



Office of the Sangguniang Panlalawigan

EXCERPT FROM THE MINUTES OF THE 41ST REGULAR SESSION OF THE 10TH SANGGUNIANG PANLALAWIGAN OF ISABELA HELD AT PROVINCIAL CAPITOL, ILAGAN CITY, ISABELA ON AUGUST 04, 2020.

PRESENT:

FAUSTINO G. DY III	Vice Governor & Presiding Officer
DELFINITO EMMANUEL L. ALBANO	Member (1 st District) & Floor Leader
EMMANUEL JOSELITO B. AÑES	Member (1 st District)
ED CHRISTIAN S. GO	Member (2 nd District)
EDGAR R. CAPUCHINO	Member (2 nd District)
RAMON JUAN N. REYES, JR.	Member (3 rd District)
RANDOLPH JOSEPH P. ARREOLA	Member (3 rd District)
CLIFFORD R. RASPADO	Member (4 th District)
ABEGAIL V. SABLE	Member (4 th District)
FAUSTINO U. DY IV	Member (5 th District)
EDWARD S. ISIDRO	Member (5 th District)
ALFREDO V. ALILI	Member (6 th District)
MARCO PAOLO A. MERIS	Member (6 th District)
ANTONIO S. HUI	Member, PCL Federation President
DANTE G. HALAMAN	Member, LnB Federation President
DAX PAOLO C. BINAG	Member, SK Federation President
ADRIAN PHILIP S. BAYSAC	Member, Agricultural /Industrial Workers Labor Sector Representative
VENUS T. BAUTISTA	Member, Women's Sectoral Representative
GRETCHEN F. VALDEZ	Member, Indigenous Cultural Communities Sector Representative

EXPLANATORY NOTE

WHEREAS, His Excellency, President Rodrigo R. Duterte, issued Presidential Proclamation No. 929, series of 2020, which placed the entire Philippines under State of Calamity due to the entry of COVID-19 in the country, and in order to swiftly mobilize government assets and resources to resolve the pandemic;

WHEREAS, as part of the efforts of the National Government to address the ongoing health crisis, the Civil Service Commission advised concerned agencies to adopt work from home policies and skeletal workforce arrangements for their personnel;

WHEREAS, His Excellency, President Rodrigo R. Duterte, issued 2020 Administrative Orders: No. 26, which authorized the grant of Hazard Pay to Government Personnel who physically reported for work during the ECQ; No. 28, which authorized the grant of Special Risk Allowance to Government Frontline Health Workers during the ECQ; and No. 31, which authorized the grant of Duty Allowance to Government Personnel who Volunteer for Deployment to the COVID-19 Mega Swabbing Facilities;

WHEREAS, the aforesaid Administrative Orders are manifestations of gratitude and appreciation to the efforts and sacrifices of government personnel who risked exposure to COVID-19 during the ECQ period, and for their invaluable volunteer work to resolve this health crisis;

Nagkaisa para sa Isabela

AN ORDINANCE AUTHORIZING THE GRANT OF COVID-19 HAZARD PAY, SPECIAL RISK ALLOWANCE, AND DUTY ALLOWANCE TO QUALIFIED PERSONNEL OF THE PROVINCIAL GOVERNMENT OF ISABELA THEREBY AUGMENTING THE AMOUNT OF THIRTY MILLION PESOS (Php30,000,000.00) FROM THE "REMAINING BALANCE FROM LUMP SUM APPROPRIATION FOR SSL FIVE (1ST TRANCHE)" TO "OTHER PERSONNEL BENEFITS – (HAZARD PAY, SRA, & DUTY PAY ALLOWANCE)"

WHEREAS, this Honorable Body, thru the thrust of the Provincial Governor and the Vice Governor, are in pursuit to provide qualified personnel of the Provincial Government of Isabela such incentives and benefits;

WHEREAS, the Committee on Finance and Appropriations sought the assistance of the Provincial Human Resources and Management Office, the Provincial Budget Office, and the Provincial Treasurer's Office to ascertain the number of PGI qualified to receive the aforesaid incentives and benefits, the availability of PGI funds to provide such, and other budgetary concerns for the immediate grant thereof to qualified PGI personnel to which the said offices complied with;

WHEREFORE, in due recognition of the efforts and sacrifices of PGI employees and their display of unwavering commitment and dedication to extend government service amidst this pandemic, the immediate passage of this Ordinance is earnestly sought.

