao</p> <p>Mesdames Ma. Visitacion M. Colobong, Brenda Ordonez & Flordelina Malsi & Mr. John Paul</p>

	<ul style="list-style-type: none"> • Attended Meeting of Search for Ms. Isabela Committee at Balai (Guesthouse) Capitol, City of Ilagan • Finalized PRDP Resolution and presented the same to Ms. Rodessa Lachica for signature of the Hon. Governor 	Hernandez Mesdames Ma. Visitacion M. Colobong & Brenda Ordonez Mr. Nestor O. Salvador & Mesdames Helen V. Baggao & Mylin Pedregoza
Maintained daily cleanliness and orderliness of the Office		Mr. Celso V. Plata

Submitted By:

NESTOR O. SALVADOR
Provincial Planning & Development Coordinator