



Republic of the Philippines  
PROVINCE OF ISABELA  
City of Ilagan

## Office of the Governor

### EXECUTIVE ORDER NO 11 Series of 2023

#### AN ORDER ORGANIZING THE COMMITTEE ON DECORUM AND INVESTIGATION (CODI) TO HANDLE SEXUAL HARASSMENT CASES IN THE PROVINCIAL GOVERNMENT OF ISABELA

WHEREAS, Section 4, paragraph (b) of RA 7877, otherwise known as the Anti-Sexual Harassment Act of 1995, mandates the creation of the Committee on Decorum and Investigation (CODI) to handle sexual harassment cases both government and private sectors;

WHEREAS, CSC Resolution No. 2100064 strengthens the role of the Committee on Decorum and Investigation (CODI) in a government agency and averts possible delays in their investigation of complaints of sexual-harassment;

WHEREAS, pursuant to said mandate, the Committee on Decorum and Investigation (CODI) in the Provincial Government of Isabela created by virtue of Executive Order;

WHEREAS, The CSC MC No. 11 s. 2021 "Revised Administrative Disciplinary Rules on Sexual Harassment Cases (Amendment to the Sexual Harassment Provisions in 2017 Revised Rules on Administrative Cases in the Civil Service)", Section 14 (b) paragraph 4, in relation to Section 33 (c) of RA 11313 (Safe Spaces Act) IRR states that "Every CODI shall be headed by a woman and not less than half of its members shall be women".

NOW THEREFORE, I, HON. RODOLFO T. ALBANO III, by virtue of powers vested in me by law as the Provincial Governor of Isabela, do hereby organize the Committee on Decorum and Investigation (CODI) to handle sexual harassment cases in the Provincial Government of Isabela, as follows:

**Section I. COMPOSITION.** The Committee on Decorum and Investigation (CODI) shall composed of the following:

Chairperson	: ATTY. ELIZABETH C. BINAG Provincial Information Officer and Head EAs
Co-Chairperson	: ATTY. NOEL MANUEL R. LOPEZ Provincial Administrator
Members	: HON. LOURDES S. PANGANIBAN SP Committee Chairman on Women
	: MS. LUCILA M. AMBATALI Provincial Social Welfare and Development Officer
	: MS. JANETTE A. CASTILLEJO Provincial Human Resource Management Officer

: DR. NELSON O. PAGUIRIGAN  
Provincial Health Officer II  
: MS. ELSA M. PASTRANA  
Provincial Budget Officer

Secretariat : CHARMIYA ROSALINA L. CRUZ  
SWO IV  
: MITOS C. CABRERA  
SWO III

**Section II.** The Committee on Decorum and Investigation (CODI) shall have the following **FUNCTIONS**:

1. The CODI shall receive complaints of sexual harassment.
2. The CODI shall investigate sexual harassment complaints in accordance with the prescribed procedure.
3. The CODI shall submit a report of its findings with the corresponding recommendation to the Office of the Provincial Governor for decision.
4. The CODI shall lead in the conduct of discussions about sexual harassment within the agency to increase understanding and prevent incident of sexual harassment.

**Section III. EFFECTIVITY**

This Executive Order shall take effect immediately.

Done this 21st day of March 2023 at the City of Ilagan,  
Isabela.

  
RODOLFO T. ALBANO III  
Provincial Governor