NOW, THEREFORE, premises considered, and by virtue of the powers vested by law, it is hereby resolved to enact –

ORDINANCE NO. 2020-25-1
SERIES OF 2020

AN ORDINANCE AUTHORIZING THE GRANT OF COVID-19 HAZARD PAY, SPECIAL RISK ALLOWANCE, AND DUTY ALLOWANCE TO QUALIFIED PERSONNEL OF THE PROVINCIAL GOVERNMENT OF ISABELA THEREBY AUGMENTING THE AMOUNT OF THIRTY MILLION PESOS (Php30,000,000.00) FROM THE "REMAINING BALANCE FROM LUMP SUM APPROPRIATION FOR SSL FIVE (1ST TRANCHE)" TO "OTHER PERSONNEL BENEFITS – (HAZARD PAY, SRA, & DUTY PAY ALLOWANCE)"

Sponsor: HON. FAUSTINO U. DY IV
Chairperson, Committee on Finance and Appropriations

Section 1. Definition of Terms. For purposes of this Ordinance:

- a) **Hazard Pay.** Shall refer to the additional pay given to PGI personnel, regardless of status of employment and nature of engagement, who, with due authority from his/her Head of Office, physically reported to work from March 17, 2020 to April 30, 2020.
- b) **Special Risk Allowance.** Shall refer to the additional pay given to PGI health workers and other necessary personnel assigned in PGI hospitals and other healthcare facilities, regardless of status of employment and nature of engagement, who physically reported to work at their assigned work stations on the prescribed official working hours as authorized by the Head of Office during the period of March 17, 2020 to April 30, 2020, and directly catered to COVID-19 patients, probable patients, or suspected patients.

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- c) **Duty Allowance.** Shall refer to additional pay given to volunteer PGI personnel, regardless of status of employment and nature of engagement, who are deployed for work in COVID-19 swabbing facilities and other COVID-19 test results processing facilities located in the Province of Isabela during the period of the effectivity of any form of Enhanced Community Quarantine or General Community Quarantine in the Province of Isabela commencing from March 17, 2020.

Section 2. Computation of Hazard Pay.

- a) The Hazard Pay to be granted shall not exceed **Five Hundred Pesos Per Day (Php500.00/day)**, which shall be computed as follows:

$$\text{HAZARD PAY} = \text{Php}500.00 \times \text{Number of Days the PGI Personnel Physically Reported for Work during the Period of March 17, 2020 to April 30, 2020.}$$

- b) PGI personnel who are already entitled to Hazard Pay, Hazardous Duty Pay, Hazard Allowance or other similar benefits under existing laws, issuances, rules, and regulations, shall continue to be entitled to such benefits or the Hazard Pay, whichever is higher.
- c) The Hazard Pay of a PGI personnel on a part-time basis shall be pro-rated corresponding to the services rendered. If employed on part-time basis with two (2) or more agencies, an employee shall be entitled to proportionate amounts corresponding to the services in each agency, provided that the total Hazard Pay shall not exceed the authorized amount.

Section 3. Computation of Special Risk Allowance.

- a) The grant of a one-time Special Risk Allowance, equivalent to a maximum of **25% of monthly basic salary**, shall be pro-rated based on the number of days that the qualified PGI personnel, as established in Section 1(b), physically reported for work during the period of March 17, 2020 to April 30, 2020, as follows:

No. of Days Physically Reporting for Work	Percentage of the Incentive
3 to 7	25% of 25% of monthly basic salary
8 to 12	50% of 25% of monthly basic salary
13 to 17	75% of 25% of monthly basic salary
18 or more	100% of 25% of monthly basic salary

- b) The Special Risk Allowance of PGI personnel hired on part-time basis in one or more agencies shall be in direct proportion to the services rendered, provided that the total Special Risk Allowance received from all sources shall not exceed 25% of the monthly salary.

