



Republic of the Philippines  
**PROVINCE OF ISABELA**  
City of Ilagan

## *Office of the Governor*

EXECUTIVE ORDER NO. 02  
Series of 2021

### **ORGANIZING THE PROVINCIAL SPECIAL DRUG EDUCATION CENTER TEAM (PSDECT) FOR THE PROVINCE OF ISABELA**

**WHEREAS**, the State values the dignity of every human person and guarantees full respect for human rights;

**WHEREAS**, it is the policy of the state to pursue an effective campaign against the trafficking and use of dangerous drugs and other similar substances through an integrated system of planning, implementation and enforcement to include promotion of preventive and developmental services to Out-of-School Youth (OSY) and Street Children who are the most vulnerable to Drug Abuse;

**WHEREAS**, the Dangerous Drugs Board (DDB) was established under Republic Act (RA) No. 9165 otherwise known as the “ Comprehensive Dangerous Drug Act of 2002”, as the policy making and strategy making body in the planning and formulation of policies and programs on drug prevention and control;

**WHEREAS**, Section 46 of R.A. No. 9165 provides that “With the assistance of the Board, the Department of Interior and Local Government (DILG), the National Youth Commission (NYC), and the Department of Social Welfare and Development (DSWD) shall establish in each of its provincial offices a Special Drug Education Center (SDEC) for OSY and street children and pursuant to this provision the DDB through Board Regulation No. 1 s. 2003, provided for the guidelines on the establishment and operationalization of the SDEC;

**WHEREAS**, SDEC is defined as a community-based facility, which serves as venue for promoting preventive and developmental services for the OSY and street children. It shall promote programs for drug abuse prevention with the end view of educating the OSY and street children regarding the pernicious effects of drug abuse thereby contributing to their development as self-reliant and socially responsible members of the society;

**WHEREAS**, pursuant to the guidelines stated under DILG Memorandum Circular No. 2021-001 dated January 4, 2021 amending DILG Memorandum Circular No. 2006-150 on establishment and operations of SDEC for OSY and Street Children, a provincial SDEC team shall be organized to effect necessary functions and responsibilities to implement this program;

**NOW THEREFORE, I, RODOLFO T. ALBANO III**, Governor of the Province of Isabela, by virtue of the powers vested in me by law, hereby decree the following:

**SECTION 1. ORGANIZATION.** THE PROVINCIAL SPECIAL DRUG EDUCATION CENTER TEAM (PSDECT) FOR THE PROVINCE OF ISABELA is hereby organized.

**SECTION 2. COMPOSITION.** The PSDECT shall be composed of, to wit:

Team Leader : *Ms. Lucila M. Ambatali*  
Provincial Social Welfare and Development Officer

Co- Team Leader: *Hon. Dax Paulo C. Binag*  
SK Federation President-Isabela

Members: *Engr. Corazon D. Toribio*  
Provincial Director-DILG

*Hon. Dante G. Halaman*  
President- Isabela Liga ng mga Barangay

*Hon. Clifford R. Raspado*  
Chairman- SP Committee on Children's Affair

*Dr. Nelson O. Pagurigan*  
Isabela Provincial Health Officer

*Officer-in- Charge*  
Women and Children Desk-IPPO

*School Division Superintendent*  
SDO- Isabela

*School Division Superintendent*  
SDO- Cauayan City

*School Division Superintendent*  
SDO- City of Ilagan

*Representative*  
National Youth Commission

*Mr. Reymel C. Respos*  
Provincial Youth Development Officer

*Mr. Robert V. Plata*  
Provincial MASA MASID

*All City and Municipal Anti- Drug Abuse Council*  
*(ADAC) Action Officers*

*CSO Representative*

**SECTION 3. FUNCTIONS AND RESPONSIBILITIES.** The PSDEC Team shall perform the following functions:

1. Develop and implement programs and service on drug abuse prevention among OSY and street children and coordinate/ integrate/ utilize related activities/services of other agencies.

Programs and activities may include the following components as provided for in DDB Regulation No. 1 s. 2003 (i.e. Advocacy and Social Preparation; Technical Assistance and Capability Building for Implementers; Data Banking and Documentation; Monitoring and Evaluation; Service Delivery; and Replication);

2. Operate and Manage the SDEC according to established guidelines set by DSWD;
3. Provide the facilities with funds, personnel complement, supplies, materials, and equipment as may be deemed necessary in the management of the Center and implementation of drug abuse prevention and activities;
4. Identify target clientele and manage their cases;
5. Ensure that the SDEC complies with the standards developed on the operation of the Center, as approved by DDB;
6. Prepare a three (3) - year Work and Financial Plan reflecting the activities to be undertaken;
7. Prepare written policies and systems for keeping track of financial transactions, management of supplies, equipment, and other material resources of the Center.
8. Conduct Community assemblies. Through these assemblies, the number of OSY and street children and their needs/problems could be identified. This activity and the date gathered shall be used as basis for preparing plans for the target group;
9. Organize, and mobilize volunteers to assist in the implementation of a drug abuse prevention program;
10. Conduct regular monitoring and evaluation of the SDEC following the standards set, including documentation of the operation of SDEC in the implementation of drug abuse prevention program;
11. Submit semi-annual and annual accomplishment reports, using the required format in accordance with Item 6.0 Monitoring and Reporting stated on the Memorandum Circular;
12. Maintain files/ records of the OSY and street children. These shall be used to monitor the progress of the child/ youth and their families as a reference in providing the necessary services;

13. Meet at least once a month. Whenever necessary, special meetings shall be called. Proceedings of such meetings shall be properly documented; and
14. The national agencies shall develop a handbook or manual of operations containing all essential information about the Center including policies, directives, operating guidelines, among items, in consultation with the staff, volunteers, and concerned unit (see Section 5.2.1 DSWD- "Guide in the Preparation of Manual of Operations");
15. The Provincial/City/Municipal team may add or modify provisions as they see fit to the situation in their units, e.g. provision of IED materials for uniform presentation.

**SECTION 4. FUNDING.** The funding requirements for the operations of the PSDECT shall be sourced from those stated under Item 5.6 of Memorandum Circular No. 2021-001 dated 04 January 2021, subject to the usual budget, accounting and auditing rules and regulations.

**SECTION 5. EFFECTIVITY.** This Executive Order shall take effect immediately.

Done this 20th of January 2021, at City of Ilagan, Isabela.

  
RODOLFO T. ALBANO III  
Governor 