



Republic of the Philippines
PROVINCE OF ISABELA
City of Ilagan

Office of the Governor

EXECUTIVE ORDER NO. 25 **Series of 2024**

AN ORDER RECONSTITUTING THE SEAL OF GOOD LOCAL GOVERNANCE INCENTIVE FUND (SGLGIF) PROJECT IMPLEMENTATION TEAM OF THE PROVINCIAL GOVERNMENT OF ISABELA

WHEREAS, the Seal of Good Local Governance Incentive Fund (SGLG Incentive Fund), a Performance Challenge Fund, was institutionalized by virtue of Republic Act No. 11292 otherwise known as the Seal of Good Local Governance Act of 2019, and is a Local Government Development Program managed by the Seal of Good Local Governance Council, composed of various National Government Agencies (NGAs);

WHEREAS, the SGLG Incentive Fund is a progressive incentive system given to an eligible LGU in the form of a counterpart fund to finance high-impact local development projects prioritized by the LGU, and to further influence and encourage the LGU to deliver public service more effectively;

WHEREAS, through the SGLG Incentive Fund, the LGU is encouraged to promote effective and honest governance through an intensive campaign on full disclosure policy, as the Seal of Good Local Governance is one of the criteria in order for the LGU to be eligible for the SGLG Incentive Fund;

WHEREAS, the Provincial Government of Isabela received a Notice of Eligibility dated December 12, 2023, from the DILG Regional Office 02, informing that this office passed the Seal of Good Local Governance (SGLG) FY 2023, and is eligible to avail of the SGLG Incentive Fund 2023 subsidy in the amount of four million pesos (Php 4,000,000.00);

WHEREAS, one of the requirements in availing of the SGLG Incentive Fund is the creation of a Project Implementation Team to facilitate and monitor the implementation of the projects prioritized by the LGU;

NOW, THEREFORE, I, RODOLFO T. ALBANO III, Governor of the Province of Isabela, by virtue of the authority vested in me by law and the Constitution do hereby reconstitute the SGLGIF Project Implementation Team (SGLGIF-PIT) and its Technical Working Group (TWG) in the Province of Isabela:

SECTION 1. CREATION. There shall be created an SGLG Incentive Fund Project Implementation Team for the Provincial Government of Isabela.

SECTION 2. COMPOSITION. The SGLG Incentive Fund Project Implementation Team of the Provincial Government of Isabela shall be composed of the following members:

CHAIRMAN:	RODOLFO T. ALBANO III Governor
CO-CHAIRMAN:	FAUSTINO G. DY III Vice Governor
MEMBERS:	ATTY. NOEL MANUEL R. LOPEZ Provincial Administrator

ATTY. EDUARDO R. CABANTAC
Provincial Planning & Development Coordinator

ATTY. ELIZABETH C. BINAG
Provincial Information Officer

MS. MARIA THERESA ARANETA-FLORES
Provincial Treasurer

MS. ANTONIETA M. BULAN
Provincial Accountant

MS. MARILYN G. LOPEZ
Provincial Internal Audit and Control Officer

MR. RODRIGO T. SAWIT
Provincial General Services Officer/ BAC Chairman

ENGR. VIRGILIO S. LORENZO
Provincial Engineer

MS. FLODELIZA L. GUIFAYA
Assistant Provincial Budget Officer

ENGR. CORAZON D. TORIBIO
Provincial Director, DILG Isabela

SECTION 3. FUNCTIONS, DUTIES, AND RESPONSIBILITIES. The SGLG Incentive Fund Project Implementation Team (SGLGIF-PIT) shall have the following functions, duties, and responsibilities:

1. Ensure that the project implementation abides by the provisions of the DILG MC 2024-006 dated January 18, 2024;
2. Facilitate the preparation and submission of all documentary requirements for the release of the SGLG Incentive Fund Subsidy;
3. Assist in the preparation of the project proposal to be submitted to the Chairman of the SGLGIF-PIT for review and approval;
4. Assist in the preparation of the Program of Works, Detailed Cost Estimate, and Detailed Engineering Design, in case of infrastructure project;
5. Prepare the project action plan and budget, subject to the approval of the LCE;
6. Determine and approve proposed project to be funded by the SGLG Incentive Fund;
7. Monitor the progress and oversee the implementation of the SGLG Incentive fund project;
8. Facilitate the preparation and submission to the DILG Regional Office progress reports of the following:
 - a. Monthly Submission of the Statement of Work Accomplished (SWA) every 5th day of the ensuing month
 - b. Submission of Statement of Report and Disbursement (SORD) as deemed necessary, when the contractor/administrator issues a progress billing
 - c. Reports on projects involving procurement of goods and services.
9. Submit Project Completion Report once project is completed supported with pictorials accompanied by the following:
 - a. Certification of Completion
 - b. Certificate of Turnover and Acceptance (if project is by contract)
 - c. 12 months warranty certificate signed by the Contractor
 - d. Final Report of Disbursements duly received and verified by the Local COA;

10. Performs such other functions related to the SGLG Incentive Fund Implementation and management as may be prescribed by competent authorities.

SECTION 4. MEETINGS. The SGLGIF-PIT shall have its meeting as it may be deemed necessary, to discuss, assess, review, and evaluate any matters relative to its function as mentioned hereof.

SECTION 5. REPEALING CLAUSE. Previous issuances or any portion thereof, which are inconsistent with the provision of this Executive Order are hereby amended, modified, suspended, or repealed accordingly.

SECTION 6. SEPARABILITY CLAUSE. If any section or provision of this Executive Order is declared void, ineffective, or invalid, other provisions not affected thereof shall remain in full force and effect.

SECTION 7. EFFECTIVITY. This Executive Order shall take effect immediately upon the date hereof and shall remain in effect until rescinded, repealed, or amended.

Done in the City of Ilagan, Isabela, this 20th day of February 2024.


RODOLFO T. ALBANO III
Governor 