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Section 4. Exclusion from the Grant of the Special Risk Allowance. The following individuals whose services engaged by the PGI are excluded from the grant of Special Risk Allowance:

- a) Consultants and experts engaged for a limited period to perform specific activities or services with expected outputs.
- b) Laborers engaged through job contracts (*pakyaw*) and those paid in piecework basis;
- c) Student workers and apprentices; and
- d) All individuals and group of individuals who are not assigned in PGI hospitals and healthcare facilities.

Section 5. Computation of Duty Allowance and Daily Duty Allowance.

- a) The Duty Allowance shall be composed of a **Daily Duty Allowance not to exceed Php500.00 per day per person and a One-time Duty Incentive equivalent to a maximum of 25% of the monthly basic salary of the volunteer PGI personnel**, which shall be computed as follows:

$$\text{DUTY ALLOWANCE} = \text{Php500.00 per day} + \text{One-time Duty Incentive (Maximum of 25\% of Monthly Basic Salary)}$$

- b) The Daily Duty Allowance shall be computed as follows:

$$\text{DAILY DUTY ALLOWANCE} = \text{Php500.00} \times \text{Number of Days Deployed in the Designated Swabbing or Test Results Processing Facility during the effectivity of any form ECQ or GCQ in the Province of Isabela commencing from March 17, 2020}$$

- c) The One-Time Duty Incentive shall be pro-rated based on the total number of days that the volunteer PGI personnel are deployed in a designated COVID-19 swabbing/test results processing facility during the period of the effectivity of any form of Enhanced Community Quarantine or General Community Quarantine in the Province of Isabela commencing from March 17, 2020, as follows:

Total Number of Days Deployed	Percentage of the Incentive
3 to 7	25% of 25% of monthly basic salary
8 to 12	50% of 25% of monthly basic salary
13 to 17	75% of 25% of monthly basic salary
18 or more	100% of 25% of monthly basic salary

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- d) The grant of Duty Allowance to the volunteer PGI personnel shall be limited to the duration of their assignment in a designated COVID-19 swabbing/test results processing facility.
- e) The PGI personnel are occupying regular or contractual positions.
- f) The PGI personnel have been deployed in a designated COVID-19 swabbing/test results processing facility on the prescribed official working hours by the head of office period of the effectivity of any form of Enhanced Community Quarantine or General Community Quarantine in the Province of Isabela, commencing from March 17, 2020, in the location of such swabbing/test results facilities.
- g) The total rate of the Duty Allowance shall be based on the number of days the PGI personnel is deployed for work in a designated COVID-19 swabbing/test results processing facility, including the period of the requisite training prior to deployment, as certified by the Head of the Designated Facility or the Supervising Officer of such work station.
- h) For purposes of rationalizing the grant of the Duty Allowance, one day shall be equivalent to eight (8) working hours.

Hence, for facilities adopting a 12-hour or 24-hour shift as their prescribed official working hours for the duration of any form of ECQ or GCQ, the computation of the Duty Allowance for volunteers assigned thereat shall be adjusted proportionately.

- i) PGI personnel who are already entitled to Hazard Pay, including the herein granted Hazard Pay, Hazardous Duty Pay, Hazard Allowance, Special Risk Allowance herein granted, or other similar benefits under existing laws, rules, and regulations, or any combination thereof shall continue to be entitled to such benefits or the herein Duty Allowance, whichever is higher.

Section 6. Funding Source. To fund the grant of the Hazard Pay, Special Risk Allowance, and Duty Allowance to qualified PGI personnel, the following accounts are hereby augmented:

Provincial Governor's Office

FROM

Remaining Balance from Lump Sum Appropriation for SSL-5 (1 st Tranche)	5-01-01-010-04	Php 30,000,000.00
TOTAL		Php 30,000,000.00

TO

Other Personnel Benefits – (Hazard Pay, SRA & Duty Pay Allowance)	5-01-04-990-03	Php 30,000,000.00
TOTAL		Php 30,000,000.00

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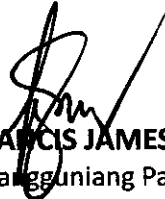
Section 7. Insufficiency of Funds. Should the PGI have insufficient funds to fully cover the grant of Hazard Pay at the rate of Php500/day per person, and the full grant of Special Risk Allowance, a lower but uniform rate may be granted to all qualified PGI personnel, or available MOOE allotments may be utilized for the grant of these benefits to personnel under Contract of Service to address such fund insufficiencies.

Section 8. Suppletory Application of Relevant Laws and Issuances. Laws, Rules, Circulars, and other issuances of the National Government related to the grant of COVID-19 Hazard Pay, Special Risk Allowance, Duty Allowance, and other personnel benefits, including pertinent budgetary, accounting, and audit laws, rules, and regulations, shall have suppletory application to this Ordinance.


Section 9. Separability Clause. If any provision of this Ordinance is declared unconstitutional, the same shall not affect the validity and effectivity of the provisions hereof.


Section 10. Effectivity. This Ordinance shall take effect immediately upon approval.

I hereby certify that the foregoing ordinance was duly enacted by the Sangguniang Panlalawigan of Isabela during its 41ST Regular Session on August 04, 2020.


ATTY. FRANCIS JAMES E. MEER
Secretary, Sangguniang Panlalawigan

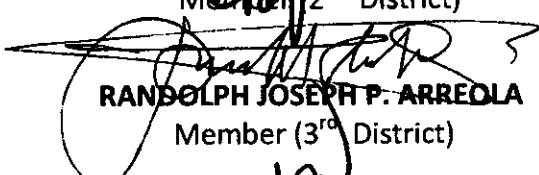
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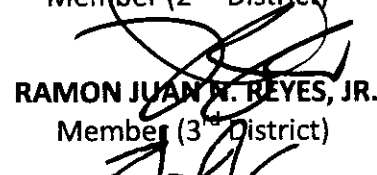

DELPHINIO EMMANUEL L. ALBANO
Member (1st District) and Floor Leader

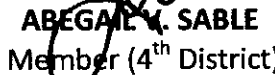

EMMANUEL JOSELITO B. AÑES
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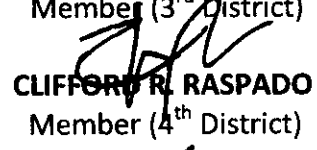

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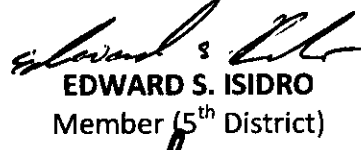

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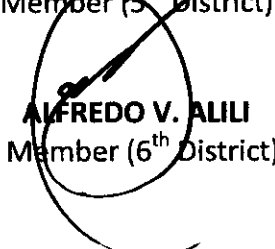

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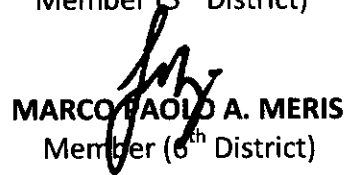

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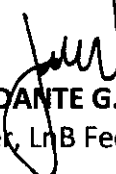

MARCO PAOLO A. MERIS
Member (6th District)

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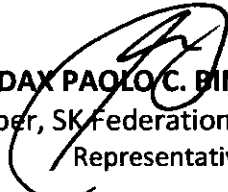
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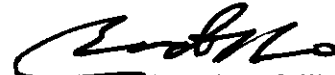
Member, Indigenous Cultural Communities
Sector Representative



FAUSTINO G. DY III

Provincial Vice Governor & Presiding Officer

APPROVED:



RODOLFO T. ALBANO III

Provincial Governor